



City of Oceanside  
Building Division  
300 N. Coast Hwy  
Oceanside, CA 92054  
Phone: 760-435-3950  
FAX: 760-435-3926

## Special Inspection Check-in

This form must be received by the Building Division at least 24 hours prior to the start of special inspections and prior to recommencement of special inspections when inspections cease for one week or more after initial commencement.

**Phone calls are not an acceptable form of checking in.**

**Submit by FAX, Mail, or In Person**

Job Address/Project Name		Permit No.	Plan ID No.	Date
Owner	Contractor		Contractor Architect/Engineer of Record	
Full Name of Special Inspector	Company Name:		Phone/Fax/E-Mail	
Date to arrive on job site		Estimated Duration of Special Inspection Work		
Note: Lapses In Work Exceeding One Week Require New Check-In				

Type of inspections to be performed on this job:

- |   |  |
|---|--|
| <input type="checkbox"/> Reinforced Concrete                            | <input type="checkbox"/> Welding                                       |
| <input type="checkbox"/> Pre-Stressed/Post-Tensioned Concrete           | <input type="checkbox"/> High Strength Bolting                         |
| <input type="checkbox"/> Structural Masonry                             | <input type="checkbox"/> Piles/Caissons                                |
| <input type="checkbox"/> Spray Applied Fireproofing                     | <input type="checkbox"/> Epoxy Anchors                                 |
| <input type="checkbox"/> Wood Construction                              | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Mastic and Intumescent Fire Resistant Coatings | <input type="checkbox"/> Designated Seismic Systems Verification       |
| <input type="checkbox"/> Storage Racks and Access Floors                | <input type="checkbox"/> Seismic Isolation System                      |
| <input type="checkbox"/> Mechanical and Electrical Components           | <input type="checkbox"/> Other _____                                   |

Before one can perform work as a special inspector as required by the California Building Code for a job in the City of Oceanside the following criteria must be met:

- **Approval by the Building Division** – this requires submittal and approval of the Oceanside Building Division Special Inspector Registration application.
- Being named by the architect or engineer of record on the Special Inspection Program as a special inspector for the type of inspection(s) to be performed on this job.
- Reporting to the Building Division when the special inspection work is to occur. Reporting must be done using this form.

**Acknowledgement:**

- ☐ I am currently registered with the City of Oceanside as a special inspector for the categories listed above.
- ☐ I am named on the Special Inspection Program prepared by the architect or engineer of record and approved by the Building Division to perform the types of special inspection indicated above.
- ☐ I agree to conform to all the requirements of applicable codes and standards and the Procedures for Special Inspection of the City of Oceanside.

**Signature: (Under penalty of perjury)**

**Date:**