

# CITY OF OCEANSIDE

## ENGINEERING DIVISION

### COMPLETE THE INFORMATION BELOW

Project Address:	APN:
Owner Name:	Phone:
Owner Signature: (Must be authorized to sign for owner)	Cell:
Mailing Address:	Fax:
City/State/Zip	E-Mail:

Detailed description of vacation area:

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Please state why the easement should be vacated:

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Are there existing facilities in the easement? Yes ☐ No ☐

Will you be relocating facilities currently existing within the easement to be vacated? Yes ☐ No ☐

Is there any existing easement(s) overlapping the proposed easement area to be vacated? Yes ☐ No ☐

If the answer is yes to the above question, please attach copy of recorded document(s).

If the easement to be vacated was granted to the City by separate document, please attach copy of the recorded document.

Is this vacation associated with a project? Yes ☐ No ☐ List Project File No: \_\_\_\_\_ Project Plan No: \_\_\_\_\_

Use back of the application or attach additional sheets if needed.

### ENGINEER/SURVEYOR INFORMATION IS REQUIRED-PLEASE COMPLETE

Applicant (If different from owner)	Phone:
	Cell:
Mailing Address:	Fax:
City/State/Zip	E-Mail:
Surveyor/Engineer/Company:	Phone:
Contact (If different from above)	Cell:
Mailing Address:	Fax:
City/State/Zip	E-Mail:

<b>Submittal Check List:</b> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Easement Vacation Application  <input type="checkbox"/> Assessor's Map  <input type="checkbox"/> Preliminary Title Report  <input type="checkbox"/> Environmental Information Form (Planning)  <input type="checkbox"/> Environmental Review Request (Planning)  <input type="checkbox"/> Clearance Letter from Utility Companies </div> <div style="width: 50%;"> <input type="checkbox"/> Conditions of Approval  <input type="checkbox"/> Supporting Deeds/Reference Maps  <input type="checkbox"/> Plat Map, Legal Description (Exhibit A &amp; B) 8 copies.  <input type="checkbox"/> Traverse Closure  <input type="checkbox"/> Pictures of the area  <input type="checkbox"/> Copy of Grant of Easement to the City </div> </div>
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<b>Fee \$</b>  Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Environmental Review fee (When Applicable)</b>  Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Received By:  Date Submitted:	Plan Checker:  Permit No. <b>EASV</b>
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**NOTE:** The legal owner(s) of the parcel involved will be responsible for the accuracy of all information submitted in connection with this application. By accepting the application, the City of Oceanside, its officers, boards, commissioners, employees, agents and representatives, make no warranties, expressed or implied, that the application for easement dedication will be approved. **The review fees are non-refundable.**

**Incomplete submittal will not be reviewed and will be sent back to the applicant.**