



Landscape Plans - Submittal Requirements

City of Oceanside - Engineering Division

The following items are required for a first-time submittal of a landscape plan check:

1. Two (2) sets of landscape plans. Some projects may require additional sets.
2. One (1) copy of the projects signed approval letter or signed condition of approval/ resolution.
3. One (1) copy of the Planning Commissioners approved Conceptual Landscape Plan for the project.
4. One (1) set of irrigation calculations. May accompany 2nd submittal.
5. One (1) set of agricultural soils report analysis from a certified plant and soils lab. May accompany 2nd submittal.
6. One (1) cost estimate for public improvements.
7. One (1) cost estimate for private improvements. Public and private improvements are to have separate cost estimates.
8. One set of preliminary and/ or precise grading plans and one set of improvement plans.
9. Appropriate plan check fee/ deposit. Determined from preliminary estimate of probable cost.

If you have any Questions please contact Harry Grove

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Additional submittal requirements include, but are not limited to the following:

- In an effort to coordinate proposed improvements, it is essential that the landscape plans are congruent with the grading plans, improvement plans, and storm water management plans (SWMP).
- A landscape management plan or a landscape maintenance plan may be required per BMP's or SWMP.
- All landscape plans for Landscape Maintenance Assessment Districts shall be a separate submittal and shall include the above items #1 thru #7.
- A separate cost estimate shall be submitted, fees paid and bonds in place prior to plan approval and landscape installation.
- All plans are to be drawn on "D" sheets (24"x36"), with an official City of Oceanside title block at the lower right-hand corner.
- All print (typewritten or lettering) shall be 1/8" or larger. Plans shall be drawn at the scale of 1"=40' or larger.
- All contract documents are subject to review (plans, general conditions of contract, specifications, etc.)
- All plans shall be checked by the *Licensed Professional of Work* for consistency, accuracy, clarity, and conformity with city standard specifications, standard drawings, manuals, ordinances, and design criteria before submission for approval. If the plans are found to be incomplete during initial review by the City of Oceanside, the plans will be returned to the *Licensed Professional of Work* for compliance prior to re-submittal.