



# CITY OF OCEANSIDE

**MARGERY M. PIERCE**  
Director of Neighborhood Services

**NEIGHBORHOOD SERVICES  
DEPARTMENT**

Dear Rental Owner/Property Manager:

The City of Oceanside is pleased to offer an Electronic Deposit Program for rental owners receiving Housing Assistance Payment checks. More than 300 owners are now taking advantage of this service.

Direct Deposit has several advantages:

- Immediate access to funds without going to the bank
- Eliminates lost and stolen checks
- Owners will continue to receive a statement itemizing the amounts deposited for each tenant

In order to establish your Direct Deposit Account, you must complete the enclosed form regarding your bank account in which your Housing Assistance Payment check will be deposited. Please return the original signed form to the Housing and Neighborhood Services Department. (We are unable to accept copies sent by facsimile). The data received from you will be tested before transmitting funds electronically.

Direct Deposit forms must be received by the 15<sup>th</sup> of the month to complete the testing process on the first of the following month. After the testing is successful, the next Housing Assistance Payment will be made by electronic deposit.

Your continued participation in the City of Oceanside's Rental Assistance Program is greatly appreciated. Through our partnership, we assist more than 1,500 families, seniors and persons with disabilities with affordable, quality housing.

If you have any questions regarding Direct Deposit, please contact Wanda Thurston at (760) 435-3372 or Jacqueline Hess at (760) 435-3370. Please contact us by phone or e-mail if you have any concerns or questions.

Sincerely,

Angie Hanifin  
Senior Housing Specialist