

POLICE & FIRE COMMISSION WORKPLAN FOR FY 2007-2009

BACKGROUND:

Section 5.2 of the BYLAWS OF THE OCEANSIDE POLICE AND FIRE COMMISSION requires the Oceanside Police and Fire Commission ("Commission") to submit to the City Council ("Council") an annual workplan detailing goals and objectives to support the purpose and scope of responsibilities as specified in Section 1.2.

Section 1.2

Purpose

- A. The Commission shall advise the City Council on policy matters pertaining to safety, police, fire and other areas wherein the matter of public safety may be of concern.
- B. The Commission shall act to mobilize community participation to help find solutions to problems and concerns relating to public safety.
- C. The Commission shall hold hearings and formulate policy recommendations to the City Council on matters relating to public safety.
- D. The Commission shall receive and expeditiously act on all special assignments requested by the City Council and shall submit reports and recommendations to the City Council on these assignments.
- E. The Commission may submit recommended projects to the City Council for possible assignment by the Council.

On March 9, 2005, the Council and representatives of the Commission held a workshop to develop the Commission's workplan for the current term.

WORKPLAN:

The following goals & objectives for FY 2007 - 2009 are submitted in compliance with Section 5.2 of the BYLAWS OF THE OCEANSIDE POLICE AND FIRE COMMISSION:

1. Goal:

Improve communications between the Commission and Community

Objectives

- a. Establish a COMMUNITY RELATIONS standing committee of not more than four Commission members
- b. The Committee may consult with volunteers competent in preparing, promoting and making presentations to the public through visual and print media
- c. Communications developed by the Committee shall be limited to issues related to the Commission and its activities for promoting public safety in Oceanside
- d. Communications developed by the Committee shall be subject to review by the City Manager or his designee before dissemination to the public
- e. Prepare and present monthly activities reports

2. Goal:

Review, evaluate & make recommendations concerning crime/fire prevention and public safety education programs in Oceanside.

Objectives:

- a. Establish a PREVENTION & EDUCATION PROGRAMS Ad Hoc Advisory Committee of not more than four Commission members for a term of three months
- b. Communicate with city, county, state and community organizations which are conducting crime/fire prevention or public safety education programs in Oceanside
- c. Develop an overview report of programs and their benefits to the community
- d. Make recommendations to the Council for publicizing programs and their benefits
- e. Propose new programs, as appropriate
- f. Prepare and present monthly activities reports

3. Goal:

Evaluate the public's perception of safety issues in Oceanside

Objectives:

- a. Establish a PUBLIC SAFETY EVALUATION Ad Hoc Advisory Committee of not more than four Commission members for a term of three months
- b. Coordinate with the Police and Fire Departments in reviewing and analyzing safety surveys of Oceanside residents and businesses. The Committee shall avoid duplicating efforts already performed by City staff
- c. Develop a report of survey results including comparisons with prior surveys and, as appropriate, other agencies in the region
- d. Prepare and present monthly activities reports

4. Goal:

Encourage public participation in the City's decision-making process through the Commission.

Objectives:

- a. Establish a PUBLIC SAFETY FORUM standing committee of not more than four Commission members
- b. Implement an open and informal forum as part of the regular Commission meetings
- c. Coordinate with the Community Relations standing committee to publicize the Forum
- d. Forward public comments along with related follow-up reports conducted by concerned agencies and any Commission recommendations to the Council

5. Goal:

In coordination with the Council, implement a program to recognize individuals who have made a notable contribution to the safety/security of others in our community

Objectives:

- a. Establish a RECOGNITION PROGRAM standing committee of not more than four Commission members

- b. Design a Commission Recognition Award
- c. Develop qualifications for receiving a Commission Recognition Award
- d. Solicit submission of eligible recipients from all local and community organizations
- e. Evaluate, select and make presentations. When appropriate, presentations shall be made in coordination with the Council
- f. Publicize award ceremonies via the Community Relations standing committee

6. Goal:

Develop summary reports of pertinent statistics and activities of the Police and Fire Departments for presentation at Commission meetings

Objectives:

- a. Implement a POLICE AND FIRE ACTIVITIES Ad Hoc Advisory Committee of not more than four Commission members for a term of three months
- b. Coordinate with the Police & Fire Departments in the development of a summarized, user friendly report of meaningful statistics and activities to be presented monthly at regular Commission meetings
- c. Coordinate with the Fire Department in its development of a multi-year Strategic Plan
- d. Prepare a report on Police and Fire Department programs aimed at promoting work place diversity