

SUBJECT: City Council, Community Development Commission and Harbor Board of Directors Meeting Schedule	POLICY NUMBER	100-01
	ADOPTED	8-10-83
	REVISED	3-13-91
	REVISED	12-12-01
	REVISED	9-19-07
	REVISED	12-2-09

Regular Meetings

It is the policy of the City Council that the regular joint meeting dates of the City Council, Community Development Commission, and Harbor Board of Directors will remain as established by resolution, on Wednesdays of each month. Meetings may be cancelled, if necessary, due to lack of a quorum. A Council/CDC/Harbor Board meeting date shall not be moved due to the vacation of a Councilmember/Commissioner/Harbor Director. Elected officials shall alternate vacations for the convenience of the public in keeping meetings on the regular meeting schedule.

Special Meetings

The Mayor/CDC Chair/Harbor President or a minimum of three Councilmembers/Commissioners/Harbor Directors may, when deemed necessary, call a special meeting for a specific purpose. A 24-hour notice of the meeting is required giving the specific purpose of the meeting. The legislative body may act only on matters referred to in said notice.

Adjourned Meetings

The City Council/CDC/Harbor Board may adjourn any regular or adjourned meeting to a date specified in the order of adjournment. When so adjourned, the adjourned meeting is then considered a regular meeting for all purposes. When an order of adjournment fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.