

**SUBJECT:**

**Deputy Mayor, Vice-Chair and  
Vice-President Selection Process and  
City Council Succession Procedure in the  
Absence of the Mayor and Deputy Mayor**

<b>POLICY NUMBER</b>	<b>100-42</b>
<b>ADOPTED</b>	<b>6-14-00</b>
<b>REVISED</b>	<b>2-14-01</b>
<b>REVISED</b>	<b>12-12-01</b>

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It is the policy of the City Council, pursuant to City Council resolution number 00-R061-1 regarding the establishment of a procedure for selection of Deputy Mayor, that the Deputy Mayor position be appointed by the Mayor, with the ratification of the City Council, on an annual basis each December. The Deputy Mayor will also serve as the Vice-Chair of the Community Development Commission and Vice-President of the Harbor Board of Directors. Councilmembers may not serve two consecutive terms as Deputy Mayor.

In the absence of the Mayor and Deputy Mayor, the Mayor will appoint a Councilmember to fulfill the Mayor/Deputy Mayor duties as appropriate and to the legal extent possible.