



DATE: January 14, 2009

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **APPROVAL OF A PURCHASE ORDER FOR NINE REPLACEMENT VEHICLES FOR THE POLICE DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$194,000 to Enterprise Car Sales of Vista for nine used cars for the Police Department, to replace nine investigations vehicles which have met their planned service life, and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

During this budget cycle, only safety vehicles that meet their planned service life in years and/or miles are planned for replacement. Prior to issuing the Request For Proposals (RFP) to purchase these vehicles, Fleet and the Police Department determined that the current vehicles were at the end of their useful service life, the vehicle types are still needed, and buying used vehicles was the most cost-effective manner to achieve operational and vehicle service life requirements.

ANALYSIS

An RFP was issued for the purchase of the nine used vehicles in accordance with City purchasing requirements. Enterprise Car Sales of Vista submitted the only bid. The nature of the used car business makes it extremely difficult for vendors to hold specific vehicles without a commitment to buy for the time it takes from RFP submittal to Council approval. We normally receive only one or two responses to used car RFPs. Enterprise's cost per vehicle proposal is in line with Kelly Bluebook cost and staff believes the bid price offered is fair and reasonable and it is unlikely that additional RFPs would result in lower vehicle cost.

Exhibit A lists the vehicles to be replaced, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The estimated cost of each vehicle includes an average purchase price of \$21,550 and an estimated build cost of \$2,000. The total cost of the nine vehicles is \$211,950 which is fully funded in the Equipment Replacement Fund account number 831.416220.5704.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Does not apply.

RECOMMENDATION

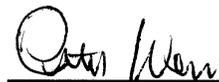
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PREPARED BY:



David Mills
Fleet Supervisor

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

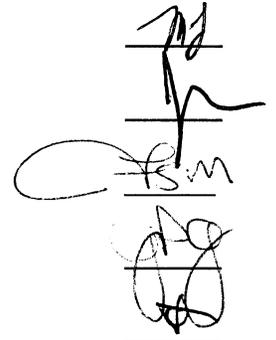
Michelle Skaggs Lawrence, Deputy City Manager

Joseph Arranaga, Deputy Public Works Director

Frank McCoy, Police Chief

Gary Gurley, General Services Manager

Teri Ferro, Financial Services Director



**EXHIBIT A
VEHICLE PURCHASES**

VEHICLES REPLACED	YEAR	MILEAGE	VEHICLE PURCHASED		IN HOUSE BUILD		Total Cost
			VEHICLE COST	VEHICLE COST	VEHICLE COST	VEHICLE COST	
PD185	2001	91099	1 Used Intermediate Import Sedan	\$21,550	\$2,000	\$23,550	
PD186	2001	96659	1 Used Intermediate Import Sedan	\$21,550	\$2,000	\$23,550	
PD187	2001	92982	1 Used Intermediate Import Sedan	\$21,550	\$2,000	\$23,550	
PD272	2002	111031	1 Used Mini Passenger Van	\$21,550	\$2,000	\$23,550	
PD273	2002	83501	1 Used Intermediate Domestic Sedan	\$21,550	\$2,000	\$23,550	
PD274	2002	104837	1 Used Intermediate Import Sedan	\$21,550	\$2,000	\$23,550	
PD275	2002	96806	1 Used SUV	\$21,550	\$2,000	\$23,550	
PD276	2002	93994	1 Used SUV	\$21,550	\$2,000	\$23,550	
PD331	2003	110053	1 Used Intermediate Import Sedan	\$21,550	\$2,000	\$23,550	

Cost per vehicle includes 7.75% tax and is averaged

Total Police Vehicles	193,950	18,000	211,950
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Total All Vehicles	193,950	18,000	211,950
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