

*STAFF REPORT**CITY OF OCEANSIDE*

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DATE: January 20, 2010

TO: Honorable Mayor and City Council Members

FROM: Water Utilities Department

SUBJECT: **APPROVAL OF CLOSING CHANGE ORDER 1 IN THE AMOUNT OF \$19,491.07 AND ACCEPTANCE OF IMPROVEMENTS CONSTRUCTED BY DON HUBBARD CONTRACTING COMPANY FOR THE BUENA VISTA FORCE MAIN TEMPORARY LIFT STATION CONNECTION PROJECT**

**SYNOPSIS**

Staff and the Utilities Commission recommend that the City Council approve closing Change Order 1 in the amount of \$19,491.07 to Don Hubbard Contracting Company of San Marcos for the Buena Vista Force main Temporary Lift Station Connection project, for additional work requested by the City, and authorize the City Engineer to execute the change order; and accept the improvements constructed by Don Hubbard Contracting Company for the project, and authorize the City Clerk to file a Notice of Completion with the San Diego County Recorder.

**BACKGROUND**

The Buena Vista Force Main Temporary Lift Station Connection project consists of making a temporary connection from the existing Buena Vista Lift Station to the new force main that was installed to replace the existing 1975 force main.

On August 6, 2008, three bids were received and opened for the Buena Vista Force Main Temporary Lift Station Connection project. The apparent low bidder was Don Hubbard Contracting Company of San Marcos with a bid in the amount of \$122,090.

On September 10, 2008, City Council awarded the construction contract to Don Hubbard Contracting Company of San Marcos.

**ANALYSIS**

Change Order 1 (Exhibit A) includes additional work requested by the City and additional work required due to unknown utilities encountered and changes in the existing field conditions.

A final inspection was performed and it was determined that the project was completed per the plans and specifications.

**FISCAL IMPACT**

The Buena Vista Force Main Replacement project (909547400726) has an approximate balance of \$1,193,955. The construction contract is \$122,090 plus closing Change Order 1 of \$19,491 for a total construction cost of \$141,581. Therefore, adequate funding is available for this item.

**INSURANCE REQUIREMENTS**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

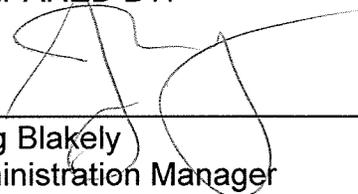
**COMMISSION OR COMMITTEE REPORT**

The Utilities Commission approved staff's recommendation at its regularly scheduled meeting on November 17, 2009.

**RECOMMENDATIONS**

Staff and the Utilities Commission recommend that the City Council approve closing Change Order 1 in the amount of \$19,491.07 to Don Hubbard Contracting Company of San Marcos for the Buena Vista Force main Temporary Lift Station Connection project, for additional work requested by the City, and authorize the City Engineer to execute the change order; and accept the improvements constructed by Don Hubbard Contracting Company for the project, and authorize the City Clerk to file a Notice of Completion with the San Diego County Recorder.

PREPARED BY:

  
\_\_\_\_\_  
Greg Blakely  
Administration Manager

SUBMITTED BY:

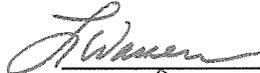
  
\_\_\_\_\_  
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Lauren M. Wasserman, Interim Water Utilities Director

Teri Ferro, Financial Services Director

  
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**CITY OF OCEANSIDE  
CONTRACT CHANGE ORDER**

CONTRACTOR: Don Hubbard Contracting Co.

DATE: 10-22-09

PROJECT #: 726-86-5472

PROJECT TITLE: Buena Vista Force Main Temporary Lift  
Station Connection

CHANGE ORDER #: 1

PURCHASE ORDER #: 77568

This change order provides for: (describe work to be done, estimate of quantities and prices to be paid, state reason for change)

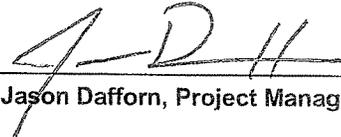
|   |                    |
|---|--------------------|
| 1) PCO 1 City request to provide additional pothole work at Bid Item 9 contract price | \$ 2,200.00        |
| 2) PCO 2 Additional work required due to unknown utilities encountered in the field   | \$ 6,501.07        |
| 3) PCO 3 Additional work required due to changes in existing field conditions         | <u>\$10,790.00</u> |
| <b>TOTAL CHANGE ORDER</b>   | <b>\$19,491.07</b> |

This Change Order shall include all general contractor's overhead, profit and incidentals, and contractor shall not be entitled to any additional payment regarding this Change Order.

Estimated Cost: Increase \$19,491.07 Decrease -0- No Change \_\_\_\_\_

By reason of this order the time of completion will be adjusted as follows: \_\_\_\_\_ days.

Recommended by:

  
Jason Dafforn, Project Manager

Contract Summary:

Approved: CITY OF OCEANSIDE

Initial Contract Amount: \$122,090.00

BY: \_\_\_\_\_

Previous Change Orders: \$0.00

Scott O. Smith, City Engineer

This Change Order: \$19,491.07

Approved: Don Hubbard Contracting Co.  
Contractor

Total to Date: \$141,581.07

Additional Appropriation Required: No

BY: 

Original to: City Clerk

Copies to: Accounts Payable

Contractor

Inspector

File