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DATE: October 11, 2006

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **APPROVAL OF AMENDMENT 1 IN THE AMOUNT OF \$64,000 TO THE PROFESSIONAL SERVICES AGREEMENT WITH JEFF KATZ ARCHITECTURE FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE FIRE STATION 7 PROJECT AND AUTHORIZATION FOR THE CITY MANAGER TO SIGN THE AMENDMENT**

**SYNOPSIS**

Staff recommends that the City Council approve Amendment 1 in the amount of \$64,000 to the professional services agreement with Jeff Katz Architecture for construction administration services for the Fire Station 7 project, and authorize the City Manager to execute the amendment.

**BACKGROUND**

The new Fire Station 7 is proposed to be built on the northerly side of Mission Avenue easterly of Foussat Road. The current Fire Station 7 is housed in temporary facilities at the City's 110 Jones Street site. This temporary building houses only three firefighters. Because of the centralized location of the proposed station, along Mission Avenue with immediate access to Highway 76, the Fire Department intends to house two engine companies, a medic company and a battalion chief for a total of eleven personnel housed at the site on each shift.

On December 15, 2004, the City Council approved a professional services agreement with Jeff Katz Architecture of San Diego in the amount of \$360,000 for preliminary and final engineering services for Fire Station 7. On September 21, 2005, the City Council approved the conceptual plans for the fire station, which were essentially the same as the final plans.

**ANALYSIS**

The original agreement with Jeff Katz Architecture did not include construction administration, because the final scope and schedule for the construction were not fully determined. This amendment will provide funds for the continuation of the architect's services, including the civil, survey and landscape architect services, through the construction.

The balance of the project, through completion, is scheduled as follows:

City Council approval to advertise:	October 2006
City Council awards construction contract:	January 2007
Construction begins:	March 2007
Construction ends:	June 2008

**FISCAL IMPACT**

The final Fire Station 7 design is 18,362 square feet. The estimated cost of the building is \$8.3 million plus an additional \$700,000 for furnishings and construction management for a total cost of \$9 million. Council adopted the Capital Improvement Program for FY 06-07 on June 21, 2006, with \$6 million from the General Fund for FY 06-07 and an additional \$2 million for FY 07-08 for a total of \$8 million. In July 2006, it was discovered that the City was eligible for a \$3.5 million U.S. Department of Housing and Urban Development (HUD) Section 108 loan. If the \$3.5 million is received as anticipated, the General Fund's obligation will be reduced and there will be the additional \$1 million available for the furnishings and construction management. At this time, it is anticipated that the project will be funded with \$5.5 million in General Fund reserves and \$3.5 million in the HUD Section 108 loan. If any additional funds are needed based on the bids received, an additional budget appropriation will be requested at the time of award.

**INSURANCE REQUIREMENTS**

The City's standard insurance requirements will be met.

**COMMISSION OR COMMITTEE REPORT**

On July 24, 2006, the Planning Commission approved the conceptual plans.

**CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

**RECOMMENDATION**

Staff recommends that the City Council approve Amendment 1 in the amount of \$64,000 to the professional services agreement with Jeff Katz Architecture for construction support administration services for Fire Station 7 project, and authorize the City Manager to execute the amendment.

PREPARED BY:

  
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Jeanette E. Peck, P.E.  
Project Manager

SUBMITTED BY:

  
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Barry E. Martin  
Interim City Manager

REVIEWED BY:

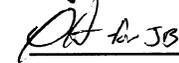
Michelle Skaggs Lawrence, Assistant to the City Manager

  
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Peter A. Weiss, Public Works Director

  
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Jeff Bowman, Interim Fire Chief

  
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Nita McKay, Financial Services Director

  
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