ITEM NO. 24

STAFF REPORT

CITY OF OCEANSIDE

DATE: October 14, 2009

TO: Honorable Mayor and City Councilmembers

FROM: City Manager's Office

SUBJECT: **RESOLUTION IDENTIFYING STAFF POSITIONS AUTHORIZED TO PROCESS STATE AND FEDERAL DISASTER ASSISTANCE AGREEMENTS**

SYNOPSIS

Staff recommends that the City Council adopt a resolution identifying staff positions authorized to process State and Federal disaster assistance agreements for the purpose of recovering disaster-related expenditures.

BACKGROUND

The City of Oceanside has been involved in State- and Federally-declared disasters, most recently in 2008. After each disaster, the City has applied for reimbursement from State and Federal disaster recovery agencies. A City Council resolution identified those "designated agents" authorized to process the related financial documents. In 1999, the City Council adopted Resolution R99-033, authorizing the City Manager, Assistant City Manager, Fire Chief and Community Services Director. It is now necessary to adopt a revised resolution to reflect current staff positions. The designation of four positions will allow the City to process documents in a timely manner.

ANALYSIS

This resolution will authorize the City Manager, Deputy City Manager, Fire Chief, and Financial Services Director to process documents related to the State Natural Disaster Assistance Act (NDAA) and Federal Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL-288 as amended).

FISCAL IMPACT

This resolution will allow the City to continue to recover disaster-related expenditures from previously declared disasters, as well as expedite the reimbursement process for any future disasters.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council adopt a resolution identifying staff positions authorized to process State and Federal disaster assistance agreements for the purpose of recovering disaster-related expenditures.

PREPARED BY:

Patricia Allison
Program Specialist

SUBMITTED BY:

Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Don Hadley, Deputy City Manager

Terry Garrison, Fire Chief

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE REVISING THE DESIGNATION OF PERSONNEL AUTHORIZED TO PROCESS FINANCIAL DOCUMENTS FOR STATE AND FEDERAL DISASTER ASSISTANCE

WHEREAS, Resolution No. R99-033 established that the City of Oceanside has expended and will continue to expend funds preparing for and responding to disaster and major emergencies;

WHEREAS, the City of Oceanside continues to be eligible to apply for state and federal disaster assistance under the state Natural Disaster Assistance Act and the federal Robert T. Stafford Act (PL-288 as amended);

WHEREAS, Resolution No. R99-033 states further that in order to receive any state and federal disaster assistance funds it is necessary for the City Council to authorize personnel to process the required financial documents;

WHEREAS, Resolution No. R99-033 authorized the City Manager, Assistant City Manager, Fire Chief and Community Services Director to provide to the State Office of Emergency Services and the Federal Emergency Management Agency the written assurances and agreements required for all matters pertaining to such state and federal disaster assistance; and

WHEREAS, since the adoption of Resolution No. R99-033, changes have been effected in the titles of personnel authorized to process the required financial documents.

NOW, THEREFORE, the City Council of the City of Oceanside does resolve that Resolution No. R99-033 is hereby amended as follows:

SECTION 1. The City Manager, Deputy City Manager, Fire Chief, and Financial Services Director are hereby authorized to provide to the State Office of Emergency Services and the Federal Emergency Management Agency the written assurances and agreements required for all matters pertaining to such state and federal disaster assistance.

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PASSED AND ADOPTED by the City Council of the City of Oceanside, California, this _____day of _____, 2009, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

_____
MAYOR OF THE CITY OF OCEANSIDE

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

John P. Mullen
_____
City Attorney

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE REVISING THE DESIGNATION OF PERSONNEL AUTHORIZED TO PROCESS FINANCIAL DOCUMENTS FOR STATE AND FEDERAL DISASTER ASSISTANCE