



DATE: October 6, 2010

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **PURCHASE ORDER FOR ONE 2011 FORD EXPEDITION 4x4 FLEX-FUEL POLICE VEHICLE FOR THE OCEANSIDE POLICE HARBOR DIVISION THAT HAS REACHED OR EXCEEDED ITS SERVICE LIFE**

**SYNOPSIS**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$32,854 to Downtown Ford of Sacramento for one new 2011 Ford Expedition 4x4 Flex Fuel Police vehicle and authorize the Financial Services Director, or designee, to execute the purchase order.

**BACKGROUND**

During budget cycles vehicles that will meet their planned service life in years and/or miles are considered for replacement. Fleet and the department using the vehicle determine if the vehicle type is still needed; if so, whether there is a cheaper alternative; if not, what type of vehicle is required; and finally, whether the vehicle still has any useful life.

After careful review, it was determined that vehicle listed on Exhibit A has reached the end of its service life due to high maintenance cost and excessive rust from years of salt water and sand exposure.

**ANALYSIS**

The bid for the Police vehicle was extracted from the yearly State, county and municipal city contract bid list. These are specialty vehicles and staff believes the bid price that vendors offered through the State, county and municipal city contract bid lists is fair and reasonable and it is unlikely that additional Request For Proposals would result in lower vehicle cost, and the purchase meets the requirements of City Code chapter 28 A.

Exhibit A lists the vehicle to be replaced, vendor cost for purchase, in-house cost to build and outfit the vehicle and total vehicle cost. Exhibit B shows vehicle funding for purchasing the vehicle.

**FISCAL IMPACT**

The estimated cost of the Harbor Police vehicle includes the purchase price of \$32,853.32 and the estimated in-house build and outfitting cost of \$31,000 for a total vehicle cost of \$63,853.32. The adopted FY 10-11 budget includes a transfer from the Harbor Fund Balance to fund the total purchase and upfit cost in the Harbor Police account 500509101-5705.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

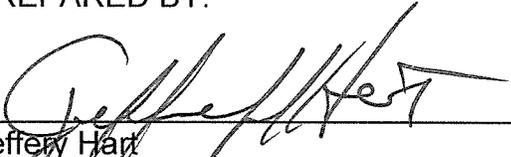
**CITY ATTORNEY’S ANALYSIS**

Purchases should be made according to the procedures set forth in chapter 28A of the city code.

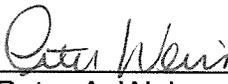
**RECOMMENDATION**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$32,854 to Downtown Ford of Sacramento for one new 2011 Ford Expedition 4x4 Flex Fuel Police vehicle and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

  
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Fleet Supervisor

SUBMITTED BY:

  
\_\_\_\_\_  
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

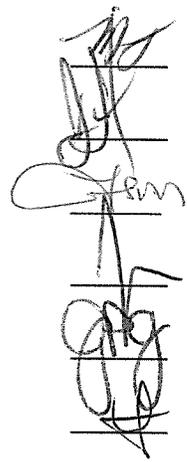
Don Hadley, Deputy City Manager

Frank McCoy, Police Chief

Joseph Arranaga, Deputy Public Works Director

Gary Gurley, General Services Manager

Teri Ferro, Financial Services Director



- Exhibit A     Vehicle to be purchased and what it is replacing
- Exhibit B     Funding For vehicle purchase

# EXHIBIT A

## EXHIBIT A VEHICLE PURCHASES

VEHICLE PURCHASED	TO REPLACE	VEHICLE TO BE REPLACED		VENDOR	In House Build	Total Cost
		YEAR	MILEAGE			
(1) 2011 Ford Expedition	HAR304	2004	52183	DOWNTOWN FORD \$32,853.32	\$31,000	\$63,853

The vehicle to be replaced, HAR304 is 5 years past its original replacement date.

# EXHIBIT B

## EXHIBIT B FUNDING FOR VEHICLE PURCHASE

Police Dept Harbor  
Replacement Fund  
500509101 - 5705

	Replacement Funds Allocated	Total Amount needed for purchase and build
(1) - 2011 FORD EXPEDITION	\$90,000	\$63,854
Total	\$90,000	\$63,854

This includes new radio and computer system