

STAFF REPORT



ITEM NO. 16
CITY OF OCEANSIDE

DATE: November 14, 2007
TO: Honorable Mayor and City Council Members
FROM: Water Utilities Department
SUBJECT: **UTILITIES COMMISSION WORK PLAN FOR FY 2007-2008**

SYNOPSIS

Staff and the Utilities Commission recommend that the City Council approve the Utilities Commission Work Plan for FY 2007-2008.

BACKGROUND

The Utilities Commission Bylaws, under Article Five, Section 5.3, requires the Utilities Commission to prepare an annual work plan. The Commission and some of its subcommittees meet monthly to review the projects and staff reports before they are submitted to Council. Commission members are well informed about statewide water and wastewater issues that may impact the City of Oceanside. The Commission members are strong advocates of water conservation and, over the years, have campaigned for ultra low-flow toilets, low-flow showerheads, hot water recirculation devices, storm water issues, and most recently, participation in the Citizens Advisory Committee.

ANALYSIS

Mission statement: The Oceanside Utilities Commission assists and advises the City Council and City staff by reviewing various utilities issues relating to the City water supply, sewage treatment, water reclamation, surface water drainage and underground utilities. The Commission makes recommendations for consideration by the City Council and is committed to improving the way of life for the citizens of Oceanside and their environment.

Issue areas of responsibility: In the course of its work in fiscal year 2007 - 2008, the Utilities Commission will contribute to the citizens of Oceanside by addressing the issues listed in Attachment A.

FISCAL IMPACT

None.

COMMISSION OR COMMITTEE REPORT

The Utilities Commission reviewed and approved the Utilities Commission Work Plan for FY 2007-2008 at its meeting on August 21, 2007.

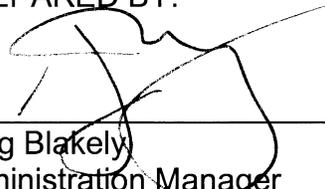
CITY ATTORNEY'S ANALYSIS

City Attorney analysis does not apply.

RECOMMENDATION

Staff and the Utilities Commission recommend that the City Council approve the Utilities Commission Work Plan for FY 2007-2008.

PREPARED BY:



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Administration Manager

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Lonnie Thibodeaux, Water Utilities Director



Attachment A: Utilities Commission Work Plan for FY 2007-2008

Utilities Commission Work Plan for FY 2007-2008

1. Respond to citizen concerns.
2. Make recommendations to City Council as needed.
3. Review annual capital improvement plans.
4. Review annually the long term financing plans.
5. Review the bi-annual budget on an annual basis.
6. Review Citizens Advisory Committee work and product.
7. Review Integrated Water Utilities Master Plan.
8. Review storm drain and underground master plans.
9. Review water and sewer system buy-in fees.
10. Review interfund and all other charges to the Water Utilities Department.
11. Review water conservation plans and system losses.
12. Review and comment on all Water Utilities Department proposals to City Council.
13. Make facilities visits as requested.
14. Review San Diego County Water Authority and Metropolitan Water District rate and fee increases.
15. Review sewage spills and resulting expenditures.
16. Explore opportunities for improvement and cost savings in both operations and administration.
17. Develop an ordinance to regulate septic tanks within City boundaries.
18. Review senior citizens concerns.