

**M E M O R A N D U M**

**DATE:** November 19, 2008

**TO:** Honorable Mayor and Councilmembers

**FROM:** Patricia Allison, City Manager's Office

**SUBJECT: REQUEST BY MAYOR WOOD FOR A PRESENTATION BY DAVID  
MANLEY OF THE NEIGHBORHOOD SERVICES DEPARTMENT  
REGARDING THE ANNUAL SUN SLIDE SHOW AND VOLUNTEER  
APPRECIATION**

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Backup material for this item, if any, will be distributed separately.