

STAFF REPORT



ITEM NO. 6 CITY OF OCEANSIDE

DATE: November 19, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Water Utilities Department

SUBJECT: **APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$150,000 TO HD SUPPLY WATERWORKS FOR WATER SYSTEM EQUIPMENT AND SUPPLIES**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in the amount of \$150,000 to HD Supply Waterworks of San Marcos for water system equipment and supplies for the water utilities department; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

The City's Water Utilities staff estimated the quantity of equipment, supplies and materials needed for water system maintenance and operation for fiscal year 2008-2009. Because a wide variety of items need to be purchased, staff obtained quotes from three vendors on four items: gate valves, ball valves, couplings and angle stops.

ANALYSIS

Staff obtained three quotes from HD Supply Waterworks, Ferguson Enterprises, and S&J Supply Company.

Item	HD Supply Waterworks	Ferguson Enterprises	S&J Supply Company
Gate valves	\$512.15	\$528.81	\$530.21
Ball valves	\$39.70	\$40.36	\$44.40
Couplings	\$185.25	\$185.86	\$254.00
Angle stops	\$21.75	\$22.64	\$21.91

Staff is requesting approval of a purchase order in the amount of \$150,000 to HD Supply Waterworks because that company had the lowest price for each item.

FISCAL IMPACT

In the adopted budget for FY 2008-2009, City Council approved an amount of \$690,985 for water expenditures for inventory replenishment, equipment, small tools, machinery, and supplies (business units 666700, 666730, 666740 in object codes 5211, 5214, 5229). There are budgeted funds for the requested purchase.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases must comply with bid requirements set forth in Chapter 28A of the City Code.

RECOMMENDATIONS

Staff recommends that the City Council approve a purchase order in the amount of \$150,000 to HD Supply Waterworks of San Marcos for water system equipment and supplies for the water utilities department; and authorize the Financial Services Director, or designee, to execute the purchase order.

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