



---

DATE: November 4, 2009

TO: Honorable Mayor and City Councilmembers

FROM: Neighborhood Services Department

SUBJECT: **ACCEPTANCE OF \$400,000 IN GRANT FUNDS FROM THE DEPARTMENT OF JUSTICE, FOR THE OCEANSIDE COMMUNITY SAFETY PARTNERSHIP GANG PREVENTION AND INTERVENTION PROGRAM, AND APPROPRIATION OF THE FUNDS**

**SYNOPSIS**

Staff recommends that the City Council accept grant funds in the amount of \$400,000 from the Department of Justice, Office of Juvenile Justice and Delinquency Prevention, FY 09 Earmarks Programs awarded to the City of Oceanside; approve appropriation of these funds to the Neighborhood Services Department for the Oceanside Community Safety Partnership, Gang Prevention and Intervention Program; and authorize the Mayor to execute all grant documents.

**BACKGROUND**

The \$400,000 Office of Juvenile Justice and Delinquency Prevention (OJJDP) Fiscal Earmark was secured for Oceanside Community Safety Partnership (OCSP) gang prevention and intervention programs as a result of the City's lobbying efforts and its work with The Ferguson Group, our federal lobbyist. The City received formal notification of funding availability under the FY 09 Earmarks Program and an invitation to submit a grant application to the OJJDP on May 19, 2009. The grant application was submitted on June 15, 2009. The City received notice of approval of the grant application from the Office of Justice Programs, Office of the Attorney General, on September 16, 2009.

**ANALYSIS**

This funding will help sustain existing gang prevention/intervention programs for Oceanside youth. The age of the target population, as required by the grant, is youth under the age of 18. A large portion of the grant funds (\$362,616) will be contracted with non-profit partners to sustain vital existing gang prevention and intervention programs. These programs were previously funded by county and state government sources and/or charitable donations. Those funding sources have either ceased to exist or decreased considerably due to the economic downturn.

The grant will fund North County Lifeline's Crown Heights and San Luis Rey Valley After School Programs from October 1, 2009 through June 30, 2011 at a total cost of \$210,000. Interfaith Community Services Transitional Youth Academy Program will receive \$152,616 to maintain one full-time and one half-time Masters Level Behavioral Health Clinician from October 1, 2009 through September 30, 2011. The remaining funding will support OCSP gang prevention and intervention activities including: Youth and Family Outreach Events, (Collaborative efforts between the City, neighborhood residents and community partners including the grass roots Save Our Streets organization); operating and maintenance expenses for one of the Neighborhood Services Department recreation vans; temporary staff time (200 hours) for OCSP web site update, maintenance, and staff training; and grant administrative costs including grant reporting and training expenses mandated by OJJDP for the grant. The Budget Detail Worksheet and Budget Narrative for this grant, as approved by the Office of Juvenile Justice and Delinquency Prevention, are attached to this report. The Neighborhood Services Department will manage the grant using existing City staff, and the Oceanside Community Safety Partnership Steering Committee will oversee the grant, hold the required grant meetings, and support grant activities.

### **FISCAL IMPACT**

Acceptance and appropriation of the grant funds in the amount of \$400,000 (922115700274) will allow the City and partnering agencies to provide the gang prevention and intervention services described. There will be some savings to the General Fund over the two-year grant period, including \$15,400 for 18 months of operating and maintenance expenses for one of the Neighborhood Services Department recreation vans (already anticipated in current budget adjustments) and \$7,258 in Neighborhood Services staff time over the two-year grant period that will be reimbursed for grant management. Progress reports must be submitted to OJJDP every six months during the two years of the grant and at project completion.

### **COMMISSION OR COMMITTEE REPORT**

Does not apply.

### **CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

**RECOMMENDATION**

Staff recommends that the City Council accept grant funds in the amount of \$400,000 from the Department of Justice, Office of Juvenile Justice and Delinquency Prevention, FY 09 Earmarks Programs awarded to the City of Oceanside; approve appropriation of these funds to the Neighborhood Services Department for the Oceanside Community Safety Partnership, Gang Prevention and Intervention Program; and authorize the Mayor to execute all grant documents.

PREPARED BY:

B. Mangan  
Brendan Mangan  
Management Analyst

SUBMITTED BY:

Peter A. Weiss  
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Margery M. Pierce, Director, Neighborhood Services

Teri Ferro, Director, Financial Services

MP  
T

Attachments: Department of Justice FY 09 Earmarks Programs Grant Documents  
City of Oceanside, OCSP Gang Prevention and Intervention Program  
Budget and Budget Narrative for OJJDP FY 09 Earmarks Program.



**Department of Justice**  
Office of Justice Programs

---

Office of the Assistant Attorney General

Washington, D.C. 20531

September 16, 2009

The Honorable Jim Wood  
City of Oceanside  
300 North Coast Highway  
Oceanside, CA 92054-2824

Dear Mayor Wood:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Earmarks Programs in the amount of \$400,000 for City of Oceanside.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Kara M. McDonagh, Program Manager at (202) 305-1456; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Mary Lou Leary".

Mary Lou Leary  
Acting Assistant Attorney General

Enclosures



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

---

*Washington, D.C. 20531*

September 16, 2009

The Honorable Jim Wood  
City of Oceanside  
300 North Coast Highway  
Oceanside, CA 92054-2824

Dear Mayor Wood:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

### 2) Submitting Findings of Discrimination

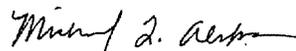
In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



**Department of Justice**  
Office of Justice Programs  
Office of the Chief Financial Officer

---

Washington, D.C. 20531

September 16, 2009

The Honorable Jim Wood  
City of Oceanside  
300 North Coast Highway  
Oceanside, CA 92054 - 2824

Reference Grant Number: 2009-JL-FX-0109

Dear Mayor Wood:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$10,868
Fringe Benefits	\$116
Travel	\$3,000
Equipment	\$0
Supplies	\$8,000
Construction	\$0
Contractual	\$362,616
Other	\$15,400
Total Direct Cost	\$400,000
Indirect Cost	\$0
Total Project Cost	\$400,000
Federal Funds Approved:	\$400,000
Non-Federal Share:	\$0
Program Income:	\$0

Match is not required for this grant program.

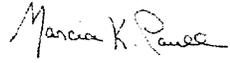
All sole source procurement in excess of \$100,000 requires written justification and the prior approval of OJP.

If you have questions regarding this award, please contact:

- Program Questions, Kara M. McDonagh, Program Manager at (202) 305-1456
- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Marcia K. Paull". The signature is written in a cursive style with a large initial "M".

Marcia K. Paull  
Chief Financial Officer



**Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

---

*Washington, D.C. 20531*

**Memorandum To:** Official Grant File

**From:** Kathi Grasso, OJJDP NEPA Coordinator

**Subject:** Categorical Exclusion for City of Oceanside

The recipient agrees to assist OJJDP to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds either directly by the recipient or by a subrecipient. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds and, if so, to advise OJJDP and request further NEPA implementation guidance. Recipient understands that this special condition applies to its activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. new construction; b. minor renovation or remodeling of a property either; (1) listed on or eligible for listing on the National Register of Historic Places or; (2) located within a 100-year flood plain; c. a renovation, lease, or any other proposed use of a building or facility that will either; (1) result in a change in its basic prior use or; (2) significantly change its size and; d. Implementation of a new program involving the use of chemicals other than chemicals that are; (1) purchased as an incidental component of a funded activity and; (2) traditionally used, for example, in office, household, recreational, or education environments.



Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2009-JL-FX-0109

PAGE 1 OF 1

This project is supported under FY09 (OJJDP Part E) 42 USC 5665-5667

1. STAFF CONTACT (Name & telephone number)

Kara M. McDonagh  
(202) 305-1456

2. PROJECT DIRECTOR (Name, address & telephone number)

Brendan Mangan  
Management Analyst  
300 North Coastal Highway  
Oceanside, CA 92054-2824  
(760) 929-0658

3a. TITLE OF THE PROGRAM

OJJDP FY 09 Earmarks Programs

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

City of Oceanside - Oceanside Community Safety Partnership, Gang Prevention and Intervention Program.

5. NAME & ADDRESS OF GRANTEE

City of Oceanside  
300 North Coast Highway  
Oceanside, CA 92054-2824

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2009 TO: 09/30/2011

8. BUDGET PERIOD

FROM: 10/01/2009 TO: 09/30/2011

9. AMOUNT OF AWARD

\$ 400,000

10. DATE OF AWARD

09/16/2009

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The OJJDP FY 09 Earmarks Programs further the Department's mission by providing grants, cooperative agreements, and other assistance authorized by the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, to organizations identified in the Explanatory Statement Regarding H.R. 1105 (Omnibus Appropriations Act, 2009), 155 Cong. Rec. H1653 (daily ed. Feb. 23, 2009) (statement by Rep. Obey, Chairman of the Committee on Appropriations of the House).

The City of Oceanside, with approximately 600 documented gang members and 400 gang affiliates in 12 gangs, has the largest number of gang members in North San Diego County. The larger gangs are multi-generational and territorial, putting youth living within neighborhoods where they operate at an extremely high risk of gang involvement.

The City of Oceanside, OCSP Gang Prevention and Intervention Program's primary activities will be to continue two Critical Hours After School Programs located in high risk Oceanside neighborhoods and to support the Transitional Youth Academy, a community based intervention program, in directing 88 at-risk youth who are involved in gangs or criminal activities towards a better future. The Critical Hours After School Programs are primary prevention programs sanctioned by the OJJDP as a "best practice" for juvenile crime prevention. Both programs will serve youth under the age of 18. Due to the current economic hardships faced by State, County and City governments, and a reduction in private funding availability in California, these programs would not be funded but for this earmark and would be a great loss to the communities and youth that they serve. Funding for youth outreach activities, and to update and improve the OCSP Website ([www.ocspsdatabase.org](http://www.ocspsdatabase.org)) is also requested.

NCA/NCF



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Grant**

PAGE 1 OF 3

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Oceanside 300 North Coast Highway Oceanside, CA 92054-2824		4. AWARD NUMBER: 2009-JL-FX-0109	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2011	
1A. GRANTEE IRS/VENDOR NO. 951688570		6. AWARD DATE 09/16/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE City of Oceanside - Oceanside Community Safety Partnership, Gang Prevention and Intervention Program.		10. AMOUNT OF THIS AWARD \$ 400,000	
		11. TOTAL AWARD \$ 400,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 (OJJDP Part E) 42 USC 5665-5667			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jim Wood Mayor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X F JL 70 00 00 400000		21. IJLTGT0766	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 3

PROJECT NUMBER 2009-JL-FX-0109

AWARD DATE 09/16/2009

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. The recipient agrees to report data on the grantee's OJJDP-approved performance measures as part of the semi-annual categorical progress report. This data will be submitted on line at OJJDP's Performance Measures website (<http://ojjdp.ncjrs.gov/grantees/pm/index.html>) by July 31 and January 31 each year for the duration of the award. Once data entry is complete, the grantee will be able to create and download a "Performance Measures Data Report." This document is to be included as an attachment to the grantee's narrative categorical assistance progress report submitted in GMS for each reporting period.
7. Any deviation from the timeline provided in the application or revised grant program implementation plan must receive prior approval from OJJDP.



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 3 OF 3

PROJECT NUMBER 2009-JL-FX-0109

AWARD DATE 09/16/2009

*SPECIAL CONDITIONS*

8. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons and with the concurrence of OJP. OJP will not unreasonably withhold concurrence. All successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
9. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on line-through the Internet at <https://grants.ojp.usdoj.gov/>.
10. The recipient agrees to submit quarterly financial status reports to OJP. At present, these reports are to be submitted on-line (at <https://grants.ojp.usdoj.gov/>) using Standard Form SF 269A, not later than 45 days after the end of each calendar quarter. The recipient understands that after October 15, 2009, OJP will discontinue its use of the SF 269A, and will require award recipients to submit quarterly financial status reports within 30 days after the end of each calendar quarter, using the government-wide Standard Form 425 Federal Financial Report form (available for viewing at [www.whitehouse.gov/omb/grants/standard\\_forms/ffr.pdf](http://www.whitehouse.gov/omb/grants/standard_forms/ffr.pdf)). Beginning with the report for the fourth calendar quarter of 2009 (and continuing thereafter), the recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov/>) using the SF 425 Federal Financial Report form, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the grant period.
11. No portion of these federal grant funds shall be used towards any part of the annual cash compensation of any employee of the grantee whose total annual cash compensation exceeds 110% of the maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year.  

This prohibition may be waived on an individual basis at the discretion of the Assistant Attorney General for OJP.
12. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OJP grant funds, without prior written approval from OJP.
13. The grantee understands and agrees that, with respect to the provision of services or benefits to a specific population, any individual who is otherwise eligible to participate in any program or activity supported by any of these grant funds shall be provided with such services or benefits as funded under this award, without regard to race, color, religion, national origin, or sex. With respect to a single-sex program or activity, unless there is legal authority for the exclusivity, the recipient agrees to identify and refer the excluded individuals to, or provide them with, a comparable alternative program or service.
14. The award recipient agrees, as a condition of award approval, to comply with the requirements of 28 CFR Part 22, including the requirement to submit a properly executed Privacy Certificate that is in accordance with the requirements of 28 CFR Section 22.23 to OJJDP for approval.

**Budget Detail Worksheet - City of Oceanside - OCSP Gang Prevention and Intervention Program**

**OJJDP FY 09 Earmarks Program**

**Grant Period - October 1, 2009 through September 30, 2011**

**City of Oceanside, Neighborhood Services Department**

<u>Personnel</u>	<u>Position</u>	<u>Computation</u>	<u>Cost</u>
	Position 1 - Professional Assistant For OCSP Website Update (200 Hrs @\$18.05/Hr.)	200 x 18.05	\$ 3,610.00
	Position 2 - Management Analyst Hours for Grant Admin. (183.98 Hrs @\$39.45)	183.98 x 39.45	\$ 7,258.00
	<b>Personnel Total</b>		<b>\$ 10,868.00</b>

**Fringe Benefits -**

Position 1 - Benefits for P/T Professional Assistant @3.2211%	3610 x 3.2211%	\$	116.00
<b>Fringe Benefits Total</b>		<b>\$</b>	<b>116.00</b>

**Supplies**

SUPPLIES FOR 4 OUTREACH EVENTS FOR AT-RISK YOUTH BETWEEN 10-1-09 AND 9-30-11:

Rock Climbing Wall and Jumper or Obstacle Course / Jousting Inflatable Rental	\$1200 per event x 4	\$	4,800.00
D.J. Rental	\$300 per event x 4	\$	1,200.00
Food and Drinks for Events (BBQ meats and supplies, Bottled Water, Soda)	\$200 per event x 4	\$	800.00
Payment for Entertainment for events (dancers or bands)	\$300 per event x 4	\$	1,200.00
<b>Supplies Total</b>		<b>\$</b>	<b>8,000.00</b>

**Other Costs**

Maintenance and Fuel Expenses 21 months - City Recreation Van for program use	\$8,800 per year x 1.75 Yrs.	\$	15,400.00
---	------------------------------	----	-----------

**Travel**

Mandated program cost to send 2 staff to OJJDP Grant Training in Washington D.C.*	\$1,500 X 2	\$	3,000.00
---	-------------	----	----------

\* As dates of training are not known at present these costs cannot be clarified at this time. The budget item is required by this program.

**Neighborhood Services Department Budget Total 10-1-09 to 9-30-11**

**(Excluding contracted services - See pages 2 and 3 for contracted services budgets)**

**\$ 37,384.00**

**P2 - Budget Detail Worksheet - City of Oceanside - OCSP Gang Prevention and Intervention Program**

**North County Lifeline Contracted Services**

**Oceanside After School Programs - Crown Heights and San Luis Rey Valley**

**Contract period - October 1, 2009 through June 30, 2011 (1.75 Years)**

<u>Personnel</u> <u>Position</u>	<u>Computation</u>	<u>Cost For 1.75 Years</u>	<u>Annual Cost</u>
Position 1 - Lifeline After School Program Site Leaders (2 @ \$18Hr. Total Hrs = 1.18FTE)	1.18 x 40 x 52 x 18.00 x 1.75	\$ 77,313.60	\$ 44,179.20
Position 2 - Lifeline After School Program Site Aides (2 @ \$13.49Hr. Total Hrs = 0.75FTE)	0.75 x 40 x 52 x 13.49 x 1.75	\$ 36,827.70	\$ 21,044.40
Position 3 - Lifeline After School Programs Supervisor (1 @ \$18.87Hr. Hrs = 0.45 FTE)	0.45 x 40 x 52 x 18.87 x 1.75	\$ 30,909.06	\$ 17,662.32
<b>Total personnel</b>		<b>\$ 145,050.36</b>	<b>\$ 82,885.92</b>
<b><u>Fringe Benefits -</u></b>			
Position 1 - Lifeline After School Program Site Leaders (2) @ 21%	77,313.60 x 21%	\$ 16,235.86	\$ 9,277.63
Position 2 - Lifeline After School Program Site Aides (2) @ 21%	36,827.70 x 21%	\$ 7,733.82	\$ 4,419.32
Position 3 - Lifeline After School Programs Supervisor (1) @ 21%	30,909.06 x 21%	\$ 6,490.90	\$ 3,709.09
<b>Fringe Benefits Total</b>		<b>\$ 30,460.58</b>	<b>\$ 17,406.04</b>
<b><u>Supplies</u></b>			
After School Program Supplies (\$176 per month for 21 months)	176x21	\$ 3,696.00	\$ 2,112.00
Office Supplies/Postage/Printing (\$25/mo x 21 months)**	25 x 21	\$ 525.00	\$ 300.00
<b>Supplies Total</b>		<b>\$ 4,221.00</b>	<b>\$ 2,412.00</b>
<b><u>Other Costs</u></b>			
Rent (50 sq ft x \$1.25 per sq ft x 21 mo)**	50 x 1.25 x 21	\$ 1,312.50	\$ 750.00
Telephone/cell phone (\$170/mo x 21 mo)	170 x 21	\$ 3,570.00	\$ 2,040.00
Utilities (\$35/mo x 21 mo)**	35 x 21	\$ 735.00	\$ 420.00
Mileage Reimbursement (\$0.55/mile x 250 miles/mo x 21 mo)	0.55 x 250 x 21	\$ 2,887.50	\$ 1,650.00
Liability Insurance (\$436.04 Annual cost)	436.04 x 1.75	\$ 763.07	\$ 436.04
Administrative Overhead @ 10%	210,000 x 10%	\$ 21,000.00	\$ 12,000.00
<b>Other Costs Total</b>		<b>\$ 30,268.07</b>	<b>\$ 17,296.04</b>
<b>Total Annual Budget</b>		<b>\$</b>	<b>\$ 120,000.00</b>
<b>Total Contract Budget 10-1-2009 through 6-30-2011</b>		<b>\$ 210,000.00</b>	

**P3 - Budget Detail Worksheet - City of Oceanside - OCSP Gang Prevention and Intervention Program**

**Interfaith Community Services - Contracted Services**

**Transitional Youth Academy**

**Contract period - October 1, 2009 through September 30, 2011 (2 Years)**

<u>Personnel</u>	<u>Computation</u>	<u>Cost For 2 years</u>	<u>Annual Cost</u>
<u>Position</u>			
Position 1 - Full- Time Master's Level Behavioral Health Clinician @ \$42,300 Annually	42,300 x 2	\$ 84,600.00	\$ 42,300.00
Position 2 - 0.5 FTE Master's Level Behavioral Health Clinician @\$21,300 Annually	21,300 x 2	\$ 42,600.00	\$ 21,300.00
<b>Personnel Total</b>		<b>\$ 127,200.00</b>	<b>\$ 63,600.00</b>
<u>Fringe Benefits -</u>			
Position 1 - Benefits for FTE Masters Level Behavioral Health Clinician @24%	42,300 x 24% x 2	\$ 20,304.00	\$ 10,152.00
Position 2 - Benefits for 0.5 FTE Masters Level Behavioral Health Clinician @12%	21,300 x 12% x 2	\$ 5,112.00	\$ 2,556.00
<b>Fringe Benefits Total</b>		<b>\$ 25,416.00</b>	<b>\$ 12,708.00</b>
<b>Total Annual Budget</b>		<b>\$</b>	<b>\$ 76,308.00</b>
<b>Total Contract Budget 10-1- 2009 through 9-30-2011</b>		<b>\$ 152,616.00</b>	

**Budget Summary- City of Oceanside - OCSP Gang Prevention and Intervention Program**

**OJDP FY 09 Earmarks Program**

**Grant Period - October 1, 2009 through September 30, 2011**

<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
A. Personnel	\$ 10,868.00
B. Fringe Benefits	\$ 116.00
C. Travel	\$ 3,000.00
D. Equipment	
E. Supplies	\$ 8,000.00
F. Construction	
G. Consultants/Contracts	\$ 362,616.00
H. Other Costs	\$ 15,400.00
Total Direct Costs	\$ 400,000.00
I. Indirect Costs	
<b>TOTAL PROJECT COSTS</b>	<b>\$ 400,000.00</b>
Federal Request	\$400,000
Non-Federal Amount	\$0

**City of Oceanside - OCSP Gang Prevention and Intervention Program**  
**Budget Narrative**

The budget supports the objectives and activities of the project by sustaining existing quality prevention and intervention programs for Oceanside's most at-risk youth that would otherwise be cut due to the current decrease in regularly available funding from private and public sources for these programs. The budget makes good use of funds by using existing programs that will require very little start up time.

**Contracted Expenses:**

North County Lifeline - The budget covers Personnel and Operating Costs for After School Programs at two City of Oceanside Community Resource Centers - Crown Heights and San Luis Rey Valley. The budget funds the two existing programs for a period of 21 months beginning October 1, 2009, for a total budget of \$210,000. The program goal to prevent and reduce risky behavior among youth under 18 supports the program objectives. As the programs and qualified key personnel are already in existence, the programs will not require extensive start-up time as would be necessary for new programs. Any new persons hired under this program will enter existing programs with established organization and supervision. North County Lifeline has a long history of providing quality after school programs and services for the City of Oceanside, usually funded through State or County grants and they have site and supervising staff qualified to run a quality program. Each program will operate after school until 5:30 p.m. on weekdays and will enroll a minimum of 84 youth under the age of 18 per site during the program year. North County Lifeline After School Program staff are very motivated to involve their youth in community events and activities and will continue to participate with Neighborhood Services staff in neighborhood resource fairs and other volunteer/community involvement opportunities for their youth participants.

Interfaith Community Services - The budget covers Transitional Youth Academy personnel costs including fringe benefit costs for one full-time and one half-time Master's Level Behavioral Health

Clinician at a total cost of \$152,616. The Transitional Youth Academy(TYA) is a community-based intervention program that works with at-risk youth ages 12-18 who are involved in gangs or criminal activities, the juvenile system or foster care, directing them toward a better future and providing them with the skills and guidance to get there. The program has been hit hard by the drop in private funding currently available and this funding will provide staff to provide intervention services to 88 youth over the 2 years beginning 10-1-09. This use of funding is fully supportive of the goals and objectives of the program. Interfaith Community Services will cover other non-personnel costs associated with these positions with private funding.

#### **City of Oceanside Neighborhood Services Department Expenses**

Personnel Expenses - The part-time Professional Assistant position requested is to assist with development of the Oceanside Community Safety Partnership website. The website was developed by the OCSP Steering Committee to create a comprehensive list of programs serving youth in Oceanside.. The information on the site was provided by community agencies and the bulk of the work was done by a former OPD intern with excellent computer skills. The site requires some further development and updating to be an effective tool and this budget item would allow us to hire the intern, who has now graduated but is continuing his education, for 200 hours over two years at a rate of \$18.05 per hour. He would complete a necessary website platform change and updates to the website (approximately 80 hours of work) and then train Resource Center staff and community partners (and potentially some of our Resource Center youth) in updating website information so that it can become a useful long-term tool for Oceanside residents and service providers. The total cost of \$3,726 is a small cost compared to what professional website development services would charge and this approach will allow us to be more flexible with training schedules.

Miscellaneous Administrative Expenses - Would cover a portion of the time City staff will spend involved in Program activities, completing required program reports and attending any required trainings.

Equipment Maintenance Cost - This would cover the cost for maintenance and fuel expenses for an existing City Recreation Division Van that can no longer be supported in the Neighborhood Services Department budget due to budget cuts. The Community Resource Centers work closely with the Recreation Division and we often borrow their vans for after school program outings and activities. The loss of this vehicle would be detrimental to the after school programs and all of the city youth serving programs as it would severely reduce availability of City vehicles. Maintenance and fuel costs for the van are budgeted at \$8,800 per year. Total cost for the period budgeted from 10-1-09 through 6-30-11 is \$15,400.

Supplies - This covers a portion of costs for funding youth and family outreach events in our highest risk neighborhoods, Examples of items that could be funded and associated costs are: Rock Climbing Wall (\$825 for 4 hours); Bouncer for younger kids and generator (\$160); Stage for larger events(\$689), Cultural Dance Performances (\$300-\$400); Food to be cooked by outreach volunteers (\$300); DJ services (\$250) One time purchase of Canopies for Youth Programs attending events to fundraise or recruit program youth (\$200)

Travel - Mandated program cost to send 2 program staff to training in Washington D.C.

Funds are allocated to minimize costs and support direct services by building on existing programs, services, and partnerships to meet the needs identified. This allows for maximum use of the funds for actual services.