ITEM NO. 8

STAFF REPORT

CITY OF OCEANSIDE

DATE: November 7, 2007

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **APPROVAL OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED $165,000 TO MUSCO LIGHTING FOR PURCHASE OF ATHLETIC FIELD LIGHTING SYSTEMS**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed $165,000 to Musco Lighting of Oskaloosa, Iowa, for sports-field lighting systems and related equipment for John Landes and Melba Bishop Parks, and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Currently, the lighting levels at two existing baseball fields, one at John Landes Park and one at Melba Bishop Park, need to be upgraded to accommodate the level of Little League played there. In an effort to upgrade the lighting at the two locations, the City plans to replace the existing lighting systems with new and more efficient outdoor lighting systems.

ANALYSIS

All of the City athletic fields operate with Musco's lighting system, and staff is familiar with its maintenance. These lighting systems operate with a remote monitoring control system that allows staff to manage the operation of athletic field lights at City parks. In addition, Musco provides a comprehensive 25-year maintenance program for the lights and provides the latest technology in athletic field lighting.

The use of Musco's lighting system results in operational cost savings. This justifies a proprietary purchase and is in compliance with the provisions of Chapter 28A.24C (Purchases and Sales – sole source procurements), of the City Code.

Improvements to the baseball field located at John Landes Park will include the demolition and disposal of the existing lighting structures, the installation of six new outdoor sports light poles and associated electrical system, which would include a new switch-gear cabinet. Improvements to the baseball field located at Melba Bishop Park

will include the demolition and disposal of the existing lighting structures, the installation of six outdoor sports light poles and associated electrical system.

Staff intends to start the purchase order and initiate the fabrication process with Musco, due to a long lead time for the lighting equipment. Concurrently, construction documents and building permits will be obtained. The project will return to the City Council for approval of plans and specifications and authorization to call for bids.

FISCAL IMPACT

Musco Lighting has submitted a proposal for lighting equipment required for both Bishop Park and Landes Park in the amount of $150,400 (not including sales tax). The available FY 2007-08 budget for the Athletic Field Lighting Project (581.416241.5392) is $100,000 plus FY 2006-07 carry forward funds of $273,052 for a total of $373,052. Therefore, sufficient funds are available.

INSURANCE REQUIREMENTS

The City's standard insurance requirements will be met.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The purchase of supplies, services and equipment should be made according to the provisions of Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed $165,000 to Musco Lighting of Oskaloosa, Iowa, for sports-field lighting systems and related equipment for John Landes and Melba Bishop Parks, and authorize the Financial Services Director, or designee, to execute the purchase order.

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for

Attachments