



____ OCEANSIDE CITY CLERK ____
MEMORANDUM

DATE: December 10, 2008

TO: Council, HDB Directors, & CDC Commissioners

FROM: Barbara Riegel Wayne
City Clerk

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2009 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD AND THE COMMUNITY DEVELOPMENT COMMISSION**

BACKGROUND

Over the years Councils have established the practice of holding joint City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB) meetings on the first three Wednesdays of each month as appropriate.

Section 2.1 of the Oceanside City Code states that the agencies shall hold regular meetings at a date and time established by resolution in the Council Chambers at the City Hall, 300 North Coast Highway.

ANALYSIS

Based on past practice, attached are resolutions, which set the regular meeting schedule for all 3 agencies to be effective and in place for calendar year 2009. Meetings are generally held the first 3 Wednesdays of each month. Closed Session items begin at 4:00 p.m., and the General items begin at 5:00 p.m. Any public hearings are generally held at 6:00 p.m.

The Coastal Commission will hold a meeting in our facility on January 7-9, which impacts the regular meeting schedule since it includes the first Wednesday.

The Annual League of California Cities Conference is scheduled for September 16-19 and will impact the regular meeting schedule, since it falls on the third Wednesday. However, the League's Mayor and Council Executive Forum and Leadership Workshop are scheduled for May 27-30 respectively [fourth Wednesday] and will not impact the May meeting schedule.

The City delegation's scheduled trip to Washington, D.C. from February 24-27 [fourth Wednesday] to meet with the Appropriations Committee also has no impact. Graduation is on Friday, June 12, 2008, which does not conflict with the schedule.

In accordance with Resolution No. R91-169, which establishes the holidays on which City Council meetings shall not be held, there is one legal holiday that impacts the meeting schedule in November.

Therefore, the proposed changes to the 2009 meeting schedule of the first 3 Wednesdays are as follows:

January

Due to the scheduled Coastal Commission meeting, no January 7 meeting has been scheduled. Therefore, there will be only 2 meetings in January, to be held on *January 14 and 21*.

September

Due to the League of California Cities Conference on September 16-19, no meeting has been scheduled for September 16. Therefore, there will be only 2 meetings in September, to be held on *September 2 and September 9*.

November

Due to Veterans' Day holiday, no meeting has been scheduled for November 11. Therefore, there will be only 2 meetings in November, to be held on *November 4 and November 18*.

CITY ATTORNEY ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

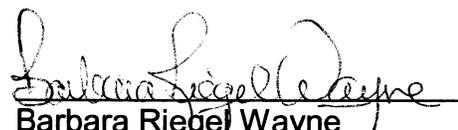
RECOMMENDATION

It is recommended that the City Council, Harbor District Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2009 meeting schedule dates and times for regular meetings of the Small Craft Harbor District Board of Directors, Community Development Commission and City Council.

Prepared by:

Submitted by:


Holly Trobaugh
Assistant City Clerk


Barbara Riegel Wayne
City Clerk

Attachments: Resolutions

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
4 REGULAR MEETINGS AND ESTABLISHING THE REGULAR
5 MEETING SCHEDULE FOR CALENDAR YEAR 2009

6 WHEREAS, the City Council desires to establish the regular meeting schedule
7 for calendar year 2009; and

8 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
9 Harbor District Board of Directors and Community Development Commission, subject to the
10 provisions of Oceanside City Code Section 2.1, shall convene generally on the first three
11 Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m. for
12 Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the
13 agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
14 Community Development Commission and/or the Small Craft Harbor District Board of
15 Directors. On a regular meeting day, a meeting may be convened after the time scheduled for
16 its commencement.

17 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

18 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2009,
19 attached hereto as Attachment A, is hereby adopted.

20 SECTION 2. This resolution supercedes any prior resolution relating to the subject
21 matter hereof.

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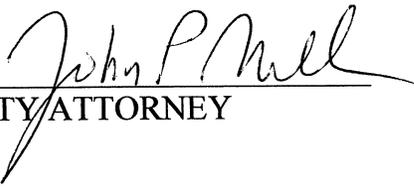
PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
this _____ day of _____, 2008, by the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

MAYOR OF THE CITY OF OCEANSIDE

APPROVED AS TO FORM:

ATTEST:



CITY ATTORNEY

CITY CLERK

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2009

RESOLUTION NO. _____

A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2009

WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City Code require that dates and times of meetings of the Small Craft Harbor District Board of Directors shall be established by resolution; and

WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft Harbor District Board of Directors and Community Development Commission, subject to the provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m. for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the City Council and/or the Community Development Commission. On a regular meeting day, a meeting may be convened after the time scheduled for its commencement.

NOW, THEREFORE, the Small Craft Harbor District Board of Directors of the City of Oceanside does resolve as follows:

SECTION 1. The regular meeting schedule for the Board of Directors, for calendar year 2009, attached hereto as Attachment A, is hereby adopted.

SECTION 2. This resolution supercedes any prior resolution relating to the subject matter hereof.

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PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the City of Oceanside, California, this ____ day of _____, 2008, by the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

PRESIDENT

APPROVED AS TO FORM:

ATTEST:



HARBOR ATTORNEY

SECRETARY

A RESOLUTION OF THE OCEANSIDE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS FOR CALENDAR YEAR 2009

1 RESOLUTION NO. _____

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3 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
4 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
5 THE DATES AND TIMES OF REGULAR MEETINGS AND
6 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
7 CALENDAR YEAR 2009

8 WHEREAS, the Community Development Commission adopted revised by-laws
9 pursuant to the provisions of Section 34100 et seq. of the California Health and Safety Code by
10 the December 3, 2003 adoption of Resolution No. 03-R694-3, which requires that dates and
11 times of regular commission meetings be established by resolution;

12 WHEREAS, the Community Development Commission desires to establish the regular
13 meeting schedule for calendar year 2009; and

14 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
15 Harbor District Board of Directors and Community Development Commission, subject to the
16 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
17 three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m.
18 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
19 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
20 City Council and/or the Small Craft Harbor District Board of Directors. On a regular meeting
21 day, a meeting may be convened after the time scheduled for its commencement.

22 NOW, THEREFORE, the Community Development Commission of the City of
23 Oceanside does resolve as follows:

24 SECTION 1. The regular meeting schedule for the Community Development
25 Commission, for calendar year 2009, attached hereto as Attachment A, is hereby adopted.

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1 SECTION 2. This resolution supercedes any prior resolution relating to the subject
2 matter hereof.

3 PASSED AND ADOPTED by the Community Development Commission of the City of
4 Oceanside, California, this ____ day of _____, 2008, by the following vote:

5 AYES:

6 NAYS:

7 ABSENT:

8 ABSTAIN:

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CHAIRMAN

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APPROVED AS TO FORM:

ATTEST:

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GENERAL COUNSEL

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SECRETARY

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A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
CALENDAR YEAR 2009

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CITY OF OCEANSIDE 2009 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

January						
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December						
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- Council/CDC/Harbor Meeting Dates
- Holidays/City Hall Closed
- League of CA Cities Conference
- Mayor-Washington, DC-Appropriations Committee
- League Mayor/Council Forum
- Coastal Commission Meeting

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are generally held at 6:00 p.m.