

M E M O R A N D U M

DATE: December 10, 2008

TO: Honorable Mayor and Councilmembers

FROM: Patricia Allison, City Manager's Office

SUBJECT: REQUEST BY COUNCILMEMBER KERN TO ESTABLISH A TIME, DATE, AND LOCATION FOR A COUNCIL RETREAT TO DISCUSS GOAL-SETTING AND PRIORITIES, WITHIN THE FIRST TWO WEEKS OF JANUARY 2009

Backup material for this item, if any, will be distributed separately.