



ITEM NO. 16

____ OCEANSIDE CITY CLERK ____
MEMORANDUM

DATE: December 14, 2005

TO: Council, HDB Directors, & CDC Commissioners

FROM: Barbara Riegel Wayne
City Clerk

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2006 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD AND THE COMMUNITY DEVELOPMENT COMMISSION**

BACKGROUND

In accordance with the December 1, 1999 action taken by the City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB), the meeting agendas for those agencies are combined into one agenda. On September 21, 2005 Resolution No. 05-R586-1, Resolution No. 05-R0587-2 and Resolution No. 05-R0588-3 were adopted by the City Council, HDB and CDC respectively to set the meetings for the first 3 Wednesdays of each month.

Section 2.1 of the Oceanside City Code states that the agencies shall hold regular meetings at a date and time established by resolution in the Council Chambers at the City Hall, 300 North Coast Highway.

ANALYSIS

Attached are resolutions, which set the regular meeting schedule for all 3 agencies to be effective and in place for calendar year 2006. Closed Session items begin at 4:00 p.m., and the General items begin at 5:00 p.m. Any public hearings are generally held at 6:00 p.m.

There are no legal holidays that conflict with Resolution No. R91-169, which establishes the holidays on which City Council meetings shall not be held. However, the close proximity of certain holidays has resulted in changes to the meeting schedule as listed below. The Annual League of California Cities Conference scheduled for September 6-9 has also resulted in changes to the meeting schedule. Graduation is on June 14, 2006, which also conflicts with the schedule.

Therefore, the proposed changes to the 2006 meeting schedule of the first 3 Wednesdays are

as follows:

In February, no meeting has been scheduled on the 3rd Wednesday (February 15) due to the City delegation's scheduled trip to Washington, D.C. from February 14-17 to meet with the Appropriations Committee. The meeting has instead been scheduled for February 22, 2005. Therefore, the February meetings will be held on February 1, 8, and 22.

With graduation to be held on June 14, the meeting has been moved to June 28, 2005. Therefore, the June meetings will be held on June 7, 21, and 28.

Due to the proximity to the July 4th holiday, the July 5 meeting has been deleted. Due to the Mayor/Council Academy to be held July 26-29, the fourth Wednesday date also is not being used. This leaves only 2 meetings scheduled for July (July 12 and July 19).

With the League of California Cities Conference scheduled for September 6-9, the meetings have been moved to the last 3 Wednesdays of the month (September 13, 20 and 27).

The General Municipal Election will be held November 7. Therefore, the November 8 meeting has been deleted from the calendar. Due to the proximity to the Thanksgiving holiday, no meeting was scheduled for the 4th Wednesday. This leaves 2 meetings in November (November 1 and November 15).

In December, a meeting has been scheduled for Tuesday, December 5 at 10:00 a.m. for the Swearing-in of elected Councilmembers. The first 2 Wednesdays of December remain scheduled, with the December 20 meeting deleted in light of its proximity to the Christmas holiday.

CITY ATTORNEY ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

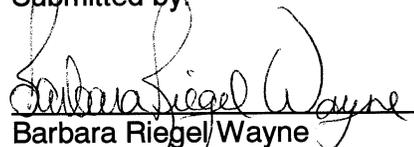
RECOMMENDATION

It is recommended that the City Council, Harbor Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2006 meeting schedule dates and times for regular meetings of the Small Craft Harbor District Board of Directors, Community Development Commission and City Council.

Prepared by:


Holly Trobaugh
Assistant City Clerk

Submitted by:


Barbara Riegel Wayne
City Clerk

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
4 REGULAR MEETINGS AND ESTABLISHING THE REGULAR
5 MEETING SCHEDULE FOR CALENDAR YEAR 2006

6 WHEREAS, the City Council desires to schedule the regular meeting schedule
7 for calendar year 2006; and

8 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
9 Harbor District Board of Directors and Community Development Commission, subject to the
10 provisions of Oceanside City Code Section 2.1, shall convene generally on the first three
11 Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m. for
12 Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the
13 agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
14 Community Development Commission and/or the Small Craft Harbor District Board of
15 Directors. On a regular meeting day, a meeting may be convened after the time scheduled for
16 its commencement.

17 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

18 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2006,
19 attached hereto as Attachment A, is hereby adopted.

20 SECTION 2. This resolution supercedes any prior resolution relating to the subject
21 matter hereof.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this ____ day of _____, 2005, by the following vote:

3 AYES:

4 NAYS:

5 ABSENT:

6 ABSTAIN:

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8 _____
MAYOR OF THE CITY OF OCEANSIDE

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10 APPROVED AS TO FORM:

ATTEST:

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13 CITY ATTORNEY

CITY CLERK

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24 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
25 REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2006
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CITY OF OCEANSIDE 2006 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

January							February							March							April								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
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8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15		
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22		
22	23	24	25	26	27	28	26	27	28	26	27	28	29	30	31	23	24	25	26	27	28	29	23	24	25	26	27	28	29
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May							June							July							August								
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September							October							November							December						
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- Council/CDC/Harbor Meeting Dates
- Mayor/Council Academy
- Holidays/City Hall Closed
- Mayor-Washington, DC-Appropriations Committee
- League of CA Cities Conference
- Election Day

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are held at 6:00 p.m.

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
3 SMALL CRAFT HARBOR DISTRICT OF THE CITY OF
4 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
5 REGULAR MEETINGS AND ESTABLISHING THE REGULAR
6 MEETING SCHEDULE FOR CALENDAR YEAR 2006

7 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City
8 Code require that dates and times of meetings of the Small Craft Harbor District Board of
9 Directors shall be established by resolution; and

10 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
11 Harbor District Board of Directors and Community Development Commission, subject to the
12 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
13 three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m.
14 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
15 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
16 City Council and/or the Community Development Commission. On a regular meeting day, a
17 meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the Board of Directors of the Small Craft Harbor District of the
19 City of Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Board of Directors, for calendar year
21 2006, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supercedes any prior resolution relating to the subject
23 matter hereof.

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1 PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the
2 City of Oceanside, California, this ____ day of _____, 2005, by the following vote:

- 3 AYES:
- 4 NAYS:
- 5 ABSENT:
- 6 ABSTAIN:

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8 _____
9 PRESIDENT

10 APPROVED AS TO FORM:

ATTEST:

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13 HARBOR ATTORNEY

14 SECRETARY

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22 A RESOLUTION OF THE OCEANSIDE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS ESTABLISHING THE
23 DATES AND TIMES OF REGULAR MEETINGS FOR CALENDAR YEAR 2006
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CITY OF OCEANSIDE 2006 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

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- Council/CDC/Harbor Meeting Dates
- Mayor/Council Academy
- Holidays/City Hall Closed
- Mayor-Washington, DC-Appropriations Committee
- League of CA Cities Conference
- Election Day

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are held at 6:00 p.m.

1 RESOLUTION NO. _____

2
3 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
4 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
5 THE DATES AND TIMES OF REGULAR MEETINGS AND
6 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
7 CALENDAR YEAR 2006

8 WHEREAS, the Community Development Commission adopted revised by-laws
9 pursuant to the provisions of Section 34100 et seq. of the California Health and Safety Code by
10 the December 3, 2003 adoption of Resolution No. 03-R694-3, which requires that dates and
11 times of regular commission meetings be established by resolution;

12 WHEREAS, the Community Development Commission desires to establish the regular
13 meeting schedule for calendar year 2006; and

14 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
15 Harbor District Board of Directors and Community Development Commission, subject to the
16 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
17 three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m.
18 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
19 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
20 City Council and/or the Small Craft Harbor District Board of Directors. On a regular meeting
21 day, a meeting may be convened after the time scheduled for its commencement.

22 NOW, THEREFORE, the Community Development Commission of the City of
23 Oceanside does resolve as follows:

24 SECTION 1. The regular meeting schedule for the Community Development
25 Commission, for calendar year 2006, attached hereto as Attachment A, is hereby adopted.

26 /////

27 /////

28 /////

1 SECTION 2. This resolution supercedes any prior resolution relating to the subject
2 matter hereof.

3 PASSED AND ADOPTED by the Community Development Commission of the City of
4 Oceanside, California, this ____ day of _____, 2005, by the following vote:

5 AYES:

6 NAYS:

7 ABSENT:

8 ABSTAIN:

9
10 _____
CHAIRMAN

11 APPROVED AS TO FORM:

ATTEST:

12
13 
14 GENERAL COUNSEL

15
16 _____
17 SECRETARY

18
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24 A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
25 THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
26 CALENDAR YEAR 2006
27
28

CITY OF OCEANSIDE 2006 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

ATTACHMENT A

January	February	March	April	May	June	July	August	September	October	November	December																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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- Council/CDC/Harbor Meeting Dates
- Mayor/Council Academy
- Holidays/City Hall Closed
- Mayor-Washington, DC-Appropriations Committee
- League of CA Cities Conference
- Election Day

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are held at 6:00 p.m.