



DATE: December 16, 2009

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **PURCHASE ORDERS FOR TWELVE NEW POLICE VEHICLES AND A NEW AMBULANCE TO REPLACE EXISTING POLICE VEHICLES AND AN AMBULANCE THAT HAVE REACHED OR EXCEEDED THEIR SERVICE LIFE; AND APPROVAL OF A BUDGET TRANSFER**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$315,744 to Downtown Ford of Sacramento for twelve new Crown Victoria police vehicles, approve a purchase order in an amount not to exceed \$159,700 to Emergency Vehicle Group of Anaheim for one new ambulance, and authorize the Financial Services Director, or designee, to execute the purchase orders; and approve a budget transfer in the amount of \$19,100 to complete the funding for the ambulance.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle determine if the vehicle type is still needed; if so, whether there is a cheaper alternative; if not, what type of vehicle is required; and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Exhibit A have reached the end of their service life.

ANALYSIS

Bids for the Police vehicles were extracted from the yearly State, county and municipal city contract bid lists. The bid for the ambulance was based on the City of Arcadia's bid award for an ambulance that best mirrors those used by Oceanside to Road Rescue Emergency Vehicle Group of Anaheim. Road Rescue agreed to give Oceanside the same bid price as the City of Arcadia.

These are specialty vehicles and Staff believes the bid price that vendors offered through the State, county and municipal city contract bid lists and the City of Arcadia's bid is fair

and reasonable, that it is unlikely that additional Request For Proposals would result in lower vehicle cost, and the purchases meet the requirements of City Code chapter 28A. Exhibit A lists the vehicles to be replaced, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The estimated cost of each Police vehicle includes the purchase price of \$26,262 and the estimated in-house build cost of \$16,300 for a total per vehicle cost of \$42,562. The Police Department fully funded the replacement cost of the old vehicles during their life span and sufficient money is in the Fleet Replacement Fund Number 620609831.5704 to fund the total vehicle replacement cost of \$510,744.

The estimated total purchase price of the ambulance is \$159,700 and the estimated in-house build cost is \$5,000 for a total cost of \$164,700. The replacement funds collected during the life span of the vehicle total \$145,600.

Fleet Replacement Fund Number 620609831.5705 will fund a portion of the ambulance purchase cost equaling \$145,600. The Fire Department will fund the shortfall of \$19,100 requiring a budget transfer from Fire Suppression Machinery and Equipment 550552101.5320 to 550552101.5705. Exhibit B lists funding sources for the vehicles.

The M&O rates for all the vehicles will be unchanged. The Police vehicle replacement rates will not change, however, the replacement rate for the ambulance will increase from \$21,628 to \$29,054 per year.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Does not apply.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$315,744 to Downtown Ford of Sacramento for twelve new Crown Victoria police vehicles, approve a purchase order in an amount not to exceed \$159,700 to Emergency Vehicle Group of Anaheim for one new ambulance, and authorize the Financial Services Director, or designee, to execute the purchase orders; and approve a budget transfer in the amount of \$19,100 to complete the funding for the ambulance.

PREPARED BY:



David Mills
Fleet Supervisor

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager



Don Hadley, Deputy City Manager



Frank McCoy, Police Chief



Joseph Arranaga, Deputy Public Works Director



Gary Gurley, General Services Manager



Teri Ferro, Financial Services Director



Exhibit A Vehicles Purchases
Exhibit B Funding For Vehicle Purchases

EXHIBIT B
FUNDING FOR VEHICLE PURCHASES

Fleet Replacement Fund
620609831.5705

	Total
12 - Police Vehicles	\$547,086
1- Ambulance	\$145,600
Total	692,686

Fire Department Account
550552101.5705

1- Ambulance	\$19,100	\$19,100
Total	\$19,100	\$19,100