



____ OCEANSIDE CITY CLERK ____
MEMORANDUM

DATE: December 6, 2006

TO: Council, HDB Directors, & CDC Commissioners

FROM: Barbara Riegel Wayne
City Clerk

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2007 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD AND THE COMMUNITY DEVELOPMENT COMMISSION**

BACKGROUND

A previous Council has established the practice of holding joint City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB) meetings on the first three Wednesdays of each month as appropriate.

Section 2.1 of the Oceanside City Code states that the agencies shall hold regular meetings at a date and time established by resolution in the Council Chambers at the City Hall, 300 North Coast Highway.

ANALYSIS

Based on past practice, attached are resolutions, which set the regular meeting schedule for all 3 agencies to be effective and in place for calendar year 2007. Meetings are generally held the first 3 Wednesdays of each month. Closed Session items begin at 4:00 p.m., and the General items begin at 5:00 p.m. Any public hearings are generally held at 6:00 p.m.

There is one legal holiday, July 4, 2007, that falls under Resolution No. R91-169, which establishes the holidays on which City Council meetings shall not be held. Additionally, the close proximity of certain holidays has resulted in changes to the meeting schedule as listed below. The Annual League of California Cities Conference scheduled for September 5-8 has resulted in changes to the meeting schedule. Graduation is on June 13, 2006, which also changes the schedule.

Therefore, the proposed changes to the 2007 meeting schedule of the first 3 Wednesdays are as follows:

Due to the proximity to the January 1 holiday, no January 3 meeting has been scheduled. However, City staff has indicated a need for a third meeting in this month. Therefore, the 3 meetings in January will be held on January 10, 17 and 24.

In February, no meeting has been scheduled on the 1st Wednesday (February 7) due to the City delegation's scheduled trip to Washington, D.C. from February 6-9 to meet with the Appropriations Committee. Therefore, there will only be 2 meetings in February, which will be held on February 14 and 21.

With graduation to be held on June 13, no meeting has been scheduled for that date. Therefore, there will be only 2 meetings in June, which will be held on June 6 and 20.

Due to the July 4th holiday on Wednesday, no meeting will be held. Therefore, there will only be 2 meetings in July, which will be held on July 11 and 18.

With the League of California Cities Conference scheduled for September 5-8, no September 5 meeting has been scheduled. Therefore, there will only be 2 meetings in September, which will be held on September 12 and 19.

Due to the proximity to the Thanksgiving holiday, no meeting was scheduled for the 3rd Wednesday. This leaves 2 meetings in November, which will be held on November 7 and 14.

CITY ATTORNEY ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

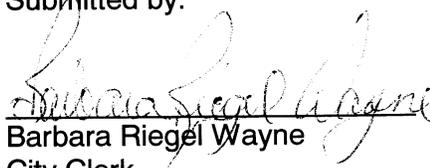
RECOMMENDATION

It is recommended that the City Council, Harbor Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2007 meeting schedule dates and times for regular meetings of the Small Craft Harbor District Board of Directors, Community Development Commission and City Council.

Prepared by:


Holly Trobaugh
Assistant City Clerk

Submitted by:


Barbara Riegel Wayne
City Clerk

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2007

WHEREAS, the City Council desires to schedule the regular meeting schedule for calendar year 2007; and

WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft Harbor District Board of Directors and Community Development Commission, subject to the provisions of Oceanside City Code Section 2.1, shall convene generally on the first three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m. for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the Community Development Commission and/or the Small Craft Harbor District Board of Directors. On a regular meeting day, a meeting may be convened after the time scheduled for its commencement.

NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

SECTION 1. The regular meeting schedule for the City Council, for calendar year 2007, attached hereto as Attachment A, is hereby adopted.

SECTION 2. This resolution supercedes any prior resolution relating to the subject matter hereof.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this ____ day of _____, 2006, by the following vote:

- 3 AYES:
- 4 NAYS:
- 5 ABSENT:
- 6 ABSTAIN:

MAYOR OF THE CITY OF OCEANSIDE

10 APPROVED AS TO FORM:

ATTEST:

11
12 
13 _____

CITY CLERK

13 CITY ATTORNEY

24 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
25 REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2007

CITY OF OCEANSIDE 2007 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	4	5	6	7	8	9	10	4	5	6	7	8	9	10	1	2	3	4	5	6	7
7	8	9	10	11	12	13	11	12	13	14	15	16	17	11	12	13	14	15	16	17	8	9	10	11	12	13	14
14	15	16	17	18	19	20	18	19	20	21	22	23	24	18	19	20	21	22	23	24	15	16	17	18	19	20	21
21	22	23	24	25	26	27	25	26	27	28	25	26	27	28	29	30	31	22	23	24	25	26	27	28			
28	29	30	31																		29	30					

May							June							July							August								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	4	5	3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11			
6	7	8	9	10	11	12	10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18		
13	14	15	16	17	18	19	17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25		
20	21	22	23	24	25	26	24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30	31			
27	28	29	30	31									29	30	31														

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	2	3	4	5	6	7	1	2	3	4	5	6	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
9	10	11	12	13	14	15	7	8	9	10	11	12	13	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	14	15	16	17	18	19	20	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	21	22	23	24	25	26	27	25	26	27	28	29	30	23	24	25	26	27	28	29	
30							28	29	30	31					30	31								30	31		

- Council/CDC/Harbor Meeting Dates
- Mayor/Council Academy
- Holidays/City Hall Closed
- Mayor-Washington, DC-Appropriations Committee
- League of CA Cities Conference

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are held at 6:00 p.m.

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
3 SMALL CRAFT HARBOR DISTRICT OF THE CITY OF
4 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
REGULAR MEETINGS AND ESTABLISHING THE REGULAR
MEETING SCHEDULE FOR CALENDAR YEAR 2007

5 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City
6 Code require that dates and times of meetings of the Small Craft Harbor District Board of
7 Directors shall be established by resolution; and

8 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
9 Harbor District Board of Directors and Community Development Commission, subject to the
10 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
11 three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m.
12 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
13 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
14 City Council and/or the Community Development Commission. On a regular meeting day, a
15 meeting may be convened after the time scheduled for its commencement.

16 NOW, THEREFORE, the Board of Directors of the Small Craft Harbor District of the
17 City of Oceanside does resolve as follows:

18 SECTION 1. The regular meeting schedule for the Board of Directors, for calendar year
19 2007, attached hereto as Attachment A, is hereby adopted.

20 SECTION 2. This resolution supercedes any prior resolution relating to the subject
21 matter hereof.

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1 PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the
2 City of Oceanside, California, this ____ day of _____, 2006, by the following vote:

- 3 AYES:
- 4 NAYS:
- 5 ABSENT:
- 6 ABSTAIN:

PRESIDENT

10 APPROVED AS TO FORM:

ATTEST:

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12 _____
13 HARBOR ATTORNEY

SECRETARY

22 A RESOLUTION OF THE OCEANSIDE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS ESTABLISHING THE
23 DATES AND TIMES OF REGULAR MEETINGS FOR CALENDAR YEAR 2007

CITY OF OCEANSIDE 2007 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
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					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	T	F	S
						1
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23	24	25	26	27	28	29
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October						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Council/CDC/Harbor Meeting Dates
- Mayor/Council Academy
- Holidays/City Hall Closed
- Mayor-Washington, DC-Appropriations Committee
- League of CA Cities Conference

All meetings begin at 4:00 p.m. for Closed Session Items and 5:00 p.m. for General Items. Public hearings, if any, are held at 6:00 p.m.

1 RESOLUTION NO. _____

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3 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
4 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
5 THE DATES AND TIMES OF REGULAR MEETINGS AND
6 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
7 CALENDAR YEAR 2007

8 WHEREAS, the Community Development Commission adopted revised by-laws
9 pursuant to the provisions of Section 34100 et seq. of the California Health and Safety Code by
10 the December 3, 2003 adoption of Resolution No. 03-R694-3, which requires that dates and
11 times of regular commission meetings be established by resolution;

12 WHEREAS, the Community Development Commission desires to establish the regular
13 meeting schedule for calendar year 2007; and

14 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
15 Harbor District Board of Directors and Community Development Commission, subject to the
16 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
17 three Wednesdays of each month, except as modified by Attachment A, beginning at 4:00 p.m.
18 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
19 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
20 City Council and/or the Small Craft Harbor District Board of Directors. On a regular meeting
21 day, a meeting may be convened after the time scheduled for its commencement.

22 NOW, THEREFORE, the Community Development Commission of the City of
23 Oceanside does resolve as follows:

24 SECTION 1. The regular meeting schedule for the Community Development
25 Commission, for calendar year 2007, attached hereto as Attachment A, is hereby adopted.

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SECTION 2. This resolution supercedes any prior resolution relating to the subject matter hereof.

PASSED AND ADOPTED by the Community Development Commission of the City of Oceanside, California, this ____ day of _____, 2006, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

CHAIRMAN

APPROVED AS TO FORM:

ATTEST:



GENERAL COUNSEL

SECRETARY

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2007

CITY OF OCEANSIDE 2007 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	4	5	6	7	8	9	10	4	5	6	7	8	9	10	1	2	3	4	5	6	7
7	8	9	10	11	12	13	11	12	13	14	15	16	17	11	12	13	14	15	16	17	8	9	10	11	12	13	14
14	15	16	17	18	19	20	18	19	20	21	22	23	24	18	19	20	21	22	23	24	15	16	17	18	19	20	21
21	22	23	24	25	26	27	25	26	27	28	25	26	27	28	29	30	31	22	23	24	25	26	27	28			
28	29	30	31											25	26	27	28	29	30	31	29	30					

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5		3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11
6	7	8	9	10	11	12	10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18
13	14	15	16	17	18	19	17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25
20	21	22	23	24	25	26	24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30	31	
27	28	29	30	31										29	30	31											

September							October							November							December									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	7	2	3	4	5	6	7	8				
7	8	9	10	11	12	13	7	8	9	10	11	12	13	7	8	9	10	11	12	13	9	10	11	12	13	14	15			
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17	16	17	18	19	20	21	22			
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24	23	24	25	26	27	28	29			
28	29	30	31				28	29	30	31	25	26	27	28	29	30	25	26	27	28	29			30	31					

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