ITEM NO. 20

STAFF REPORT

CITY OF OCEANSIDE

DATE: February 13, 2008

TO: Honorable Mayor and City Councilmembers

FROM: City Manager's Office/Information Technologies Division

SUBJECT: **TELECOMMUNICATIONS COMMITTEE FY 2007- 2008 WORK PLAN**

SYNOPSIS

Staff and the Telecommunications Committee recommend that the City Council approve the Telecommunications Committee's FY 2007-08 Work Plan.

BACKGROUND

The Telecommunications Committee reviews changes in telecommunication technology, related regulations and legal developments in the telecommunication field, and advises the City Council. The Telecommunications Committee also advises the City Council of matters related to the City's communications franchise. As specified in the Telecommunications Committee bylaws, the FY 2007-08 Work Plan has been prepared for City Council review and approval, and is attached as Exhibit A.

ANALYSIS

On an annual basis, the Telecommunications Committee submits its annual work plan to the City Council for review and approval.

FISCAL IMPACT

The Committee does not have its own budget. There is no fiscal impact beyond the staff cost to support the Committee.

COMMISSION OR COMMITTEE REPORT

The FY 2007 - 2008 Work Plan was unanimously approved by the Telecommunications Committee at its November 9, 2007 meeting.

CITY ATTORNEY'S ANALYSIS

Is Not Applicable.

RECOMMENDATION

Staff and the Telecommunications Committee recommend that the City Council approve the committee's FY 2007 -08 Work Plan.

PREPARED BY:

Michael Lee Sherwood
Chief Information Officer,
Information Technologies Division

SUBMITTED BY:

Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

EXHIBIT A

CITY OF OCEANSIDE
TELECOMMUNICATIONS COMMITTEE
FY 2007-2008 WORK PLAN

1. MISSION STATEMENT

The Oceanside Telecommunications Committee considers and makes recommendations to the City Council on policies pertaining to communications and telecommunications. The committee reviews and reports to the City Council on technological, regulatory, and legal developments in communications and telecommunications and advises the City Council in matters related to the City's communications franchises.

2. COMPOSITION

The committee is composed of seven (7) regular voting members appointed by the City Council: Robert Ross (Chair), Charles Paige (Vice Chair), Jimmy Knott, III, Kenneth Leighton, Phil Mann, Jonathan Studer, and Joseph Weiner.

3. STRUCTURE

The committee operates under the Bylaws of the Telecommunications Committee, approved by the City Council on April 15, 1998, and amended by the City Council on November 13, 2002. The stated purpose of the committee is to act in an advisory capacity to the City Council on matters relating to cable and telecommunications franchise and/or service permissions, cable and telecommunications related state and federal legislation, and new cable and telecommunications technology.

City Council Liaison to the Committee is Council member Jack Feller, legal counsel is Deputy City Attorney Leslie Gallagher, and staff members are Senior Information Technologies Analyst Yukari Brown, Senior Information Technologies Analyst David Riha, and Customer Service Representative Christine Walker.

There are no standing subcommittees at this time that fall under the purview of the California State Brown Act. Pursuant to its bylaws, the committee has the authority and may establish standing sub-committees or ad-hoc sub-committees as necessary to accomplish its stated purpose.

4. GENERAL GOALS AND TASKS

The Committee desires to encourage community participation and public awareness of the communications and telecommunications issues under its consideration and to promote public comment on related policies and programs.

5. SPECIFIC GOALS AND TASKS

The Committee shall continue to evaluate proposals and make recommendations to the City Council regarding communications and telecommunications. Specific tasks envisioned are:

a. Review and recommend programs and projects consistent with the goals and objectives of the City of Oceanside Telecommunications Policy.

b. Provide input and advice for communications franchise agreements and service permissions under the existing franchise agreements not covered by Digital Infrastructure and Video Competition Act of 2006.

c. Provide a public forum for communications subscriber issues and concerns. Monitor compliance of the communications operators with franchise agreements. Conduct compliance hearings, as necessary.

d. Track Federal and State legislation along with exploring the impact of the Federal and State Telecommunication legislation. Make recommendations for legislative positions and policies to the City Council.

e. Review the regulatory actions of the Federal Communications Commission and State Public Utilities Commission in implementing the Telecommunications Act of 1996 and the Digital Infrastructure and Video Competition Act of 2006.

f. Review the current franchise holder communications operators' rates and customer service in Oceanside, within the City's authority.

g. Review the City Information Technologies and Telecommunications budget, development and expansion of the I-Net, and technology master plan.

h. Explore online documentation for all City documents

EXHIBIT A

i. Explore moving the GIS system to Information Technologies

j. Review telecommunication functions that are not currently under Information Technologies.

k. Explore regional developments in telecommunications.

l. Work towards implementation of Vision 2020 objectives.

m. Provide a forum for workshops on telecommunication sites conducted by the Engineering Division. Provide input and advice on long term telecommunication sites.