

# STAFF REPORT



# ITEM NO. 7

## CITY OF OCEANSIDE

DATE: March 1, 2006

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **APPROVAL OF A PURCHASE ORDER FOR 12 PATROL SEDANS FOR THE POLICE DEPARTMENT**

### **SYNOPSIS**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$252,458 to Villa Ford of Orange, for the purchase of twelve 2006 Ford Crown Victoria patrol sedans for the Police Department (eleven replacement vehicles and one addition to fleet), adopt a budget resolution in the amount of \$139,153, which includes \$84,153 for vehicles not previously budgeted and \$55,000 for build-and-parts from the Fleet Management Fund balance and authorize the Financial Services Director, or designee, to execute the purchase order.

### **BACKGROUND**

The City replaces Police patrol vehicles on the average of every four years. The vehicles are replaced due to high mileage and because they have exceeded their life expectancy and have excessive repair costs:

<u>Police Patrol Vehicles</u>	<u>Mileage</u>	<u>Police Patrol Vehicles</u>	<u>Mileage</u>
PD253, 2002 Ford Crown Victoria	101,654	PD259, 2002 Crown Victoria	90,486
PD254, 2002 Ford Crown Victoria	80,253	PD260, 2002 Crown Victoria	103,020
PD255, 2002 Ford Crown Victoria	98,161	PD261, 2002 Crown Victoria	95,107
PD258, 2002 Ford Crown Victoria	98,893	PD262, 2002 Crown Victoria	107,584
PD257, 2002 Ford Crown Victoria	85,837	PD263, 2002 Crown Victoria	93,813
PD256, 2002 Ford Crown Victoria	93,813		

In addition, on June 16, 2004, one addition-to-the-fleet patrol vehicle was approved in the City's operating budget for FY 2004-06.

### **ANALYSIS**

According to the City's purchasing procedures the purchase of these twelve vehicles can be attached to the City's present contract with Villa Ford which was approved by the City Council on September 21, 2005.

**FISCAL IMPACT**

The purchase order for Villa Ford is not to exceed \$252,458. The vehicles to be replaced have paid enough money into the Fleet Replacement Account to cover the cost of the new vehicles. Money for the addition-to-the-fleet vehicle was transferred to the Fleet Management Fund at the beginning of FY 2005-06 and approved in the City's FY 2004-06 operating budget.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

City Attorney analysis does not apply.

**RECOMMENDATION**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$252,458 to Villa Ford of Orange, for the purchase of twelve 2006 Ford Crown Victoria patrol sedans for the Police Department (eleven replacement vehicles and one addition to fleet), adopt a budget resolution in the amount of \$139,153, which includes \$84,153 for vehicles not previously budgeted and \$55,000 for build-and-parts from the Fleet Management Fund balance and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

  
\_\_\_\_\_  
Jared Bruce  
Professional Assistant

SUBMITTED BY:

  
\_\_\_\_\_  
Steven R. Jepsen  
City Manager

REVIEWED BY:

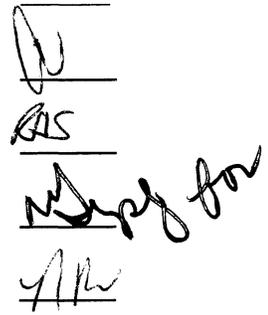
Michelle Skaggs Lawrence, Assistant to the City Manager

Peter A. Weiss, Public Works Director

Rick Sing, Police Lieutenant

Frank McCoy, Police Chief

Nita McKay, Financial Services Director

  
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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE  
AMENDING THE BUDGET FOR THE 2005-2006 FISCAL YEAR

WHEREAS, Resolution No.04-R438-1 approving the operating budget for fiscal year 2005-2006 was adopted on June 16, 2004; and

WHEREAS, the City Manager has recommended and the City Council desires to approve certain amendments to said budget;

NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows: that the Financial Services Director is authorized to amend the budget as requested and to record interfund cash transfers as required in accordance with this resolution and Resolution No. 04-R438-1 adopting the operating budget for fiscal year 2004-2006 is hereby amended as follows:

Reviewed by Financial Services *[Signature]*

PURPOSE		
To authorize an increase in budget of \$139,153 which includes \$84,153 for vehicles not previously budgeted and \$55,000 for build and parts.		
IN ORDER TO ACCOMPLISH THIS PURPOSE, THE FOLLOWING ACCOUNTING ENTRY IS NEEDED		
ADDITION	ACCOUNT NUMBER & NAME	AMOUNT
(831) 416210.5704	C/O- Auto Equip	\$139,153
SOURCE	ACCOUNT NUMBER & NAME	AMOUNT
(831) 831.3351	Retained Earnings	\$139,153
FUND: (831) Fleet Management Fund		

PASSED AND ADOPTED by the City Council of the City of Oceanside this \_\_\_ day of \_\_\_\_\_, 2006, by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

ATTEST:

\_\_\_\_\_  
MAYOR OF THE CITY OF OCEANSIDE

\_\_\_\_\_  
CITY CLERK