

STAFF REPORT



ITEM NO. 22

CITY OF OCEANSIDE

DATE: March 15, 2006

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **ADOPTION OF BUDGET RESOLUTIONS TRANSFERRING FUNDS TO REPLACE FOUR WRECKED POLICE VEHICLES AND TO OUTFIT AN ARMORED VEHICLE**

SYNOPSIS

Staff recommends that the City Council adopt a budget resolution transferring \$75,120 from the Fleet Management Fund Balance, \$37,380 from the Fleet Cost Recovery Account and \$29,000 from the General Fund Unallocated Fund Balance to the Fleet Management Fund to cover the cost of replacing four Police vehicles that have been totaled in accidents; and adopt a budget resolution in the amount of \$10,000 from the General Fund Unallocated Fund Balance for the outfitting of an armored vehicle for the Police Department.

BACKGROUND

The Fleet Fund collects revenues based on the life expectancy of vehicles. If a vehicle is prematurely removed from service, the Fleet Fund typically would not have sufficient revenues to replace the vehicle and additional funds would be needed. In the case of a vehicle involved in an accident, the City does collect funds through insurance recovery depending on the nature of the accident and the responsible party. The recovered funds are placed in a segregated account and a budget resolution is required to move the funds to an expenditure account.

ANALYSIS

Over the past year, the Police Department has wrecked four vehicles (three patrol cars and one undercover car). The three patrol cars that were prematurely removed from service due to accidents are: PD061, a 2000 Ford Crown Victoria; PD256, a 2002 Ford Crown Victoria; and PD434, a 2004 Ford Crown Victoria. These three vehicles have paid \$63,620 into the Fleet Replacement Fund, and the City has received \$37,380 in insurance recovery funds. The cost to purchase and equip a new police patrol vehicle is \$40,000. Therefore, an additional \$19,000 in General Fund Unallocated Balance is necessary to replace the three wrecked patrol vehicles.

The fourth wrecked vehicle is PD074, an undercover vehicle, which has paid \$11,500 in replacement. Therefore, an additional \$10,000 from the General Fund Unallocated Fund Balance is necessary to fully fund the replacement cost of \$21,500.

The Police Department has acquired a van that is being converted to an armored vehicle. The cost to convert the van is approximately \$10,000, which is currently unfunded. A transfer of the \$10,000 will be required from the General Fund Unallocated Fund Balance to the Fleet Management Fund.

FISCAL IMPACT

Approximately \$75,120 has been paid into the Fleet Replacement Account for PD061, PD256, PD434 and PD074. Since these vehicles were not scheduled to be replaced, a budget resolution transferring the funds from Fleet Replacement Account is necessary. An additional \$37,380 has been collected by Risk Management through cost recovery and a budget resolution is necessary to move the funds into an expenditure account. A total of \$39,000 will need to be transferred from the General Fund Unallocated Fund Balance in order to cover the cost of replacing the wrecked vehicles and outfit the armored vehicle.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

City Attorney analysis does not apply.

RECOMMENDATION

Staff recommends that the City Council adopt a budget resolution transferring \$75,120 from the Fleet Management Fund Balance, \$37,380 from the Fleet Cost Recovery Account and \$29,000 from the General Fund Unallocated Fund Balance to the Fleet Management Fund to cover the cost of replacing four Police vehicles that have been totaled in accidents; and adopt a budget resolution in the amount of \$10,000 from the General Fund Unallocated Fund Balance for the outfitting of an armored vehicle for the Police Department.

PREPARED BY:



Peter Weiss
Public Works Director

SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Assistant to the City Manager

Rick Sing, Police Lieutenant

Frank McCoy, Police Chief

Nita McKay, Financial Services Director

R.S.L. by E.L.

FM by R.S.

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RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE
AMENDING THE BUDGET FOR THE 2005-2006 FISCAL YEAR

WHEREAS, Resolution No.04-R438-1 approving the operating budget for fiscal year 2005-2006 was adopted on June 16, 2004; and

WHEREAS, the City Manager has recommended and the City Council desires to approve certain amendments to said budget;

NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows: that the Financial Services Director is authorized to amend the budget as requested and to record interfund cash transfers as required in accordance with this resolution and Resolution No. 04-R438-1 adopting the operating budget for fiscal year 2004-2006 is hereby amended as follows:

Reviewed by Financial Services *(Signature)*

PURPOSE		
To authorize a budget resolution transferring \$75,120 from the Fleet Management Fund Balance, \$37,380 from Fleet Cost Recovery Account, and \$29,000 from the General Fund Unallocated Fund Balance to cover the cost of replacing four Police vehicles that have been totaled in accidents.		
IN ORDER TO ACCOMPLISH THIS PURPOSE, THE FOLLOWING ACCOUNTING ENTRY IS NEEDED		
ADDITION	ACCOUNT NUMBER & NAME	AMOUNT
(101) 101.6990.00831	Trns-t Fleet Mgmt Fd	\$29,000
(831) 416210.5704	C/O- Auto Equip	\$141,500
SOURCE	ACCOUNT NUMBER & NAME	AMOUNT
(101) 101.3301	Fund Balance	\$29,000
(831) 831.4990.00101	Trns-f General Fund	\$29,000
(831) 416210.8080.00101	Cost Share Trns-t Fleet	\$37,380
(831) 831.3351	Retained Earnings	\$75,120
FUND: (101) General Fund		
(831) Fleet Management Fund		

PASSED AND ADOPTED by the City Council of the City of Oceanside this ___ day of _____, 2006, by the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

ATTEST:

MAYOR OF THE CITY OF OCEANSIDE

CITY CLERK

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE
3 AMENDING THE BUDGET FOR THE 2005-2006 FISCAL YEAR

4 WHEREAS, Resolution No.04-R438-1 approving the operating
5 budget for fiscal year 2005-2006 was adopted on June 16, 2004;
6 and

7 WHEREAS, the City Manager has recommended and the City
8 Council desires to approve certain amendments to said budget;

9 NOW, THEREFORE, the City Council of the City of Oceanside
10 does resolve as follows: that the Financial Services Director is
11 authorized to amend the budget as requested and to record
12 interfund cash transfers as required in accordance with this
13 resolution and Resolution No. 04-R438-1 adopting the operating
14 budget for fiscal year 2004-2006 is hereby amended as follows:

15 Reviewed by Financial Services *(tg) JMK*

PURPOSE		
To authorize a budget resolution transferring \$10,000 from General Fund Unallocated Fund Balance to the Fleet Management Fund to outfit armored vehicle for the Police Department.		
IN ORDER TO ACCOMPLISH THIS PURPOSE, THE FOLLOWING ACCOUNTING ENTRY IS NEEDED		
ADDITION	ACCOUNT NUMBER & NAME	AMOUNT
(101) 101.6990.00831	Trns-t Fleet Mgmt Fd	\$10,000
(831) 416210.5704	C/O- Auto Equip	\$10,000
SOURCE	ACCOUNT NUMBER & NAME	AMOUNT
(101) 101.3301	Fund Balance	\$10,000
(831) 8310.4990.00101	Trns-f General Fund	\$10,000
Fund: (101) General Fund		
(831) Fleet Management Fund		

16 PASSED AND ADOPTED by the City Council of the City of Oceanside
17 this ___ day of _____, 2006, by the following vote:

18 AYES:
19 NAYS:
20 ABSENT:
21 ABSTAIN:

22 ATTEST:

23 _____
24 MAYOR OF THE CITY OF OCEANSIDE

25 _____
26 CITY CLERK

**General Fund Unallocated/Capital Reserve Fund Balance
FY 2005- 2006; July 1, 2005- June 30, 2006**

<u>Date</u>	<u>Resolution #</u>	<u>Description</u>	101.3301 Unallocated Fund Balance	101.3252 Capital Reserve
07/01/05		Beginning Balance	\$ 10,598,329	
		Carry Forwards	1,397,819	
07/06/05	05-R0447-1	Public Nuisance Abatements	82,335	
07/20/05	05-R0473-1	RSF Prisoner Transport Contract	47,751	
07/20/05	05-R0489-1	Early Repayment RCS	2,617,326	
08/24/05	05-R0546-1	Sr Mobile Home Park Conversion	250,000	
09/07/05	05-R0569-1	California Welcome Center	34,000	
09/21/05	05-R0592-1	Market Demand Study- Convention Ctr	30,000	
10/05/05	05-R0607-1	Arroyo/Comanche Litigation	1,000,000	
10/05/05	05-R0608-1	CIP-Winterize Arroyo/Comanche St landslide area	650,000	
10/19/05	05-R0629-1	CIP-Ball Field Lighting Project	565,000	
10/19/05	05-R0627-1	Defibrillator- Oceanside Golf Course	2,000	
11/02/05	05-R0633-1	Purchase Fire Vehicles	81,686	
11/09/05	05-R0654-1	Geopacifica Inspection Services	225,000	
11/16/05	05-R0670-1	Recreation Van	12,809	
12/14/2005	05-R0719-1	Rancho Santa Fe Security Contract Extension	18,100	
12/14/2005	05-R0729-1	Additional Arroyo Abatement	9,955	
12/14/05	05-R0733-1	El Corazon Master Plan	350,000	
		Subtotal	<u>\$ 7,373,781</u>	<u>\$ -</u>
Pending				
		Including Pending -		
3/15/2006		Replacement 4 wrecked vehicles	29,000	
3/15/2006		Armored vehicle	10,000	
3/8/2006		Unmarked Police vehicles	74,500	
		Total Pending	<u>\$ 113,500</u>	<u>0</u>
		Estimated Ending Balance:	<u><u>\$ 3,111,048</u></u>	<u><u>0</u></u>