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DATE: March 18, 2009  
TO: Honorable Mayor and City Councilmembers  
FROM: Public Works Department  
SUBJECT: **APPROVAL OF THE INTEGRATED WASTE COMMISSION FY 2009-11  
WORKPLAN**

**SYNOPSIS**

Staff and the Integrated Waste Commission (IWC) recommend that the City Council approve the Commission's FY 2009-11 Workplan.

**BACKGROUND**

The IWC was established by the City Council in 1991 to advise them on programs, projects, and policies that pertain to the collection and disposal of solid waste and recycling, household hazardous waste programs, greenwaste programs, education and other environmental outreach. The Commission is now comprised of nine members and two alternates who meet on the fourth Tuesday of each month to discuss all solid waste and recycling related matters and forward recommendations to the City Council.

As specified in the IWC bylaws, a workplan is required. The FY 2009-11 Integrated Waste Commission Workplan (Attachment A) has been created for City Council review and approval.

**ANALYSIS**

The proposed workplan has been updated to reflect the current and future programs and areas of interest to be addressed in FY 2009-2011. Please note this workplan includes the following significant changes from the previous workplan:

Specific Goals and Tasks section adds direct references to research and possibly making recommendations on Waste to Energy Technology; Transfer Station/Recycling Center Analysis and Siting; Pay As You Throw programs; and Plastic Bag Reduction programs.

Structure section includes a more detailed description of existing subcommittees. All changes reflect current and future programs and areas of interest recently brought forward by the recommendation of the full Commission.

**FISCAL IMPACT**

The IWC has no operating budget. There is no fiscal impact other than the cost to staff and support the Commission.

**COMMISSION OR COMMITTEE REPORT**

The IWC approved the FY 2009-11 Workplan at its January 27, 2009, meeting.

**CITY ATTORNEY'S ANALYSIS**

Does not apply.

**RECOMMENDATION**

Staff and the Integrated Waste Commission (IWC) recommend that the City Council approve the Commission's FY 2009-11 Workplan.

PREPARED BY:



Colleen Foster  
Management Analyst

SUBMITTED BY:



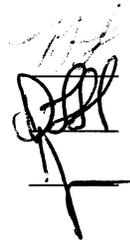
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Donald L. Hadley, Deputy City Manager

Joseph Arranaga, Deputy Public Works Director



Attachment A: Workplan

**CITY OF OCEANSIDE  
INTEGRATED WASTE COMMISSION WORK PLAN  
FY 2009-2011**

1. Mission Statement:

The City of Oceanside Integrated Waste Commission makes recommendations to the City Council on policies pertaining to the collection and disposal of solid waste and recycling programs, household hazardous waste programs, green waste programs, composting projects, environmental education, and other related solid waste issues. This commission also makes recommendations on solid waste code enforcement and compliance topics. The Oceanside solid waste programs are funded through various state grants and the Solid Waste Enterprise Fund and are not a part of the City's general fund budget.

2. Composition:

The commission is composed of nine regular voting members and two alternate members appointed by the Mayor and confirmed by the City Council. In the event a regular voting member is absent, the Chair may seat an alternate member who shall have voting privileges for that meeting.

Present Commissioners:

**Burke Belknap  
Charles Bradshaw  
Brian Conrey  
Mimi DeMirjian  
Joseph Gallagher – Chair Person  
Michael Healy – Vice Chair Person  
Joshua Helmle  
Shelby Jacobs  
Ric Wade**

Alternate Members:

Alternate I - Vacant  
Alternate II – **Steven Peck**

3. General Goals and Tasks:

The commission will continue to evaluate and make recommendations to the City Council regarding programs and/or projects presented by the City management staff and Integrated Waste Commissioners relating to all aspects of collection, disposal, recycling and fees for solid waste; as well as solid waste code enforcement issues, including but not limited to littering, scavenging and compliance with City Codes and state statutes. The Commission's primary goals are to assist the City with meeting AB939 requirements and improving the City's diversion's rates beyond state mandates and to make Oceanside a leader in San Diego County with regards to recycling, waste reduction, and solid waste management.

Specific Goals and Tasks:

- A. Recycling. The commission will make recommendations to City staff and the City Council on effective means to remain in compliance with AB939, and to further prepare for stricter mandates in the future. The commission will inform and educate City residents about recycling; including, but not limited to: source reduction, available recycling facilities, incentive programs and expanded identified resources that may be recycled. Currently, the commission has several subcommittees that focus on specific areas of recycling and solid waste management. Under the direction of the full Integrated Waste Commission these subcommittees continue to analyze the short term and long term benefits of policy change in relation to the following topics: AB939/Source Reduction; Expansion or significant change to current management of solid waste; Transfer Station/Recycling Center Analysis and Siting; Waste to Energy Technology; Pay as you throw programs; Business Recycling; Multi-Family Residential Recycling; Green Waste Recycling; Contract Advisory; Education/Outreach/Earth Day/Youth Activities; Plastic Bag Reduction; and Construction and Demolition Debris Recycling. This list is not conclusive but rather demonstrative of the commission's commitment to putting Oceanside at the leading edge of environmental awareness and sustainability.
- B. Waste Collection and Disposal. The commission will continue to monitor the services provided by the City's contractor to ensure ratepayer satisfaction with the service levels as outlined in the franchise agreement. The commission will carefully consider input from the public on solid waste issues and problems and look for ways to improve solid waste management and handling to improve current diversion and waste reduction rates and bring Oceanside closer to a zero waste reality. The commission will promote public education on integrated waste matters and assist with the development of brochures and other informational materials regarding waste collection, disposal, waste reduction, and recycling practices.

- C. **Source/Waste Reduction.** The commission may investigate methods, policies, technologies and other tools to determine feasible ways to foster source/waste reduction programs in Oceanside. Recent emphasis has included outreach aimed at focusing on reusing materials and reducing the use of products that are detrimental to the environment such as single use plastics (plastic bags, etc). The commission may make recommendations to the City Council for changes as appropriate.
- D. **Technology.** The commission reviews new technologies that may be applied to the solid waste programs and recommend changes as appropriate to use such technologies in the Oceanside environment. Currently the Futures of Solid Waste Subcommittee is investigating Waste to Energy technology implementation in conjunction with development of a Transfer Station/Recycling Center.
- E. **Regional Issues.** The commission will monitor issues facing the region that may affect the City and make recommendations to the City Council on an as needed basis. The commission will continue to look for opportunities to work with other regional agencies and organizations to promote increased reduction and diversion rates and environmental sustainability.
- F. **Solid Waste Codes.** The commission may review the solid waste portion of the City's codes and make recommendations for change as appropriate. The commission is currently evaluating several ordinances such as the scavenging ordinance, and exploring the development of new ordinances related to both construction and demolition debris recycling and plastic bag usage.
- G. **Budget.** The commission will review the solid waste budget and make recommendations concerning the creation and operation of the funded solid waste programs.
- H. **Education Programs.** The commission will continue to participate in environmental educational programs in conjunction with school district education projects concerning recycling and litter reduction activities and during numerous special events.
- I. **Green Waste.** The commission monitors the City's green waste program, investigates methods, policies, technologies and other tools to determine feasible ways to continue the composting program and make recommendations for changes, as appropriate to increase Green Waste tonnage collected in the City and assist in upgrading the compost facility in order to comply with State AB939 mandates.
- J. **Grant Programs.** The commission monitors and makes recommendations to the City's grant programs related to solid waste, used oil and other recycling programs.

- K. Household Hazardous Waste. The commission monitors the progress of the permanent hazardous household waste facility and makes recommendations concerning the options available to the City in the disposal of household hazardous waste exchange program, E-waste, universal collection options and other recycling efforts.
  
- H. Seminars. The commission may attend seminars and other educational opportunities to stay abreast of changes in laws, technologies and policies impacting solid waste.

Structure:

The Integrated Waste Commission convenes subcommittees to address the specific goals and tasks listed above. The current subcommittees are broken down as follows and are subject to change by the approval of the commission chair.

- A. Futures of Solid Waste Subcommittee: This subcommittee will look at issues related to better management practices of solid waste services and recycling. Current goals of the subcommittee have been primarily focused around Transfer Station/Recycling center analysis and siting and Waste to Energy technology and development.
- B. Budget Contract Advisory. To recommend and advise the City on solid waste contract issues regarding the City's present and proposed solid waste services provided to ratepayers.
- C. Large Item Disposal. To recommend and advise the City on Large Item Disposal Matters and concerns.
- D. Pay As You Throw. To recommend and advise the City on Pay as you Throw programs for possible future implementation and development in Oceanside.

The Integrated Waste Commission has no standing committees at this time which fall under the purview of the Brown Act.

The Commission may periodically review its work plan and make any recommended changes to the City Council on an as-needed basis.