



## OCEANSIDE CITY CLERK REPORT

DATE: April 7, 2010

TO: Mayor and Councilmembers

FROM: Barbara Riegel Wayne, City Clerk

SUBJECT: Final costs of the Special Municipal Recall Election held on Tuesday, December 8, 2009; and approving an additional budget appropriation in the amount of \$23,559 from the General Fund Unallocated fund balance to the City Clerk Election budget to cover the costs of this Special Election

### BACKGROUND

At the Council meeting of August 12, 2009, an estimated cost for the Special Municipal Recall Election on December 8, 2009 in response to a recall petition, was \$483,000. This included services to be rendered by the Registrar of Voters and internal department costs. There were no items scheduled for the December 8 election that would reduce the estimate due to any cost sharing. These funds were requested from the General Fund Unallocated Fund Balance reserves. However, the final costs are higher than the estimate, and the appropriated amount was insufficient to cover the costs of the election.

### ANALYSIS

On August 12, Council allocated the estimated amount of \$483,000 for the cost of the Special Municipal Recall Election. However, the final bill received for services provided by the Registrar of Voters showed that their cost had been underestimated. The total cost of the Special Municipal Election now stands at \$506,559. This does not include City Clerk staff time, where existing staff were pulled from other programs to perform election work.

The cost breakdown includes the following:

Registrar of Voters: Signature Check of Recall Petition	\$ 24,610
Registrar of Voters: Election Services	\$477,810
Legal Advertising and Translations	\$ 1,080
Internal Department Costs (supplies, IT costs, etc.)	\$ 3,049

Therefore, Council approval of a supplemental budget appropriation of \$23,559 to cover the additional cost of the Special Municipal Recall Election is requested.

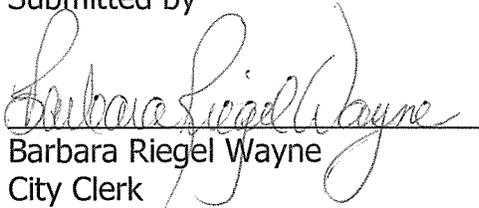
**FISCAL IMPACT**

The actual cost for the special election, including services rendered by the Registrar of Voters, is \$506,559. Therefore, the difference between the August 12, 2009 budget appropriation approved by Council and the final election costs is \$23,559. These funds would come from the General Fund Unallocated Fund Balance reserves, which is presently \$5,256,896.75.

**RECOMMENDATION**

It is recommended that the City Council approve a budget appropriation in the amount of \$23,559 from the General Fund unallocated fund balance reserves to the City Clerk Department Election budget to cover the total cost of the December 8, 2009 Special Municipal Election of \$506,559.

Submitted by

  
Barbara Riegel Wayne  
City Clerk