



DATE: May 20, 2009

TO: Honorable Mayor and City Councilmembers

FROM: Water Utilities Department

SUBJECT: **APPROVAL OF AN INCREASE IN THE AMOUNT OF \$27,300 TO A PURCHASE ORDER FOR A TOTAL AUTHORIZATION OF \$56,100 TO TRUEPOINT SOLUTIONS FOR CUSTOMIZATION AND TRAINING SERVICES ON THE GBA MASTER SERIES ASSET MANAGEMENT SOFTWARE SYSTEM**

SYNOPSIS

Staff recommends that the City Council approve an increase in the amount of \$27,300 to an existing purchase order for a total authorization of \$56,100 to TruePoint Solutions of Loomis, California, to provide additional customization and training services on the GBA Master Series asset management software system; and authorize the Financial Services Director, or designee, to execute the increase in the purchase order.

BACKGROUND

GBA Master Series is the Water Utilities Department's public sector maintenance management software for its water and sewer fixed assets. TruePoint Solutions is a certified implementer of GBA Master Series. TruePoint provides a complete list of services including project management, data conversion, interface development and training. The company was considered sole-source for the initial purchase order because of experience in integrating GBA with utilities, and because the area office in Tucson, Arizona, is the closest to Oceanside. The software suite helps the department with maintenance management of water and sewer assets. It is designed to organize, manage, and centralize infrastructure data. The software stores inventory, work order and inspection data, then utilizes that data to help prioritize the water and sewer system maintenance. Water Utilities currently owns the water and wastewater GBA Master Series modules.

ANALYSIS

TruePoint Solutions provides GBA Master Series implementation and customization services. The Clean Water Program is in need of these services to adapt the software to meet the division's needs. TruePoint Solutions customized the GBA software for the

Water Maintenance Division and provided training to staff. TruePoint Solutions is GBA Master Series' approved qualified consultant to provide services to their customers.

FISCAL IMPACT

An existing purchase order (77556) for TruePoint to perform GBA Asset Management software customization and training was authorized in the amount of \$28,800 in Technology Improvements project (business unit 715.857548.5229). The requested increase of \$27,300 to the purchase order results in a total request of \$56,100. The Technology Improvements project has an available balance of \$95,493, so there are sufficient funds available for the change order.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases must comply with bid requirements set forth in Chapter 28A of the City Code.

RECOMMENDATIONS

Staff recommends that the City Council approve an increase in the amount of \$27,300 to an existing purchase order for a total authorization of \$56,100 to TruePoint Solutions of Loomis, California, to provide additional customization and training services on the GBA Master Series asset management software system; and authorize the Financial Services Director, or designee, to execute the increase in the purchase order.

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