ITEM NO. 31

STAFF REPORT

CITY OF OCEANSIDE

DATE: June 20, 2007

TO: Honorable Mayor and City Councilmembers

FROM: Police Department

SUBJECT: **APPLICATION FOR 2007 JUSTICE ASSISTANCE GRANT AND RESOLUTION AUTHORIZING ACCEPTANCE OF THE GRANT**

SYNOPSIS

Staff recommends that the City Council authorize application for the Edward Byrne Memorial 2007 Justice Assistance Grant (JAG), and adopt a resolution authorizing the anticipated acceptance of the $109,791 grant, which will supplement frontline law enforcement services including personnel, equipment, supplies, services, and crime prevention and education programs.

BACKGROUND

The City of Oceanside, in its application for these funds, will request that this federal grant continue the Crime Analyst position that was contained in the JAG 2005 and 2006 grants. This program is awarded through the U.S. Department of Justice, Bureau of Justice Assistance (BJA), and the JAG guidelines specify that it can be used to continue initiatives previously funded under JAG and Local Law Enforcement Block Grants (LLEBG).

ANALYSIS

The Department of Justice (DOJ) requires that the unit of local government establish a trust fund in which to deposit JAG funds; this fund may be interest-bearing. It is anticipated that the funds will be received in the first fiscal year of the appropriation and may be expended through September 30, 2011. It is anticipated that these funds will primarily be expended between July 1, 2008, and June 30, 2009, after the JAG 2006 grant funds allocated for the same purposes are expended.

The requested allocations include continued funding for the position of Crime Analyst, which was originally funded with LLEBG 2002 and carried forward with LLEBG 2003, LLEBG 2004 (the last LLEBG), JAG 2005, and then JAG 2006. In addition, the application will request that the grant cover costs of hiring hourly extra help assistance

from qualified personnel to conduct background investigations and provide other law enforcement support assistance as needed. The funding allocations also include investment income components: Crime Analysis equipment to be purchased, and hourly extra-help assistance. This grant application also includes a voluntary matching fund commitment for a continued annual contribution toward the North County Drug Court.

The Bureau of Justice Assistance requires that the grant application be available for review to the governing body of the unit of local government or an organization designated by that governing body not fewer than 30 days before the application is submitted to the BJA.

FISCAL IMPACT

The U.S. Department of Justice, Bureau of Justice Assistance, will disburse these funds to the City of Oceanside. There is a local fiscal impact: the application for these funds will continue an annual contribution (match) of $7,458 to the North County Drug Court. This local funding component will be included in the proposed biennial FY 2008-2010 Police Department Operating Budget, therefore this fiscal impact will not be effective until July 1, 2008. The grant funds are to be deposited in a separate interest-bearing account that is to be expended according to grant guidelines; the investment income estimate of $6,000 is based upon current investment earning and grants expenditure patterns.

COMMISSION OR COMMITTEE REPORT

The Police and Fire Commission reviewed the proposed grant at its regular monthly meeting on May 17, 2007. An opportunity for public comment was provided. The Police and Fire Commission supported the proposal.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council authorize application for the Edward Byrne Memorial 2007 Justice Assistance Grant (JAG), and adopt a resolution authorizing the anticipated acceptance of the $109,791 grant, which will supplement frontline law enforcement services including personnel, equipment, supplies, services, and crime prevention and education programs.

PREPARED BY:

Michael J. Koziel
Senior Management Analyst
Police Administration

SUBMITTED BY:

Peter A. Weiss
Interim City Manager

Reviewed by:

Michelle Skaggs Lawrence, Deputy City Manager
Frank McCoy, Chief of Police
Paul Bussey, Interim Financial Services Director

EXHIBITS/ATTACHMENTS

Attachment 1: Grant Budget
Attachment 2: Grant Application Program Narratives
Attachment 3: Resolution Authorizing Acceptance of the Grant

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE AUTHORIZING ACCEPTANCE OF THE 2007 JUSTICE ASSISTANCE GRANT PROGRAM FUNDS

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance provides funds as appropriated by congress to local jurisdictions under the Edward Byrne Memorial Justice Assistance Grant program to supplement frontline law enforcement services including funding for personnel, equipment, supplies and services;

WHEREAS, the City of Oceanside desires to accept the 2007 Justice Assistance Grant award to fund qualified law enforcement programs, staffing, and equipment;

NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

SECTION 1. The acceptance of the funds from the 2007 Justice Assistance Grant program is authorized.

SECTION 3. To authorize Interim City Manager Peter Weiss, Police Chief Frank McCoy and/or their designees to sign and execute all documents the U.S. Department of Justice, Bureau of Justice Assistance require for the receipt, expenditure, and close-out of the Edward Byrne Memorial Justice Assistance Grant program.

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PASSED AND ADOPTED by the City Council of the City of Oceanside, California, this _____day of _____, 2007 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

_____
Mayor Of The City Of Oceanside

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

SALA MON

City Attorney

Attachment 1.

J.A.G. 2007

JUSTICE ASSISTANCE GRANT (U.S. DEPARTMENT OF JUSTICE)

PROJECT BUDGET

	PROJECT DESCRIPTION	DIVISION	ALLOCATION	DETAILS
1	Crime Analyst for FY08-09 (Cost-share)*	Investigations	80,000.00	Cost-Share covers most of salary and fringe
2	Part-time Hourly Extra Help	Administration	29,791.00	Primarily background investigations
3	Part-time Hourly Extra Help (Contingent on Income)	Department-wide	3,000.00	As needed and as funds are available
4	Crime Analyst Equipment (Contingent on Income)	Investigations	3,000.00	Equipment updates if funds are available
115,791				
	GRANT FUNDS SUB-TOTAL		**$115,791.00**	

AWARD OF $109,791 plus projected income of $6,000 $115,791.00

Match	**North County Drug Court**	**Admin**	**7,458.00**	**Contribution to regional program**
	Total Local Match		**$7,458.00**	

BUDGET NARRATIVE

The requirement for this section is that the applicant must submit a budget narrative outlining how JAG administrative funds will be used to support and implement the program.

The City of Oceanside acknowledges the guideline that "A unit of local government may use up to 10 percent of the award for costs associated with administering JAG funds."

The City of Oceanside Police Department wishes to allocate the Justice Assistance Grant in the following manner so as to apply all funding available toward continuation of prior and current beneficial programs. The City of Oceanside Police Department does not plan at this time to charge administrative costs to the grant award, but acknowledges that there are administrative costs incurred in managing the grants and programs and it may recoup those costs to the legal limit should that be necessary to fully expend the grant funds by the mandatory deadline.

Additionally, the City of Oceanside will contribute $7,458.00 to the North County Drug Court as Matching Funds.

J.A.G. 2007

JUSTICE ASSISTANCE GRANT (U.S. DEPARTMENT OF JUSTICE)

PROPOSED PROJECT BUDGET

	PROJECT DESCRIPTION	DIVISION	ALLOCATION
1	Crime Analyst for FY08-09 (Cost-share)	Investigations	80,000.00
2	Part-time Hourly Extra Help	Administration	29,791.00
	GRANT FUNDS SUB-TOTAL		$109,791.00

AWARD OF $109,791.00

Note: The City of Oceanside projects interest earnings of $6,000 on the JAG grant funds deposited. The city requires that these projected funds be appropriated and is allocating the funds toward the following projects:

Part-time Hourly Extra Help (Contingent on Income)	Department-wide	3,000.00
Crime Analyst Equipment (Contingent on Income)	Investigations	3,000.00

PROGRAM NARRATIVE

City of Oceanside Police Department

J.A.G. 2007: Crime Analysis, Background Hiring Services, and Program Support

SUMMARY OF PROPOSED PROGRAM ACTIVITIES: The City of Oceanside Police Department proposes funding the following with the $109,791 Justice Assistance Program 2007 Award: a Crime Analyst, part-time hourly extra help to primarily assist with background services, support of the regional Drug Court, and other equipment and materials supporting crime analysis.

BACKGROUND

The City of Oceanside had received Local Law Enforcement Block Grants (LLEBG) from the Bureau of Justice Assistance annually since their inception. Those grant awards enhanced the Oceanside Police Department's ability to prevent, analyze, review, and target illegal activity within the city. The LLEBG 2003 and 2004 grants enabled the department to fund several important programs and equipment involving Crime Analysis, Report Review, and Crime Prevention. The 2005 Edward Byrne Justice Assistance Grant of $112,411.00 allowed the City of Oceanside to continue funding a Crime Analyst position, to fund a Report Review Specialist position, and contribute (matching funds) to the support of the regional Drug Court. The 2006 Edward Byrne Justice Assistance Grant of $72,316 allowed the City of Oceanside to continue funding the Crime Analyst position and contribute (matching funds) to the support of the regional Drug Court.

BRIEF ANALYSIS – NEED FOR PROGRAMS

As stated in the background above, the City of Oceanside has applied grant funding toward a Crime Analyst position and is hereby requesting to carry that program forward with this award. The Crime Analyst position serves the Police department, the city, and neighboring jurisdictions by providing detailed maps and reports as to reported crimes and trends. With the additional funds added to the Justice Assistance Grant for 2007, the City proposes to add part-time hourly extra help to primarily complete background investigations for new police officers and support staff. This will be an important necessity to meeting the challenges facing the Department since the City of Oceanside has authorized the addition of twelve new sworn positions during the current budget cycle. Additionally, the City recruits and hires new officers on a continuing basis to fill vacancies as they regularly occur. A thorough background investigation needs to be completed on all applicants to ensure state mandated requirements are met. The Regional Drug Court has been an ongoing effort in San Diego County and many local jurisdictions have committed annual grant funds toward its success over the past several years. The City of Oceanside Police Department supports this program and assigns sworn staff as necessary.

ANTICIPATED COORDINATION EFFORTS INVOLVING JAG AND RELATED JUSTICE FUNDS

The City of Oceanside Police Department will utilize the JAG funds to continue programs funded by the 2005 and 2006 Edward Byrne Justice Assistance Grants. Should the opportunity arise, the city and/or department would apply for other Department of Justice grants that would augment the program described above or related programs.

REVIEW NARRATIVE

The Oceanside Police Department provided the proposed program application at a public hearing of the City of Oceanside Police & Fire Commission on May 17, 2007. The Police and Fire Commission is an organization designated by the cities governing body. The Police and Fire Commission acts in an advisory capacity to the City Council on policy matters pertaining to safety, police, fire and other areas wherein the matter of public safety may be of concern. This public hearing provided citizens and neighborhood or community organizations with an opportunity to comment as per established procedure.