

STAFF REPORT



ITEM NO. 36
CITY OF OCEANSIDE

DATE: June 20, 2007
TO: Honorable Mayor and City Councilmembers
FROM: Neighborhood Services Department
SUBJECT: **PARKS AND RECREATION COMMISSION FY 2007-08 WORKPLAN**

SYNOPSIS

Staff and the Parks and Recreation Commission recommend that the City Council approve the FY 2007-08 Parks and Recreation Commission Workplan.

BACKGROUND

On March 27, 1991, the City Council established seven Commissions including the Parks and Recreation Commission. Section 6 of the resolution establishing Commissions states that each Commission shall submit to the City Council a workplan indicating specific projects and tasks proposed for each fiscal year to support the purpose and scope of responsibilities of the Commission.

ANALYSIS

Attached is a copy of the FY 2007-08 Parks and Recreation Commission Workplan. The Workplan delineates the Commission's mission to consider and make recommendations to the City Council on policies pertaining to Parks and Recreation facilities and programs.

In the course of its work in FY 2007-08, the Parks and Recreation Commission will address the following issues:

- (1) OPARC (Oceanside Parks and Recreation Community Foundation)
- (2) Parks and Recreation Master Plan
- (3) Skate Parks
- (4) Bylaws
- (5) Alcohol in Park Policy
- (6) Annual Workplan
- (7) Park Naming and Signage
- (8) Recreation Facility Study
- (9) El Corazon Senior Center Glass Tile Fundraiser
- (10) Smoke Free Parks
- (11) Golf
- (12) Joe Balderrama Recreation Center Master Plan
- (13) El Corazon Master Plan Impact Fee Assessment

FISCAL IMPACT

No fiscal impact.

COMMISSION OR COMMITTEE REPORT

The Parks and Recreation Commission reviewed and unanimously approved its FY 2007-08 Workplan at its meeting on April 12, 2007.

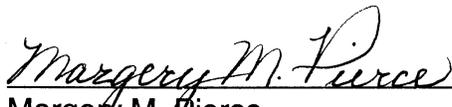
CITY ATTORNEY'S ANALYSIS

Does not apply.

RECOMMENDATION

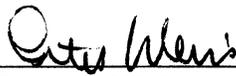
Staff and the Parks and Recreation Commission recommend that the City Council approve the FY 2007-08 Parks and Recreation Commission Workplan.

PREPARED BY:



Margery M. Pierce
Director, Neighborhood Services

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michele Skaggs Lawrence, Deputy City Manager



Attachment: Parks and Recreation Commission FY 2007-08 Workplan

**CITY OF OCEANSIDE
NEIGHBORHOOD SERVICES DEPARTMENT
PARKS & RECREATION DIVISION**

**PARKS AND RECREATION COMMISSION
FY 2007 - 08 WORKPLAN**

MISSION STATEMENT

The City of Oceanside Parks and Recreation Commission was established by the City Council on March 27, 1991. The Commission's purpose is to communicate to the City Council recommended courses of action, relating to parks and recreation issues. The Commission acts in an advisory capacity to the City Council and, from time to time, may be requested by the Council to review specific items of concern not specifically identified in this work plan throughout the fiscal year.

The Commission considers and makes recommendations to the City Council on the planning, development, construction and operation of public parks and recreation facilities. In order to facilitate its mission, the Commission reviews proposed and existing programs administered by the Oceanside Parks & Recreation Division.

COMPOSITION

The Parks and Recreation Commission is composed of nine (9) regular voting members and two (2) alternate members appointed by the City Council.

Charles Adams (Chair)
Vernon Allen (Vice Chair)
Angela Stonebraker
David Kerton
Jack Anderson
Margaret Malik
Belinda LeDoux
Tanessa D'Oporto
John "Dusty" Rhoad (Alt)
Heidi Franczyk (Alt)

STRUCTURE

The Parks and Recreation Commission functions through the following committee structure:

- **STANDING COMMITTEE**

- (1) Golf

- **ADHOC COMMITTEES**

- (1) OPARC
- (2) Parks and Recreation Master Plan
- (3) Skate Parks
- (4) Bylaws
- (5) Alcohol in Park Policy
- (6) Annual Workplan
- (7) Park Naming and Signage
- (8) Recreation Facility Study
- (9) Senior Center Glass Tile Fundraiser
- (10) Smoke Free Parks

The Parks and Recreation Commission conducts some business through adhoc committees created to handle specific tasks or issues; once these items are addressed to the satisfaction of the Commission, the adhoc committee is disbanded. Generally speaking, most tasks can be allocated to the above-mentioned adhoc committees; however, additional ad-hoc committees can be formed at the commission's discretion in order to respond to a specific issue at hand. The Golf Standing Committee, as all standing committees that meet on a regular basis throughout the year, come under the purview of the California State Brown Act and are managed accordingly.

GENERAL GOALS AND OBJECTIVES

The Parks and Recreation Commission desires to encourage community participation in the decision making process. Toward that goal, the Parks and Recreation Commission shall endeavor to:

1. Inform citizens of projects under consideration.
2. Promote public comment on parks and recreation projects and services.
3. Encourage volunteer efforts when specific outreach efforts are scheduled.
4. Advocate citizen involvement in civic issues.

5. Conduct a neighborhood outreach to residents when a park project is being sited.
6. Advocate and seek revenue generation opportunities to support City parks and recreation services.

The Parks and Recreation Commission shall promote open communication and interaction with law enforcement and code enforcement agencies and with the City Council regarding Parks and Recreation Commission activities via the City Council appointed Liaison. As needed, the Parks and Recreation Commission Chair or an appointed Parks and Recreation Commissioner, by direction of the Parks and Recreation Commission, may seek to address the full City Council regarding a specific parks and recreation issue or to express a Parks and Recreation Commission recommendation. In addition to any oral presentation to the City Council, a Parks and Recreation Commission recommendation shall be provided in written form, with minority viewpoints attached as appropriate.

2007-2008 SPECIFIC GOALS AND OBJECTIVES

The Parks and Recreation Commission shall continue to evaluate and make recommendations to the City Council regarding programs and/or projects presented by the Parks & Recreation Division staff related to parks and recreation items. Specific tasks are listed as follows:

1. **Parks and Recreation Community Foundation (OPARC):** Commence the startup of OPARC and determine the implementation plan. In addition, coordinate with the City Council appointed oversight committee for El Corazon to determine the future relationship between OPARC and the El Corazon group.
2. **Parks and Recreation Master Plan:** [a] Participate and assist City staff in updating the City's Parks and Recreation Master Plan and [b] incorporate the City's recreation trails element as part of the Master Plan.
3. **Opening of Mance Buchanon Park:** June 2008
4. **Begin construction of the El Corazon Senior Center:** Spring 2007
5. **Naming of the El Corazon Senior Center**
6. **Skate Parks:** [a] Continue the planning process for a permanent skate park identified in the El Corazon Master Plan; [b] construct and open two new skate "spots" at Melba Bishop Recreation Center and

Martin Luther King Park; and,[c] begin environmental impact report for a future larger skate park at Alex and Foussat Roads.

7. **Municipal Golf Course:** [a] Participate in the review of the implementation of the City's contract for operation and management of the City's Municipal Golf Course; [b] develop an annual Capital Improvements Program; and, [c] propose discussion of name change of Oceanside Municipal Golf Course in 2007.
8. **Sunshine Brooks Theater:** [a] Participate in the bi-annual review of the implementation of the City's contract with an independent contractor for the operation and management of the City's Sunshine Brooks Theater and [b] develop and review an annual calendar that assures community access to the facility with the New Vision Theater Group.
9. **Master Plan for Joe Balderrama Recreation Center** – design in 2007.
10. **Park Development:** [a] Continue to gather community input and interest regarding park development and [b] in collaboration with the Arts Commission, review artistic elements proposed at City parks. Commissioners will be assigned to art selection committees as needed.
11. **Future Recreation Facility Development:** Formulate recommendations for City Council's consideration with regard to capital improvement projects.
12. **Continue the San Luis Rey Bike Trail Extension Project:** This project will provide safe bike riding surfaces and enhanced landscape beautification along the river for the community's use.

The Parks and Recreation Commission may periodically review its Annual Work Plan and make any recommended changes to the City Council on an as-needed basis contingent upon community needs.

▪ ADHOC COMMITTEES

(1) Parks and Recreation Community Foundation Committee (OPARC)

Members: Charles Adams

(2) Parks and Recreation Master Plan

Members: Margaret Malik

John "Dusty" Rhoad

(3) Skate Parks

Members: Charles Adams
Jack Anderson

John "Dusty" Rhoad
Tanessa D'Oporto

(4) By-Laws

Members: Jack Anderson

(5) Alcohol in Parks Policy

Members: Jack Anderson

Margaret Malik

(6) Annual Work Plan

Members: Charles Adams
Belinda LeDoux

John "Dusty" Rhoad

(7) Parks Naming & Signage

Members: Charles Adams
Angela Stonebraker

John "Dusty" Rhoad
Tanessa D'Oporto

(8) Recreation Facility Study

Members: Charles Adams
Angela Stonebraker

Vernon Allen

(9) Senior Center Tile Fundraiser

Members: Charles Adams

Note: **Bicycle Friendly Community** representative is Heidi Franczyk.