



DATE: August 12, 2009

TO: Council, Harbor District Board, and Community Development Commission

FROM: City Manager's Office

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2010 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD AND THE COMMUNITY DEVELOPMENT COMMISSION**

SYNOPSIS

Staff recommends that the City Council, Harbor District Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2010 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board and Community Development Commission.

BACKGROUND

Over the years Councils have established the practice of holding joint City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB) meetings on the first three Wednesdays of each month as appropriate.

Section 2. 1 of the Oceanside City Code states that the agencies shall hold regular meetings in the Council Chambers at City Hall, 300 North Coast Highway, at a date and time established by resolution.

ANALYSIS

The attached resolutions set the regular meeting schedule for all three agencies to be effective and in place for calendar year 2010. Meetings are generally held the first three Wednesdays of each month. Closed Session items begin at 4:00 p.m., general items begin at 5:00 p.m., and any public hearings are generally held at 6:00 p.m.

In 2010, League of California Cities events impact the regular meeting schedule in June and September, as does the City's legislative delegation trip to Washington, DC, in February. Fewer meetings are scheduled during the summer months per prior Council direction. There are two meetings each in November and December due to holidays. Staff believes that the proposed schedule allows for a steady flow of Council meetings.

FISCAL IMPACT

Does not apply.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council, Harbor District Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2009 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board and Community Development Commission.

PREPARED BY:

SUBMITTED BY:



Patricia Allison
Program Specialist



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager



1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
4 REGULAR MEETINGS AND ESTABLISHING THE REGULAR
MEETING SCHEDULE FOR CALENDAR YEAR 2010

5 WHEREAS, the City Council desires to establish the regular meeting schedule for
6 calendar year 2010; and

7 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
8 Harbor District Board of Directors and Community Development Commission, subject to the
9 provisions of Oceanside City Code Section 2.1, shall convene generally on the first three
10 Wednesday of each month, except as modified by Attachment A, beginning at 4:00 p.m. for
11 Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the
12 agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
13 Community Development Commission and/or the Small Craft Harbor District Board of
14 Directors. On a regular meeting day, a meeting may be convened after the time scheduled for
15 its commencement.

16 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

17 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2010,
18 attached hereto as Attachment A, is hereby adopted.

19 SECTION 2. This resolution supercedes any prior resolution relating to the subject
20 matter hereof.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this _____ day of _____, 2009, by the following vote:

3
4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:
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9 _____
10 MAYOR OF THE CITY OF OCEANSIDE

11 ATTEST:

12 APPROVED AS TO FORM:

13 _____
14 CITY CLERK

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16 _____
17 CITY ATTORNEY

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27 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
28 REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2010

1 RESOLUTION NO.

2 A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT
3 BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE
4 ESTABLISHING THE DATES AND TIMES OF REGULAR
5 MEETINGS AND ESTABLISHING THE REGULAR MEETING
6 SCHEDULE FOR CALENDAR YEAR 2010

7 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City
8 Code require that dates and times of meetings of the Small Craft Harbor District Board of
9 Directors shall be established by resolution; and

10 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
11 Harbor District Board of Directors and Community Development Commission, subject to the
12 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene generally on the first
13 three Wednesday of each month, except as modified by Attachment A, beginning at 4:00 p.m.
14 for Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on
15 the agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the
16 City Council and/or the Community Development Commission. On a regular meeting day, a
17 meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the Small Craft Harbor District Board of Directors of the City of
19 Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Board of Directors, for calendar year
21 2010, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supercedes any prior resolution relating to the subject
23 matter hereof.

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1 PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the
2 City of Oceanside, California, this _____ day of _____, 2009, by the
3 following vote:

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5 AYES:
6 NAYS:
7 ABSENT:
8 ABSTAIN:
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10 _____
11 PRESIDENT

12 ATTEST:

13 APPROVED AS TO FORM:

14 _____
15 SECRETARY

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28 HARBOR ATTORNEY

27 A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE
28 ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING
SCHEDULE FOR CALENDAR YEAR 2010

1 RESOLUTION NO.

2 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
3 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
4 THE DATES AND TIMES OF REGULAR MEETINGS AND
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
6 CALENDAR YEAR 2010

7 WHEREAS, the Community Development Commission adopted revised by-laws
8 pursuant to the provisions of Section 34100 et seq. of the California Health and Safety Code by
9 the December 3, 2003, adoption of Resolution No. 03-R694-3, which requires that dates and
10 times of regular commission meetings be established by resolution;

11 WHEREAS, the Community Development Commission desires to establish the regular
12 meeting schedule for calendar year 2010; and

13 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
14 Harbor District Board of Directors and Community Development Commission, subject to the
15 provisions of Oceanside City Code Section 2.1, shall convene generally on the first three
16 Wednesday of each month, except as modified by Attachment A, beginning at 4:00 p.m. for
17 Closed Session Items and 5:00 p.m. for general items, or at such time as may be stated on the
18 agenda posted for a meeting, for the purpose of hearing regular and/or joint items with the City
19 Council and/or the Small Craft Harbor District Board of Directors. On a regular meeting day, a
20 meeting may be convened after the time scheduled for its commencement.

21 NOW, THEREFORE, the Community Development Commission of the City of
22 Oceanside does resolve as follows:

23 SECTION 1. The regular meeting schedule for the Community Development
24 Commission, for calendar year 2010, attached hereto as Attachment A, is hereby adopted.

25 SECTION 2. This resolution supercedes any prior resolution relating to the subject
26 matter hereof.

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1 PASSED AND ADOPTED by the Community Development Commission of the City of
2 Oceanside, California, this _____ day of _____, 2009, by the following vote:

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4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:

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9 _____
10 CHAIRMAN

11 ATTEST:

12 APPROVED AS TO FORM:

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14 _____
15 SECRETARY

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GENERAL COUNSEL

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
CALENDAR YEAR 2010