

STAFF REPORT*CITY OF OCEANSIDE*

DATE: August 13, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Financial Services Department

SUBJECT: **APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CPSG, INC. IN THE AMOUNT OF \$621,668 AND APPROVAL OF SUPPORT SOFTWARE FOR THE FINANCIAL SYSTEM IN THE AMOUNT OF \$20,000**

SYNOPSIS

Staff recommends that the City Council approve a Professional Services Agreement in an amount not to exceed \$621,668 with CPSG, Inc. of Irvine, California for the Oracle EnterpriseOne 8.12 financial system software upgrades, training and Oracle User Productivity Kit (UPK) software; approve a purchase order in the amount of \$20,000 to Dell for the purchase of application software; and authorize the City Manager to execute the agreement; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

On January 9, 2007, a professional services agreement with Partners Consulting Services for financial system software upgrades and training was administratively approved. On April 4, 2007, the City Council approved Amendment 1 to the agreement for additional software analysis and assessment. On January 23, 2008, the City Council approved Amendment 2 to the agreement to upgrade the technical requirements of the system to the Oracle EnterpriseOne 8.12, a Web-enabled platform. City Council also approved the purchase of necessary hardware to support this product including new computer workstations, servers, and application software. Installation of the hardware is currently underway, and it is anticipated to be completed by mid-September in order to start the next phase of the project.

The implementation of upgrading the financial software to the Oracle EnterpriseOne 8.12 will be done in a multiphase approach. The 8.12 version provides both general and specific advantages to all departments and users at the City of Oceanside, and represents a new architecture that will have many positive benefits including:

- The Web-based platform enables more employees and managers to make use of the software.

- Enhancements to the software will be an automated process and will require less employee time or assistance from a third party provider.
- Remote use will be easily facilitated for staff that needs to access the program off-site.
- The use of thin-client computer systems will maximize the capital investment and reduce support and hardware costs.

Phase 1 is scheduled to commence in mid-September 2008 with an anticipated “go-live” date of February 2009. This phase will entail upgrading and implementing all current financial data and processes to the 8.12 version. Installation of the specific software tools on the back-up server will provide near-time data recovery and protection of the financial software system. The Oracle User Productivity Kit (UPK) software will be a valuable tool in training end users on the new applications, as well as providing written step-by-step processes unique to the City of Oceanside’s applications.

Phase 2 is scheduled to commence in January 2009 with anticipated completion by June 2009. This phase will entail reworking the Chart of Accounts (COA) and implementing a job-costing feature. The COA is severely outdated, voluminous and unwieldy. The main standard and ultimate guideline for the COA will be to conform to GAAP (Generally Accepted Accounting Principles), especially those principles in preparing the Comprehensive Annual Financial Report (CAFR).

The City awarded the original professional services agreement to Partners Consulting Services in January 2007 via a bid process. A second Request for Proposal and interview process was conducted on July 15, 2008, with four companies. CPSG, Inc., was the lowest, most responsible bidder of the four companies that participated in the RFP process.

ANALYSIS

The \$621,668 will pay for the necessary services to develop, configure and implement Phase 1 and Phase 2 upgrades for the Oracle EnterpriseOne 8.12 version, and purchase the UPK software. The \$20,000 will facilitate the purchase of application software for data mirroring.

CPSG, Inc., will provide a bi-weekly invoice outlining the work performed, and the cost of services, when applicable. The Financial Services Director and designated manager will be responsible to review and approve the invoices.

Phase 1 is scheduled to commence in mid-September 2008 with a “go-live” date of February 2009. Phase 2 will commence in January 2009 with completion by June 2009, just prior to the new Fiscal Year 2009-2010. Staff will bring future phases to City Council in spring 2009 for funding and approval of enhancing specific modules (i.e., procurement, budgeting, accounts receivable, etc.) to maximize the productivity and efficiency that Oracle EnterpriseOne 8.12 offers.

FISCAL IMPACT

The \$621,668 will pay for the necessary services to develop, configure and implement Phase 1 and Phase 2 upgrades for the Oracle EnterpriseOne 8.12 version, and purchase the UPK software. The \$20,000 will facilitate the purchase of application software for data mirroring.

The cost of the professional services agreement and the software will be paid from the FY 2006-07 carry forward account (101.194200.5703) from the \$1.3M that was approved by the City Council for a new financial system on June 21, 2006; \$1,105,000 remains unallocated in this account prior to tonight's Council action.

COMMISSION OR COMMITTEE REPORT

Does not apply.

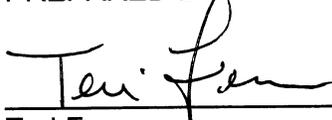
CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council approve a Professional Services Agreement in an amount not to exceed \$621,668 with CPSG, Inc. of Irvine, California for the Oracle EnterpriseOne 8.12 financial system software upgrades, training and Oracle User Productivity Kit (UPK) software; approve a purchase order in the amount of \$20,000 to Dell for the purchase of application software; and authorize the City Manager to execute the agreement; and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:



Teri Ferro
Financial Services Director

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Michael Sherwood, Chief Information Officer



CITY OF OCEANSIDE

PROFESSIONAL SERVICES AGREEMENT

PROJECT: Oracle EnterpriseOne 8.12 Upgrade

THIS AGREEMENT is made and entered into this 13th day of August 2008, by and between the CITY OF OCEANSIDE, a municipal corporation, hereinafter designated as "CITY", and CONSULTANTS' CHOICE, INC. dba CPSG INC., hereinafter designated as "CONSULTANT."

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- 1. SCOPE OF WORK.** The project is more particularly described as follows: Phase 1 - perform the technology upgrade to implement Oracle EnterpriseOne 8.12, perform the functional upgrade for financials and human capital management modules, provide training to CITY users; Phase 2 – perform the functional upgrade for reworking chart of accounts and implementing job costing module, provide training to CITY users. A more complete description of the scope of work is included in CONSULTANT'S proposal dated July 18, 2008 (Exhibit A) and the CITY'S project plan (Exhibit B). Exhibits A and B are incorporated herein by reference and are part of this contract.
- 2. INDEPENDENT CONTRACTOR.** CONSULTANT'S relationship to the CITY shall be that of an independent contractor. CONSULTANT shall have no authority, express or implied, to act on behalf of the CITY as an agent, or to bind the CITY to any obligation whatsoever, unless specifically authorized in writing by the Director of Financial Services (DFS). CONSULTANT shall be solely responsible for the performance of any of its employees, agents, or subcontractors under this Agreement. CONSULTANT shall report to the CITY any and all employees, agents, and consultants performing work in connection with this project, and all shall be subject to the approval of the CITY. The project team has been identified in the CONSULTANT'S proposal dated July 18, 2008 (Exhibit B) and pre-approved by the CITY. Should a member leave the project team, they must be replaced with a person of equal or higher qualifications as approved by the CITY.
- 3. WORKERS' COMPENSATION.** Pursuant to Labor Code section 1861, the CONSULTANT hereby certifies that the CONSULTANT is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and the CONSULTANT will comply with such provisions, and provide certification of such compliance as a part of this

Oracle EnterpriseOne 8.12 Upgrade

Agreement.

4. LIABILITY INSURANCE.

4.1. CONSULTANT shall, throughout the duration of this Agreement maintain comprehensive general liability and property damage insurance, or commercial general liability insurance, covering all operations of CONSULTANT, its agents and employees, performed in connection with this Agreement including but not limited to premises and automobile.

4.2 CONSULTANT shall maintain liability insurance in the following minimum limits:

Comprehensive General Liability Insurance
(bodily injury and property damage)

Combined Single Limit Per Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000*

Commercial General Liability Insurance
(bodily injury and property damage)

General limit per occurrence	\$ 1,000,000
General limit project specific aggregate	\$ 2,000,000

<u>Automobile Liability Insurance</u>	\$ 1,000,000
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*General aggregate per year, or part thereof, with respect to losses or other acts or omissions of CONSULTANT under this Agreement.

4.3 If coverage is provided through a Commercial General Liability Insurance policy, a minimum of 50% of each of the aggregate limits shall remain available at all times. If over 50% of any aggregate limit has been paid or reserved, the CITY may require additional coverage to be purchased by the CONSULTANT to restore the required limits. The CONSULTANT shall also notify the CITY'S Project Manager promptly of all losses or claims over \$25,000 resulting from work performed under this contract, or any loss or claim against the CONSULTANT resulting from any of the CONSULTANT'S work.

4.4 All insurance companies affording coverage to the CONSULTANT for the purposes of this Section shall add the City of Oceanside as "additional insured" under the designated insurance policy for all work performed under this agreement. Insurance coverage provided to the City as additional insured shall be primary insurance and

Oracle EnterpriseOne 8.12 Upgrade

other insurance maintained by the City of Oceanside, its officers, agents, and employees shall be excess only and not contributing with insurance provided pursuant to this Section.

- 4.5 All insurance companies affording coverage to the CONSULTANT pursuant to this agreement shall be insurance organizations admitted by the Insurance Commissioner of the State of California to transact business of insurance in the state or be rated as A-X or higher by A.M. Best.
- 4.6 All insurance companies affording coverage shall provide thirty (30) days written notice to the CITY should the policy be cancelled before the expiration date. For the purposes of this notice requirement, any material change in the policy prior to the expiration shall be considered a cancellation.
- 4.7 CONSULTANT shall provide evidence of compliance with the insurance requirements listed above by providing a Certificate of Insurance, in a form satisfactory to the City Attorney, concurrently with the submittal of this Agreement.
- 4.8 CONSULTANT shall provide a substitute Certificate of Insurance no later than thirty (30) days prior to the policy expiration date. Failure by the CONSULTANT to provide such a substitution and extend the policy expiration date shall be considered a default by CONSULTANT and may subject the CONSULTANT to a suspension or termination of work under the Agreement.
- 4.9 Maintenance of insurance by the CONSULTANT as specified in this Agreement shall in no way be interpreted as relieving the CONSULTANT of any responsibility whatsoever and the CONSULTANT may carry, at its own expense, such additional insurance as it deems necessary.
5. **PROFESSIONAL ERRORS AND OMISSIONS INSURANCE.** Throughout the duration of this Agreement and four (4) years thereafter, the CONSULTANT shall maintain professional errors and omissions insurance for work performed in connection with this Agreement in the minimum amount of One Million Dollars (\$1,000,000.00).

CONSULTANT shall provide evidence of compliance with these insurance requirements by providing a Certificate of Insurance.

6. **CONSULTANT'S INDEMNIFICATION OF CITY.** CONSULTANT shall indemnify and hold harmless the CITY and its officers, agents and employees against all claims for damages to persons or property arising out of the negligent acts, errors or omissions or wrongful acts or conduct of the CONSULTANT, or its employees,

Oracle EnterpriseOne 8.12 Upgrade

agents, subcontractors, or others in connection with the execution of the work covered by this Agreement, except for those claims arising from the willful misconduct, sole negligence or active negligence of the CITY, its officers, agents, or employees. CONSULTANT'S indemnification shall include any and all costs, expenses, attorneys' fees, expert fees and liability assessed against or incurred by the CITY, its officers, agents, or employees in defending against such claims or lawsuits, whether the same proceed to judgment or not. Further, CONSULTANT at its own expense shall, upon written request by the CITY, defend any such suit or action brought against the CITY, its officers, agents, or employees resulting or arising from the conduct, tortious acts or omissions of the CONSULTANT.

CONSULTANT'S indemnification of CITY shall not be limited by any prior or subsequent declaration by the CONSULTANT.

7. **COMPENSATION.** CONSULTANT'S compensation for all work performed in accordance with this Agreement, will be invoiced bi-weekly on a time and materials basis, and shall not exceed the total contract price of \$621,668. CONSULTANT is required to remit bi-weekly timesheets and project progress reports as compared to the authorized project budget defined as follows:

Phase 1 (not to exceed)	\$316,200
Phase 2 (not to exceed)	\$227,340
Contingency (with DFS approval)	\$ 27,000
UPK software, licenses, 1 yr. support	\$ 15,128
Expenses (not to exceed)	<u>\$ 36,000</u>
Total Compensation	\$621,668

No work shall be performed by CONSULTANT in excess of the total contract price without prior written approval of the Director of Financial Services. CONSULTANT shall obtain approval by the Director of Financial Services prior to performing any work, which results in incidental expenses to CITY.

8. **TIMING REQUIREMENTS.** Time is of the essence in the performance of work under this Agreement and the timing requirements shall be strictly adhered to unless otherwise modified in writing. All work shall be completed in every detail to the satisfaction of the Director of Financial Services by January 30, 2009 for Phase 1 and July 15, 2009 for Phase 2, in accordance with the proposed project plan attached (Exhibit B).
9. **ENTIRE AGREEMENT.** This Agreement comprises the entire integrated understanding between CITY and CONSULTANT concerning the work to be performed for this project and supersedes all prior negotiations, representations, or agreements.

Oracle EnterpriseOne 8.12 Upgrade

10. **INTERPRETATION OF THE AGREEMENT.** The interpretation, validity and enforcement of the Agreement shall be governed by and construed under the laws of the State of California. The Agreement does not limit any other rights or remedies available to CITY.

The CONSULTANT shall be responsible for complying with all local, state, and federal laws whether or not said laws are expressly stated or referred to herein.

Should any provision herein be found or deemed to be invalid, the Agreement shall be construed as not containing such provision, and all other provisions, which are otherwise lawful, shall remain in full force and effect, and to this end the provisions of this Agreement are severable.

11. **AGREEMENT MODIFICATION.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by the parties hereto.

TO CITY:

City of Oceanside
Finance Director
300 North Coast Highway
Oceanside, CA 92054

TO CONSULTANT:

Consultants' Choice, Inc. dba CPSG Inc.
Chief Financial Officer
3500 Barranca Parkway, Ste.300
Irvine, CA 92606

12. **SIGNATURES.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the CONSULTANT and the CITY.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Professional Services Agreement to be executed by setting hereunto their signatures this 13th day of August 2008.

CPSG, Inc.

By: Wayne J. Plizga
Name/Title WAYNE J. PLIZGA, CFO

By: _____
Name/Title
76-0547180
Employer ID No.

CITY OF OCEANSIDE

By: _____
Peter Weiss, City Manager

APPROVED AS TO FORM:
John P. Melle
City Attorney

Oracle EnterpriseOne 8.12 Upgrade

NOTARY ACKNOWLEDGMENTS OF CONSULTANT MUST BE ATTACHED.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of ORANGE

On 07-31-2008 before me, VERONICA HUSSAR, NOTARY
Date Here Insert Name and Title of the Officer

personally appeared WAYNE J. PLIZGA
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: THE CITY OF OCEANSIDE PROFESSIONAL SERVICES AGRE.

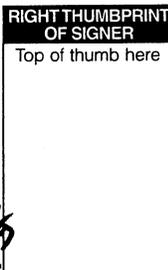
Document Date: 08-13-2008 Number of Pages: 86

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

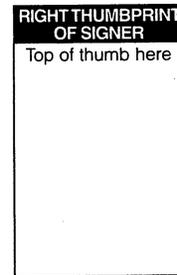
Signer's Name: WAYNE J. PLIZGA Signer's Name: _____

- Individual
- Corporate Officer — Title(s): CFD
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer Is Representing: PARTNERS CONSULTING SERVICES, INC.

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer Is Representing: _____

JD Edwards EnterpriseOne 8.12 Upgrade

Statement of Work

Presented to:
City of Oceanside

July 18, 2008

ORACLE CERTIFIED
PARTNER



July 18, 2008

Ms. Teri Ferro
Director of Financial Services
City of Oceanside
300 N. Coast Highway
Oceanside, CA 92054

Dear Teri,

We certainly appreciated the meeting on Tuesday. The candid comments and openness were well taken and did a lot to clear the air. We came away with a renewed sense of purpose in helping the City be successful with EnterpriseOne.

Attached is our estimate of cost for the project, which includes our validation of the hours necessary to complete the upgrade. As a result of our desire to ensure the highest level of satisfaction with the end-user community, we added the some days to our cost estimates. Please realize if awarded the project, we are open to reviewing the estimates with your team.

We added post go-live support where project plan did not call for it. We assume post go-live issues will require some amount of functional help. Additionally, we want to emphasize the need for a formal support agreement and hope to open conversations on that topic very soon..

In our discussion Tuesday, it was clear that at the least, "Train the Trainer" training would be expected of the provider of the upgrade services. Therefore we added days for training that were not in the project plan as we received it.

We probably have more days in here for the Distribution consultant than are actually needed to "turn on media objects". Again, we wanted to ensure the end-users in that area are proponents of the system, not opposed to it.

As you already are aware, we will invoice the city for actual hours worked by consultants. This means that if these hours are not utilized, the City will not pay for them. There is no means to know what or how much post go-live support will be required in either phase.

We welcome your questions about any of this and are excited about the opportunity to help the City on its continued path of success.

Warmest regards,

Jeff Thorsen

Duane Varnum



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1 Executive Summary

Through a combination of on-going consulting work, discovery sessions at the City of Oceanside, and conversations with Yukari Brown, CPSP has gathered the City's general requirements, stated goals and objectives for the EnterpriseOne (JD Edwards) 8.12 Upgrade. Based on our discussions the project will occur in a phased approach. This proposal will consider the consulting services required to successfully complete those phases and the overall scope of the upgrade. As always, we will partner with you to achieve the results you desire.

Our value to this engagement falls into three basic categories: Our experience, our methodology, and our team. We are confident that you will not find a better likelihood of success with any other firm at any price. Our experience gives us the foresight to identify barriers and risks before they adversely affect the project, thereby enabling the project team to proceed on schedule without delay. Our methodology enables our team to function with consistent terminology and process, allowing us to produce deliverables in a cohesive package. Our people enable us to execute as a team where the whole adds more value than would be possible with simply the combination of the members. There will be challenges in this project as with any significant technology project, however it is how the team responds to those challenges that will make the difference.

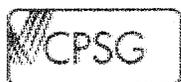
Proven Experience and Specialized Skills

EnterpriseOne 8.12 represents one of CPSP's primary focus areas within our applications practice and our proposal is based upon that focus and experience. We have built our lab environment to give our consultants access to the most up-to-date tools and technologies in order to stay ahead of the game when incremental functionality becomes available.

Implementations are an area of particular expertise for CPSP. We have executed many EnterpriseOne Upgrades and Implementations across virtually every industry providing us with an in-depth understanding that business process drives technology. Our main focus will be on addressing the specific needs of the City of Oceanside while working to complete the upgrade on-time and on-budget.

Proven Methodology Delivering Optimal Results

Our 4D-Methodology™ (Define, Design, Development and Deploy) allows us to begin each and every project with a defined set of standards, tools, and templates. This enables our consultants to concentrate on the City of Oceanside's requirements and the resulting solutions to bring tangible value to the organization without having to recreate the pattern of deliverables every time. While providing the framework for consistency, discipline, and success, our methodology is also flexible, allowing us to incorporate client standards into our framework when such items exist.



Proven Team Members

Due to our existing relationships you have met several of our team members and are well aware of their skill sets and reputation in the consulting industry. Due to our recent merger (CPSG and CPSG) you have not been introduced to many of our newest team members and the industry relationships they bring to the table. The potential team we have assembled for this project is second to none. These are known quantities within our firm and have successfully executed multiple projects together. They have all used our methodology and have utilized client-specific tools and techniques as situations have required.

The following proposal details how we will bring our core values to bear on this project to the success of the City of Oceanside. We look forward to walking through this statement of work (SOW) with you.



2 Our Understanding

City of Oceanside and CPSG: A Short History

The City of Oceanside and CPSG Services have worked together for almost three years to improve and extend the operational capabilities of the JD Edwards system in use at the City. The relationship began when Duane Varnum contacted Michael Sherwood in late 2005 to inquire about the need for JD Edwards services. Mr. Sherwood put Duane in touch with Yukari Brown. A first meeting was held. Duane then brought in Chuck Haggis (with CPSG at the time) for a second meeting with Yukari for the purpose of initial identification of problems faced by the city.

During that meeting, a number of issues came forward, and it was determined that an initial end user training meeting would be the best way to audition CPSG services. As a result, in early September 2006, a first weekend training and user issue identification session was held. That session was very well received and resulted in several follow-on sessions including the development of an interim program routine to support global pay increases when needed.

In March, 2007, the City determined the need for an overall assessment of the EnterpriseOne system modules and their extent of use within the City. Following the completion of the assessment, the city authorized CPSG to bring in Glenn Bippus and Babu Amidaala to re-configure the HR, Payroll and Benefits sections of the system. Work on those sections continued until August, 2007.

During that same period the City authorized CPSG to do the encumbrance clean-up process in preparation for set-up of the rollover process. CPSG provided Steve Bradnam for that work. In late 2007, the City commissioned CPSG Services to handle the year-end processing needs including W-2s, Vertex, and 1099 processing. This work was completed in February, 2008.

The Current Situation:

Working continuously with the City, including attendance at all weekly status meetings, CPSG and its consultants have built strong, positive relationships with the IT Dept. and various other departments and individuals within the City. CPSG agrees with the decision the City has made to upgrade to version 8.12 of EnterpriseOne and its reasons for doing so.

Do to our close involvement with the City, most of the goals and objectives for the EnterpriseOne upgrade have come about through projects and mini-projects carried out by consultants operating under the CPSG management umbrella. It is our belief that the City is best served to continue that project structure in order to best assure the availability and back-up provision of consultants when needed.



CPSG value to this engagement falls into several categories:

- Our experience at managing and doing these types of projects,
- Our project management and coordination methodology and
- The team members we can bring to the project today and in the future.

As the City has previously seen, the team members introduced to the City by CPSG have the experience needed to recognize many issues before they present themselves and to enable execution where the whole adds more value than simply the combination of the members. This includes collecting input from experienced project leadership and coordinators.

Our project coordination experience gives us the foresight to identify barriers and risks before they adversely affect the project, thereby enabling the project team to proceed on schedule without delay.

There will be challenges in this project as in any other, however, it is how the team and its response methodology manages those challenges that will make the difference, and we know our selected team is prepared for what lies ahead.

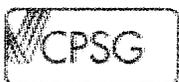
Details follow on how these CPSG attributes address the City's key criteria for success.

Client Summary Description

City of Oceanside's EnterpriseOne operations are characterized by a continuous effort to improve them. As expressed, this stems in part from overly expedient previous implementations and oversights performed by the previous consulting organizations used by the City to initially install the system. As a result, City personnel were routinely making calculations and conducting processes outside of EnterpriseOne that should have been occurring within the system.

Those expedient implementations and shallow configurations have left a legacy of issues that must be addressed in order for the City to gain the advantages of Tier One ERP systems such as EnterpriseOne. Work done by CPSG has fallen into two broad categories: 1) Normal maintenance activities, and 2) Reconfiguring set-ups with ongoing troubleshooting and repair of problems of vague origin. These work areas completed by CPSG have brought these processes and calculations inside to gain the benefits of the software. This increases efficiency and reduces the cost of operations.

The City currently operates on EnterpriseOne version 8.10 and for multiple good reasons has decided to upgrade to version 8.12. CPSG not only agrees with this decision and its underlying reasons, but has brought "best in the country" consultants to create the Project Plan and specify and coordinate the infrastructure platform for the upgrade. CPSG believes the new software will provide an opportunity to make many improvements in the way EnterpriseOne is used within the City



For this upgrade CPSG was commissioned to prepare effort estimates for the upgrade by its contracted consultant, Chuck Haggis. These estimates were based on the system assessment completed by Mr. Haggis in 2007 and included effort estimates of City personnel and a timeline to complete the upgrade.

The first iteration of the Project Plan was comprehensive and illuminated many areas of technical effort that would be needed to complete the upgrade. As a result of this clearer picture of the contingencies involved and the indicated magnitude of the effort, it was decided to split the project into phases to occur this year and next.

By applying its "Project Oriented" mindset to even the most mundane of repair issues, CPSG has established a successful track record of both reconfiguring processes that were weakly installed originally and of actively responding to repair issues as the recent issues with Life Insurance and Health Insurance demonstrates.

This comes about due to the addition of the "Client Sponsor Manager" whose job it is to coordinate both the CPSG response to the issue and the activities undertaken to make the repair. Working closely with the CPSG "Resource Executive", the Client Sponsor Manager ensures that the communication and interaction between the parties is continuous and reaches a successful conclusion.

The EnterpriseOne IT staff at the City is by comparison relatively small and this generates a need for responsiveness and availability of support needed to address problems that, due to the above reasons, surface with some regularity. Coordinating the response among a series of dispersed consultants who are often on other projects adds a dimension of complexity to problem resolution.

In an effort to hold down consulting expenses, the City and CPSG have made use of consultants who handle other clients and projects simultaneously. This has several advantages to the City:

- Consulting funds aren't used when unnecessary (no full-time consultants)
- Consultants can work on a part-time basis, benefiting all parties
- Consultants can blend work for the City into their fulltime schedule

Economical as it is this arrangement however, requires a level of coordination unneeded by Cities with more staff or retained consultants. CPSG fulfills the coordination requirement through the use of a "Client Sponsor Manager" and it's "Project Oversight Executive" who are continuously available to initiate and coordinate a response to problems.

As indicated, key action items, deliverables, time schedules, and effort estimates for the first phase of the EnterpriseOne upgrade have already been delivered via previous work completed by CPSG Consultant, Chuck Haggis.



The City has now requested a proposal for the resourcing and costs of consultants needed to complete the first Phase of the upgrade configuration in these module areas:

- Financials (General Accounting, Accounts Payable, Accounts Receivable, Fixed Assets)
- HCM areas including HR/ Payroll / Benefits

During our conversations with Yukari Brown, it was indicated that resource assignments, rates for consultants, and references were needed in this proposal to evaluate it against others submitted. Following CPSG ^{4D-Methodology™} as defined in Appendix A, this proposal represents our Develop and Deploy phases. This proposal is for the Phase 1 upgrade, for which we believe CPSG provides the highest opportunity for success.

3 Statement of Work (SOW)

The primary activities and goals of this project are as follows:

- Provide a detailed project plan to be used throughout the phases of the project.
- Perform the Technology Upgrade:
 - Perform a technical infrastructure assessment
 - Enact the plan provided by Jon Auger (CPSG) to perform the technical upgrade
 - Assist with procurement of necessary Hardware and Software
 - Setup, install, configure hardware and software
 - CNC design
 - Provide the necessary technical support to the functional project team
 - Educate the City of Oceanside on the net changes in 8.12.
- Perform Functional Upgrade:
 - Financials (General Accounting, Accounts Receivable, Accounts Payable, Fixed Assets)
 - Human Capital Management (Payroll, HR, Benefits)
- Perform train the trainer, whereby CPSG consultants will work directly with City of Oceanside power users to educate them on EnterpriseOne 8.12 functionality. The power user will then provide training to the end-user.
- Provide support-only for the conference room pilot which will be performed by City of Oceanside staff.
- Establish effective communication plan.
- Work with executives on plan to effectively market and sell system to gain functional end-user buy-in.
- Establish criteria for project success in order to clearly determine if desired results are met during the project (not after).
- Develop an approach to managing risk by clearly defining team member roles and responsibilities, as well as project scope.
- Identify and document potential opportunities for process improvement inherent in the EnterpriseOne 8.12 functionality.
- Ensure all existing interfaces, integration points are functioning as required.
- Define and document any data conversion / modification elements of the project.

3.1 High Level Estimate

Below are the estimates for level of effort in hours based on the project plan initially created by Jon Auger and modified by the City of Oceanside with additional information coming from the recommendations document provided by our Chuck Haggis. We understand these two documents are to be used as the basis for the statement of work to provide EnterpriseOne 8.12 upgrade services.

Additionally, based on our discussion during the July 15, 2008 meeting with City of Oceanside we understand the importance of ensuring the highest level of satisfaction among end-users. As a result, we have accounted for that requirement in this proposal by adding some hour in areas where there previously were none. A couple of areas to note are providing at least some level of support during CRP as well as supporting the post-go-live process.

We understand that it is critical that the system be viewed in a positive light by the end-user after the upgrade. As a result this project will need to be treated more than just a technical upgrade.

	Phase 1		Phase 2		Totals Phase I & II	
	Consultant	Hrs	Consultant	Hrs	Consultant	Hrs
Totals by Resource (by Phase)						
	Fin. Lead	488	Fin. Lead	296	Fin. Lead	784
	Dist. Lead	168	Dist. Lead	120	Dist. Lead	288
	HCM Lead	264	HCM Lead	120	HCM Lead	384
	Tech. Lead	592	Tech. Lead	480	Tech. Lead	1072
	Developer	232	Developer	420	Developer	652
	Project Mgr	200	Project Mgr	40	Project Mgr	240
Totals	Consultants	1944	Consultants	1476	Consultants	3420

3.2 Staffing and Fees

CPSG will deliver this project on a time and materials basis.

In keeping with our 4D-Methodology™, the total investment for the SOW is based on the estimated hours at the rates defined in the schedule below plus any consulting related travel expenses. However, we know that local consultants will reduce overall costs and we will endeavor to provide those once a firm start date has been agreed to.



The following table represents CPSG standard rate schedule by role for this project. We have decided to propose Mario as both the PM and Financials Consultant. We feel very comfortable that he is the right person to ensure overall project success and he is available at the right time. Mario is a local resource. Please note we can adjust the prices to reflect our typical rate of \$170/hr for the project manager and %165/hr for the financial consultant if you choose. In that case we will use another consultant.

Role	Rate / Hr
Project Oversight Executive	No Charge
Client Sponsor Manager	No Charge
Project Manager	\$190/hr
Sr. Financial Consultant	\$190/hr
Sr. Distribution Consultant	\$165/hr
Sr. HCM Consultant	\$165/hr
Sr. Technical Consultant	\$140/hr
Developer	\$135/hr

When combining the rate schedule from above with the estimated hours from the project plan the total estimated cost to complete the EnterpriseOne 8.12 Upgrade is \$543,540.

Role	\$
Project Oversight Executive	No Charge
Client Sponsor Manager	No Charge
Project Manager	\$ 45,600
Sr. Financial Consultant	\$ 148,960
Sr. Distribution Consultant	\$ 47,520
Sr. HCM Consultant	\$ 63,360
Sr. Technical Consultant	\$ 150,080
Developer	\$ 88,020
Total	\$ 543,540

4 Project Assumptions and Risks

- Hours for the estimate are primarily based on the project plan provided by Jon Auger and modified by City of Oceanside.
- City of Oceanside desires the project to begin in mid-August, once a firm start date has been identified, any deviations from this start date may impact the project plan and resources submitted.
- City of Oceanside will provide subject matter experts and module leads and they will work closely with the consultants throughout the project.
- Our consultants will work on-site Monday through Thursday each week if not local. Where local consultants are used they will work Monday through Friday.
- Estimates reflect 40 hour work weeks by the consultants
- COO holidays will be treated as CPSG' holidays unless prior arrangements are made with respect to the project deliverables and time line
- COO will provide all necessary systems and software access necessary to accomplish this project
- COO will provide necessary office workspace including workstations, network connections to the Internet, telephone, printer, and fax access.
- Any changes in scope must be approved by both parties and may result in an additional statement of work.
- User training is not included in this proposal, only trainer the trainer activities will be performed.
- Much of the CRP activities will be performed by City of Oceanside power-users, with only oversight being done by consultants.

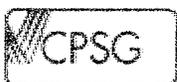
5 Payment Schedule

City of Oceanside will be invoiced on a bi-weekly basis for work completed. Terms are net/30.

6 References

Below we have included a list of references for the City of Oceanside to reach out to as confirmation of our excellent reputation in providing technology solutions to our clients.

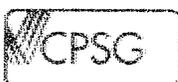
Client Reference #1	
Organization Name	Virginia Lottery
Contact Person	Laura Reidy
Contact Address	900 East Main St Richmond, VA 23219
Contact Telephone Number	(804)692-7626



Contract Description	Upgrade services for EnterpriseOne 8.11 sp1
Client Reference #2	
Organization Name	HubOne Logistics
Contact Person	Mr. Patrick Cortazzo, Vice President of Finance
Contact Address	641 Alpha Drive Pittsburgh, PA 15238
Contact Telephone Number	(412)406-5700
Contract Description	Provided upgrade and implementation services for EnterpriseOne 8.10. Also provided the direction for setup and integration of a new organization (LXP Freight) created by HubOne
Client Reference #3	
Organization Name	Lane Construction
Contact Person	Tom Miano, Director of IT
Contact Address	90 Fieldstone Ct Cheshire, CT 06410
Contact Telephone Number	(203)235-3351
Contract Description	Provided JD Edwards Implementation Services

In addition, we have included a list of public sector clients CPSG has served in a variety of ways in recent years.

- Central Puget Sound Transit Authority (Seattle, Washington)
- North (San Diego) County Transit District (Oceanside, California)
- Allegheny County (Pittsburgh, Pennsylvania)
- Allegheny County Airport Authority (Pittsburgh, Pennsylvania)
- Santa Clara Valley Transportation Authority (San Jose, California)
- Vancouver Port Authority (Vancouver, British Columbia Canada)
- Orange County Sanitation District (Fountain Valley, California)
- Orange County Water District (Fountain Valley, California)
- Sacramento Municipal Utility District (Sacramento, California)
- Adams County (Brighton, Colorado)
- Jackson County (Medford, Oregon)
- Virginia Lottery (Richmond, Virginia)
- City of Bellevue (Bellevue, Washington)
- City of Albany (Albany, Georgia)
- City of Culver City (Culver City, California)
- City of Huntington Beach (Huntington Beach, California)
- City of Oceanside (Oceanside, California)
- City of Fontana (Fontana, California)
- City of Independence (Independence, Missouri)
- City of San Diego (San Diego, California)
- University of Houston (Houston, Texas)
- National Radio Astronomy Observatory (Charlottesville, Virginia)
- US Department of Defense (various locations)



- US Department of Energy (various locations)
- US Environmental Protection Agency (various locations)

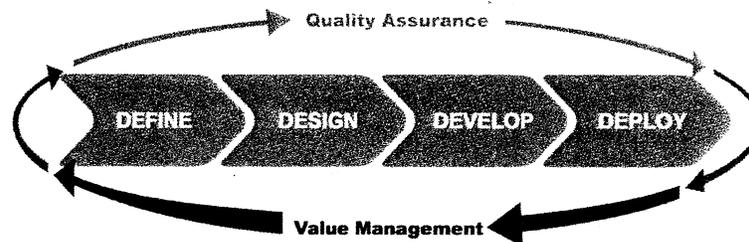
Appendix A – Implementation Methodology

Background

A key ingredient of every successful project is the use of a common methodology that utilizes a common terminology and a consistent approach for the entire life-cycle of the project. This ensures that all parties have a unified view of the project from requirements gathering to operational deployment. The following will outline CPSPG's 4D-Methodology™. This outline of our methodology includes its benefits, elements and phases.

The benefits of our 4D-Methodology™ are outlined here:

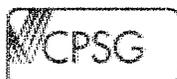
- Simple
 - Common language for our clients
- Flexible
 - Supports a single stage, (e.g. development only), or the entire life cycle
 - Standard proposal documentation describing methods and value
- Prescribed quality - consistency
 - Defined entry/exit deliverables
 - Suite of deliverable templates included
- Improved operational strategy components
 - Measures, business case, etc.
 - Baked into overall delivery



Methodology Elements

The 4D-Methodology™ is a client-centric methodology that focuses on partnering between the CPSPG team and the client team to maximize the value delivered (including TCO and client satisfaction) on any project. The entire methodology establishes a minimum set of expectations for the activities, deliverables and value that will be provided to our clients. Our methodology is comprised of three (3) major elements; Value Management, Quality Assurance, and the 4D's.

Value Management



Through the entire life cycle of the project, the 4D-Methodology™ calls for the presence of value management. Value management is a cooperative program between the senior client management team and the senior CPSG team (this would typically be the client sponsor and CPSG's business development manager). The program is designed to manage the expectations of the client and focus each phase of the project on delivering tangible benefits. The value management program involves weekly / bi-weekly meetings to discuss the following:

- Important project issues,
- Current project status,
- Current business opportunities,
- Risk mitigating tactics as outlined in the project documentation,
- Review of progress against project objectives as defined in the project charter.

Value Management gives the client an assurance that they are receiving the highest level of service from CPSG, while managing expectations and focusing on the objectives of the project. The primary component to Value Management is the regular meetings that allow CPSG to highlight the value created and present ideas for areas where additional value may be added. This process also enables CPSG to build closer relationships with the key decision makers and creates mechanisms to uncover new opportunities in the quickest fashion.

Quality Assurance

The other process called for through the entire life cycle of the implementation is quality assurance. Designed to compliment and drive Value Management, Quality Assurance is a focus on delivered value through cooperation between project management and the CPSG corporate QA staff.

The CPSG QA approach is focused on client satisfaction, period. Satisfied clients engage you as a partner, challenge you with intriguing opportunities, and demand economic and creative solutions. CPSG excels at every aspect of serving our clients.

Quality Assurance is a process for managing risk and verifying the quality of our work in relation to the ultimate goals of the project. Our Quality Assurance program includes the following analysis:

- Identifying missing or contradictory requirements
- Prioritizing requirements
- Determining constraints or limitations
- Validating entry/exit criteria



- Monitor and assess key measures across project

The 4D Phases – Define, Design, Develop and Deploy

The 4D-Methodology™ is split into four phases based on the logical progression of a project. Each phase may function as a fully independent unit with discrete inputs and deliverables dependent on external agencies, or the phases may be combined to form a cohesive production/implementation process flow. A definition of each phase follows.

- Define - Project definition focuses on establishing the key concepts, expectations and requirements for the project to be successful in the mind of the customer.
- Design - The Design phase turns the requirements into a technical software definition, selects the tools, plans the development and prototypes the system.
- Develop - The Development phase constructs the environment, implements the design and tests the software.
- Deploy - The Deploy phase transitions the application to production, trains the users and implements current processes.

Appendix B – Resource Bio's

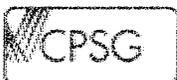
The following information provides a summarized biography of potential EnterpriseOne 8.12 upgrade project team members.

Project Manager

Mario Alvarado

As a former accountant with over 12 years of experience on the functionality of JD Edwards software, Mario provides “ready for use” knowledge to apply the resident features of EnterpriseOne to any enterprise. By adding JDE certification in Distribution and Foundations, Mario increased his value to clients to a level reached by very few consultants. His knowledge base extends to both EnterpriseOne and World Software and includes manufacturing as well as technical skills in AS/400, OS/400, Sterling GIS and various JDE tools. With a client experience list of major companies with high criteria for the consultants they engage, Mario has the experience to quickly contribute to any engagement. Please feel free to contact our client, the City of Fontana, to gain a first-hand understanding of Mario's consulting service capabilities.

Other potential project managers include Adam Fleck and Anthony O'Dea depending on the timing of the project start date.



Sr. Financials Consultant

Mario Alvarado

As a former accountant with over 12 years of experience on the functionality of JD Edwards software, Mario provides "ready for use" knowledge to apply the resident features of EnterpriseOne to any enterprise. By adding JDE certification in Distribution and Foundations, Mario increased his value to clients to a level reached by very few consultants. His knowledge base extends to both EnterpriseOne and World Software and includes manufacturing as well as technical skills in AS/400, OS/400, Sterling GIS and various JDE tools. With a client experience list of major companies with high criteria for the consultants they engage, Mario has the experience to quickly contribute to any engagement. Please feel free to contact our client, the City of Fontana, to gain a first-hand understanding of Mario's consulting service capabilities.

Brett Pollock and Kyle Hoover are potential alternatives for this position and are local to the area.

Sr. Distribution Consultant

Jim E. Mackowiak

A former JD Edwards employee of about 9 years, Jim was regional "Consultant of the Year" award winner for them. He specializes in working with the distribution and finance modules, and has several years as a project manager. Jim has been working with JD Edwards and EnterpriseOne for nearly 15 years. He has numerous implementations and upgrades under his belt and has worked with EnterpriseOne 8.12. Jim is also local to the area.

Sr. HCM Consultant

Based on some things we heard in our discussion on July 15, we have pulled our HCM consultant from the proposal and have begun the search for another. We will have additional candidates for you to review shortly.

Sr. Technical Consultant

Jon Auger

During his nine years with JD Edwards, Jon served as the Technical Liaison Manager to IBM based on his deep technical skills with all versions of JD Edwards software. As a consultant, he brings that standard of excellence to the numerous upgrades and implementations he performs every year. Jon is often called upon by former JD Edwards colleagues to prepare technical presentations for them and he maintains close ties with those colleagues, giving him unique access to knowledge sources about JD Edwards software. Jon's conscientious and detail

oriented work ethic gives clients high confidence in his technical skills. He has already started with technical support of the EnterpriseOne upgrade for the City.

Developer

Babu Amidaala

Babu is a highly experienced technical consultant with 11 years in the IT industry and 8 years of experience in JD Edwards. He is very strong in report development, data conversions, interface development, application customization and supporting implementation and upgrade of JD Edwards EnterpriseOne Financials, Fixed Assets and Maintenance modules. He has extensive experience with:

- ◆ EnterpriseOne 8.9, 8.10, 8.11 sp1, 8.12 , J.D. Edwards One World XE, JD Edwards World A7.3
- ◆ One World Tool Set
- ◆ Enterprise Report Writer (ERW),
- ◆ JD Edwards Case Tool (CASE)
- ◆ RPGLE, RPG/400, CL/400, SQL/400,C, C++
- ◆ Windows NT, Windows98, Citrix
- ◆ Modules: Procure to Pay, Inventory Management, Sales Order (OTC), EAM, Finance (GL, AP, AR, Fixed Assets and Equipment), Job Cost, Manufacturing and HR/Payroll
- ◆ Object Management Workbench (OMW), Table Design (TDA), Business View Design, Form Design (FDA), Processing Option Design, Menu Design, Business Functions (BSFN), Named Event Rules (NER), Enterprise Report Design (RDA), Table Conversion tool (TC) and Debugger
- ◆ DB2/400, Oracle, SQL Server and MS Access

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
1	Upgrade to 8.12 Project Plan	88.5 days	Thu 5/1/08	Tue 9/2/08		
2	Project Planning	22 days	Thu 5/1/08	Fri 5/30/08		
3	Define Project Goals	0.25 days	Thu 5/1/08	Thu 5/1/08		
4	Define Project Scope	0.25 days	Thu 5/1/08	Thu 5/1/08		
5	Identify Project Start Date	0.25 days	Thu 5/1/08	Thu 5/1/08		
6	Identify Internal Resources	0.25 days	Thu 5/1/08	Thu 5/1/08		
7	Identify External Resources	0.25 days	Thu 5/1/08	Thu 5/1/08		
8	Prepare Integrated Project Plan with Everyone's Approval	3 days	Wed 5/28/08	Fri 5/30/08	10	
9	Functional Preparation	88.5 days	Thu 5/1/08	Tue 9/2/08		
10	Identify critical projects to be completed at 8.10	1 day	Thu 5/1/08	Thu 5/1/08		
11	Coordinate critical accounting dates (Quarter or Year End)	1 day	Fri 5/2/08	Fri 5/2/08	10	
12	Begin preparing Functional Scripts for 8.12 Project	1 day	Mon 5/5/08	Mon 5/5/08	11	
13	3.1 Resolve existing Encumbrances issues	30 days	Tue 5/20/08	Mon 6/30/08		
14	3.2 Cleanup Order Activity Rules	44.43 days	Wed 5/21/08	Fri 8/29/08	13	
15	3.3 Misc. Procurement training	0.5 days	Wed 5/21/08	Mon 9/1/08	14	
16	4.3 Fix A/P Check Print Issues	5 days	Mon 8/25/08	Fri 8/29/08		
17	A/P Check - Direct Deposit Printing	1 day	Mon 9/1/08	Mon 9/1/08	16	
18	4.4 Resolve A/P Posting issue	0.5 days	Tue 9/2/08	Tue 9/2/08	17	
19	Complete functional projects at 8.10	0 days	Tue 9/2/08	Tue 9/2/08	18	
20	Procure Hardware	57 days	Thu 5/1/08	Fri 7/18/08		
21	Conduct Infrastructure / Technology Assessment	2 days	Thu 5/1/08	Fri 5/2/08		
22	Complete a hardware sizing for all servers for 8.12	1 day	Mon 5/5/08	Mon 5/5/08	21	
23	Choose WebSphere or Oracle Application Server	0.5 days	Tue 5/6/08	Tue 5/6/08	22	
24	Evaluate bids from multiple vendors and make selection	20 days	Tue 5/6/08	Tue 6/3/08	23	
25	Order and Receive Hardware	15 days	Wed 6/18/08	Tue 7/8/08	24	
26	Install Hardware	5 days	Wed 7/9/08	Tue 7/15/08	25	
27	Install Server MTRs	3 days	Wed 7/16/08	Fri 7/18/08	26	
28	Evaluate Data Mirror for Replication	41 days	Wed 5/28/08	Wed 7/23/08		
29	Give Hardware Estimate to Dave Lawson	1 day	Wed 5/28/08	Wed 5/28/08		
30	Evaluate Quote from Data Mirror	3 days	Mon 6/9/08	Wed 6/11/08		
31	Install Data Mirror or setup Backup Restore through Microsoft	3 days	Mon 7/21/08	Wed 7/23/08		
32	Replicate 8.10 Environments to 8.12 Servers	4.5 days	Thu 7/24/08	Wed 7/30/08	20	
33	Duplicate Deployment Server	0.5 days	Thu 7/24/08	Thu 7/24/08	31	
34	Duplicate all DB to Prod and Test Servers	1 day	Thu 7/24/08	Fri 7/25/08	33	
35	Duplicate Application Server to Prod and Test Servers	0.5 days	Fri 7/25/08	Fri 7/25/08	34	
36	Install / Copy 3rd Party Application	1 day	Mon 7/28/08	Mon 7/28/08	35	
37	Create User Profiles	0.5 days	Tue 7/29/08	Tue 7/29/08	36	
38	Copy / Modify JDE.INI	0.25 days	Tue 7/29/08	Tue 7/29/08	37	
39	Install Test Fat Client	0.25 days	Tue 7/29/08	Tue 7/29/08	38	

Project: CoO Master 812 Upgrade Pla
Date: Wed 6/25/08

Task Split Progress

Milestone Summary Project Summary

External Tasks External MileTask Split

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EXHIBIT B

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
40	Perform technical testing of Replicated Environment	0.5 days	Wed 7/30/08	Wed 7/30/08 39		
41	Install Software	2.75 days	Wed 7/30/08	Mon 8/4/08 32		
42	Download E8.12	0.25 days	Wed 7/30/08	Wed 7/30/08 40		
43	Download Tools Release 8.97	0.25 days	Wed 7/30/08	Wed 7/30/08 42		
44	Download Web Application Server Components	0.25 days	Thu 7/31/08	Thu 7/31/08 43		
45	Install Software	2 days	Thu 7/31/08	Mon 8/4/08 44		
46	Run Upgrade	13.25 days	Mon 8/4/08	Thu 8/21/08 41		
47	Setup TC Datasources	0.25 days	Mon 8/4/08	Mon 8/4/08 45		
48	Validate Plan	0.25 days	Mon 8/4/08	Mon 8/4/08 47		
49	Run Table Conversions	2 days	Mon 8/4/08	Wed 8/6/08 48		
50	Troubleshoot Table Conversions	2 days	Wed 8/6/08	Fri 8/8/08 49		
51	Run Control Table Merges	1 day	Fri 8/8/08	Mon 8/11/08 50		
52	Run Spec Merge	1 day	Mon 8/11/08	Tue 8/12/08 51		
53	Run Post Install Jobs	2 days	Tue 8/12/08	Thu 8/14/08 52		
54	Install Web Components	1 day	Thu 8/14/08	Fri 8/15/08 53		
55	Build Full Package	0.5 days	Fri 8/15/08	Mon 8/18/08 54		
56	Deploy Full Package	0.25 days	Mon 8/18/08	Mon 8/18/08 55		
57	Configure Web	2 days	Mon 8/18/08	Wed 8/20/08 56		
58	Configure Application Server	0.5 days	Wed 8/20/08	Wed 8/20/08 57		
59	Perform Technical Testing on Upgrade 8.12 Test Env	0.5 days	Thu 8/21/08	Thu 8/21/08 58		
60	8.12 Project Team Starts (Phase I)	1 day	Thu 8/21/08	Fri 8/22/08 59		
61	Project Team Training	14 days	Mon 8/25/08	Thu 9/11/08 59		Two Developers
62	Development Starts	29 days	Thu 8/21/08	Wed 10/1/08 59		Developer 1
63	Custom Modifications	29 days	Thu 8/21/08	Wed 10/1/08		Developer 1
64	0.4 Build Powerforms	15 days	Thu 8/21/08	Thu 9/11/08 59		Developer 1
65	Interactive Applications	4 days	Thu 9/11/08	Wed 9/17/08 64		Developer 1
66	Batch Applications	10 days	Wed 9/17/08	Wed 10/1/08 65		Developer 1
67	Functional Testing / Implementation Starts	36 days	Thu 8/21/08	Fri 10/10/08 59		Fin Consultant
68	0.1 Turn on Media Objects	1 day	Thu 8/21/08	Fri 8/22/08 59		Dist Consultant
69	General Accounting	36 days	Thu 8/21/08	Fri 10/10/08		Fin Consultant
70	Upgrade Support	10 days	Thu 8/21/08	Thu 9/4/08 59		
71	4.5 Implement Purchasing Tolerance Rules	1.5 days	Thu 8/21/08	Fri 9/5/08 70		Fin Consultant
72	4.6 Implement Electronic A/P Payments	6 days	Mon 9/8/08	Mon 9/15/08 71		Fin Consultant
73	4.7 Implement Automatic Retainage & Audit Trail	6 days	Tue 9/16/08	Tue 9/23/08 72		Fin Consultant
74	4.2 Implement Bank Auto-Reconciliation	10 days	Wed 9/24/08	Tue 10/7/08 73		
75	5.2 Resolve G/L Journals not getting created with A/R voids	0.5 days	Wed 10/8/08	Wed 10/8/08 74		Fin Consultant
76	5.3 Resolve SII Cashiering to JDE Interface reliability issues	0.5 days	Wed 10/8/08	Wed 10/8/08 75		Fin Consultant
77	5.4 Reconfigure A/R & A/P to use same address book record	1 day	Thu 10/9/08	Thu 10/9/08 76		Fin Consultant
78	5.5 Develop procedures to reduce A/R lag time getting into E1	0.5 days	Fri 10/10/08	Fri 10/10/08 77		Fin Consultant

Project: CoO Master 812 Upgrade Pla
Date: Wed 6/25/08

Task: Milestone: External Tasks:

Split: External Mile Task:

Progress: Project Summary: Split:

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
79	Payroll	13 days	Thu 8/21/08	Tue 9/9/08		Payroll Consultant
80	Upgrade Support	10 days	Thu 8/21/08	Thu 9/4/08 59		
81	6.1 Perform Misc. Payroll Training	1 day	Thu 9/4/08	Fri 9/5/08 80		Payroll Consultant
82	6.3 Cleanup Payroll History to reflect new DBAs	1 day	Fri 9/5/08	Mon 9/8/08 81		Payroll Consultant
83	6.4 Evaluate moving to "out of the box" payroll checks	1 day	Mon 9/8/08	Tue 9/9/08 82		Payroll Consultant
84	Technical Testing / Functionality Support Starts	43 days	Thu 8/21/08	Tue 10/21/08 59		CNC Consultant
85	0.1 Turn on Media Objects	1 day	Thu 8/21/08	Fri 8/22/08 59		CNC Consultant
86	0.2 ERW/FRW Training	6 days	Fri 8/22/08	Mon 9/1/08 85		CNC Consultant
87	4.5 Implement Purchasing Tolerance Rules	0.5 days	Mon 9/1/08	Mon 9/1/08 86		CNC Consultant
88	4.6 Implement Electronic A/P Payments	0.5 days	Tue 9/2/08	Tue 9/2/08 87		CNC Consultant
89	4.7 Implement Automatic Retainage & Audit Trail	0.5 days	Tue 9/2/08	Tue 9/2/08 88		CNC Consultant
90	5.3 Resolve SII Cashiering to JDE interface reliability issues	1.5 days	Wed 9/3/08	Thu 9/4/08 89		CNC Consultant
91	0.3 Security Update	3 days	Thu 9/4/08	Tue 9/9/08 90		CNC Consultant
92	Package Builds	20 days	Tue 9/9/08	Tue 10/7/08 91		CNC Consultant
93	Performance Tuning Starts	10 days	Tue 10/7/08	Tue 10/21/08 92		CNC Consultant
94		2 days	Tue 10/21/08	Thu 10/23/08 62,67,84		
95	Development / Implementation Completed	4.2 days	Thu 10/23/08	Wed 10/29/08 94		
96	Re-run Upgrade Conversion over Dev Environment	1 day	Thu 10/23/08	Fri 10/24/08 94		
97	Run "Before" reports	0.25 days	Fri 10/24/08	Fri 10/24/08 96		
98	Copy Business Data from PD 8.10 to PD 8.12	0.1 days	Fri 10/24/08	Fri 10/24/08 97		
99	Don't refresh Security Tables	0.1 days	Fri 10/24/08	Fri 10/24/08 98		
100	Run only TC and Control Table Merges / No Spec Merge	1 day	Fri 10/24/08	Mon 10/27/08 99		
101	Apply ESUs / ASUs / No Spec Merge	1 day	Mon 10/27/08	Tue 10/28/08 100		
102	Run Post Install Jobs	0.25 days	Tue 10/28/08	Wed 10/29/08 101		
103	Perform Record Counts	0.5 days	Wed 10/29/08	Wed 10/29/08 102		
104	CRP Integrated Testing	47 days	Wed 10/29/08	Wed 12/31/08 95		
105	Run Integrity reports	2 days	Wed 10/29/08	Fri 10/31/08 95		
106	Run Before vs After reports to test conversion	2 days	Wed 10/29/08	Fri 10/31/08 95		
107	Run Month End / Quarterly Processes	2 days	Wed 10/29/08	Fri 10/31/08 95		
108	CRP Testing	45 days	Fri 10/31/08	Wed 12/31/08 105		
109	Run End to End Processing	3 days	Fri 10/31/08	Wed 11/5/08 105		
110	Scalability Performance Production Testing	1 day	Fri 10/31/08	Mon 11/3/08 105		
111	Contingency Time	10 days	Wed 12/31/08	Wed 1/14/09		
112	Contingency Time for Project Issues (Sickness, system issues)	10 days	Wed 12/31/08	Wed 1/14/09 104		
113	End user Training	14.3 days	Wed 1/14/09	Fri 1/30/09		
114	Read only user training	7 days	Thu 1/22/09	Fri 1/30/09		
115	Repeat the training given to project team with improvements	7 days	Wed 1/14/09	Wed 1/21/09 111		
116	Pre-Go Live assessment	2.5 days	Mon 2/2/09	Wed 2/4/09		
117	Validate all code checked in	0.5 days	Mon 2/2/09	Mon 2/2/09 113		

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ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
118	Validate all areas tested	0.5 days	Mon 2/2/09	Mon 2/2/09	117	
119	Communicate to Users	0.5 days	Tue 2/3/09	Tue 2/3/09	118	
120	Review Disk Space Reqs	0.5 days	Tue 2/3/09	Tue 2/3/09	119	
121	Review Technical Script	0.25 days	Wed 2/4/09	Wed 2/4/09	120	
122	Review Checklists (Operations, Backups, Other)	0.5 days	Wed 2/4/09	Wed 2/4/09	120	
123	Go Live	14.6 days	Sat 1/17/09	Wed 2/4/09		
124	End all users use of Production	0.1 days	Wed 2/4/09	Wed 2/4/09	116	
125	Suspend all scheduled jobs	0.1 days	Wed 2/4/09	Wed 2/4/09	116	
126	Backup System / Production libs	0.1 days	Wed 2/4/09	Wed 2/4/09	116	
127	Execute Go-Live Script	0.1 days	Wed 2/4/09	Wed 2/4/09	116	
128	Complete Manual processes	1 day	Sat 1/17/09	Sat 1/17/09		
129	User testing of Production	0.5 days	Sun 1/18/09	Sun 1/18/09	127	
130	Post Go Live Support	0.5 days	Sun 1/18/09	Sun 1/18/09	128	
131	Troubleshoot Production Issues	10 days	Mon 1/19/09	Fri 1/30/09		
132	Ensure all documentation completed	9 days	Mon 1/19/09	Thu 1/29/09	129	
133	Management Signoff	0.5 days	Fri 1/30/09	Fri 1/30/09	131	
134		0.5 days	Fri 1/30/09	Fri 1/30/09	132	
135	8.12 Project Team Starts (Phase II)	142 days	Thu 1/1/09	Wed 7/15/09		
136	Development Starts	44.5 days	Mon 3/2/09	Fri 5/1/09		Two Developers
137	Custom Modifications	29 days	Mon 3/2/09	Thu 4/9/09		Developer 1
138	0.4 Build Powerforms	15 days	Mon 3/2/09	Fri 3/20/09		Developer 1
139	Interactive Applications	4 days	Mon 3/23/09	Thu 3/26/09	138	Developer 1
140	Batch Applications	10 days	Fri 3/27/09	Thu 4/9/09	139	Developer 1
141	General Accounting	15.5 days	Fri 4/10/09	Fri 5/1/09		Developer 1
142	1.1 Rework Chart of Accounts	10 days	Fri 4/10/09	Thu 4/23/09	140	Developer 1
143	1.2 Implement Company Consolidations	1.5 days	Fri 4/24/09	Mon 4/27/09	142	Developer 1
144	5.1 Reconfigure A/R to eliminate use of Subsidiary for customers	4 days	Mon 4/27/09	Fri 5/1/09	143	Developer 1
145	Functional Testing / Implementation Starts	21.5 days	Thu 1/1/09	Wed 1/28/09		
146	1.1 Rework Chart of Accounts	11 days	Thu 1/1/09	Thu 1/15/09		Fin Consultant
147	1.2 Implement Company Consolidations	2.5 days	Fri 1/16/09	Sun 1/18/09	146	Fin Consultant
148	1.3 Implement Job Cost - Chart of Accounts & Set up	3.5 days	Fri 1/16/09	Mon 1/19/09	146	CNC Consultant
149	5.1 Reconfigure A/R to eliminate use of Subsidiary for customers	8.5 days	Fri 1/16/09	Mon 1/26/09	146	Fin Consultant
150	Archive and Purging	2 days	Mon 1/26/09	Wed 1/28/09	149	
151	Technical Testing / Functionality Support Starts	33 days	Mon 3/23/09	Wed 5/6/09		CNC Consultant
152	0.3 Security Update	3 days	Mon 3/23/09	Wed 3/25/09	138	CNC Consultant
153	Package Builds	20 days	Thu 3/26/09	Wed 4/22/09	152	CNC Consultant
154	Performance Tuning Starts	10 days	Thu 4/23/09	Wed 5/6/09	153	CNC Consultant
155	Development / Implementation Completed	2 days	Thu 5/7/09	Fri 5/8/09	136,145,151	
156	CRP Integrated Testing	30 days	Mon 5/11/09	Fri 6/19/09		

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ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
157	Run Integrity reports	2 days	Mon 5/11/09	Tue 5/12/09 155		
158	Run Before vs After reports to test conversion	2 days	Mon 5/11/09	Tue 5/12/09 155		
159	Run Month End / Quarterly Processes	2 days	Mon 5/11/09	Tue 5/12/09 155		
160	CRP Testing	28 days	Wed 5/13/09	Fri 6/19/09 157		
161	Run End to End Processing	3 days	Wed 5/13/09	Fri 5/15/09 157		
162	Scalability Performance Production Testing	1 day	Wed 5/13/09	Wed 5/13/09 157		
163	Department Memo and reminder	2 days	Mon 6/22/09	Tue 6/23/09		
164	Training on 3rd number and reminders	2 days	Mon 6/22/09	Tue 6/23/09 156		
165	Pre-Go Live assessment	4 days	Wed 6/24/09	Mon 6/29/09		
166	Validate all code checked in	0.5 days	Wed 6/24/09	Wed 6/24/09 163		
167	Validate all areas tested	0.5 days	Wed 6/24/09	Wed 6/24/09 166		
168	Communicate to Users	0.5 days	Thu 6/25/09	Thu 6/25/09 167		
169	Reivew Disk Space Reqs	0.5 days	Thu 6/25/09	Thu 6/25/09 168		
170	Review Technical Script	0.25 days	Fri 6/26/09	Fri 6/26/09 169		
171	Review Checklists (Operations, Backups, Other)	2 days	Fri 6/26/09	Mon 6/29/09 169		
172	Go Live	2 days	Tue 6/30/09	Wed 7/1/09		
173	End all users use of Production	0.1 days	Tue 6/30/09	Tue 6/30/09 165		
174	Suspend all scheduled jobs	0.1 days	Tue 6/30/09	Tue 6/30/09 165		
175	Backup System / Production libs	0.1 days	Tue 6/30/09	Tue 6/30/09 165		
176	Execute Go-Live Script	1 day	Tue 6/30/09	Tue 6/30/09 165		
177	Complete Manual processes	0.5 days	Wed 7/1/09	Wed 7/1/09 176		
178	User testing of Production	0.5 days	Wed 7/1/09	Wed 7/1/09 177		
179	Post Go Live Support	10 days	Thu 7/2/09	Wed 7/15/09		
180	Troubleshoot Production Issues	9 days	Thu 7/2/09	Tue 7/14/09 172		
181	Ensure all documentation completed	0.5 days	Wed 7/15/09	Wed 7/15/09 180		
182	Management Signoff	0.5 days	Wed 7/15/09	Wed 7/15/09 181		

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