

STAFF REPORT*CITY OF OCEANSIDE*

DATE: August 18, 2010

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **ANNUAL PURCHASE ORDERS FOR EQUIPMENT, SUPPLIES, SERVICES AND MATERIALS IN AMOUNTS OVER \$50,000 FOR FISCAL YEAR 2010-2011**

SYNOPSIS

Staff recommends that the City Council approve annual purchase orders for equipment, supplies, services and materials in amounts over \$50,000 for FY 2010-11 for routine and recurring maintenance, repairs and operations from various Public Works Department funds for a total of \$1,944,986; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

BACKGROUND

Each fiscal year, the Public Works Department estimates the quantity of equipment, supplies, services and materials that will be needed for recurring maintenance, repairs, and operations during the fiscal year. Estimates that exceed \$50,000 are formally bid. Items that are proprietary and sold only through the manufacturer, have only one authorized distributor in the area, or have proven to be the only product acceptable are sole-sourced.

ANALYSIS

Staff solicited proposals in accordance with the City's Procurement of Goods and Services Directive. Exhibit A lists the specific requested purchase orders and provides the vendor, equipment, supplies, services or materials to be purchased, amount of purchase order, corresponding Public Works Program, and the selection process/reason for selection.

FISCAL IMPACT

The adopted operating budget for each Public Works Department program includes funds for the purchase of equipment, supplies, materials and services to support the day-to-day operations of the department. Purchase orders are not issued for more than the amounts budgeted.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve annual purchase orders for equipment, supplies, services and materials in amounts over \$50,000 for FY 2010-11 for routine and recurring maintenance, repairs and operations from various Public Works Department funds for a total of \$1,944,986; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

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SUBMITTED BY:



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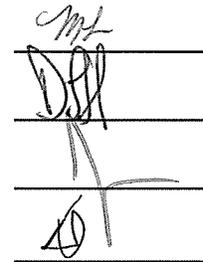


Exhibit A

**Public Works Department
Summary of Requested Annual Purchase Orders Over \$50,000**

Vendor	Program	Supplies/Services	Program Expenditure	Selection Process
Dapper Tire San Diego	Fleet Management	Tires	\$85,000	Sole Source
One Source Distributors Los Angeles	Building Maintenance, Crafts, Street Light Maintenance, Traffic Control, Parks Maintenance, Harbor Maintenance	Electrical Supplies	\$70,000	Bids Obtained
Escondido Asphalt Escondido	Street & Median Maintenance	Asphalt & Paving Products	\$250,000	Sole Source
Rancho Del Oro Landscape Oceanside	Parks Maintenance, Street & Median Maintenance, Flood Control, Parking Lot Maintenance & Enforcement, Solid Waste Operations, Silica Sand Facility, Building Maintenance, CIP	Supplemental Landscaping – trimming, weeding, irrigation repair	\$315,000	Bids Obtained
Ken Grody Carlsbad	Fleet Management	Supplies auto parts and contracts for repairs that are not done in house.	\$100,000	Sole Source
C.W. Doherty Concrete Oceanside	Street & Median Maintenance, Flood Control, CIP, Building Maintenance, Crafts	Concrete repair work	\$165,000	Bids Obtained

Exhibit A

BMW Motorcycles of North County Oceanside	Fleet Management	Motorcycle repairs for Police Department	\$60,000	Sole Source
Executive Landscape Fallbrook	LMADs	Extra Landscape Work	\$376,486	Sole Source
Hawthorne Machinery San Diego	Fleet Management	Construction Equipment	\$59,000	Sole Source
Napa Auto Parts Oceanside	Fleet Management, Traffic Control	Replacement Auto Parts	\$52,500	Bids Obtained
King Masonry Vista	Parks Maintenance, Street & Median Maintenance, Flood Control, CIP	Concrete repair work	\$66,000	Bids Obtained
J. Leon Construction Oceanside	Parks Maintenance, Street & Median Maintenance, Flood Control, CIP	Concrete repair work	\$56,000	Bids Obtained
California Tree Service Vista	Parks Maintenance, Street & Median Maintenance, CIP	Tree Trimming Services	\$65,000	Bids Obtained
Haaker Equipment LaVerne	Fleet Management	Street Sweeper Equipment	\$50,000	Sole Source
Waxie San Diego	Building Maintenance, Parks Maintenance	Janitorial Supplies	\$115,000	Bids Obtained

Exhibit A

RDO Ranch Maintenance Association c/o The Prescott Companies Carlsbad	Silica Sand Facility	Association Membership	\$60,000	Sole Source
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Exhibit A

Public Works Purchase Order Details:

Vendor: Dapper Tire

Materials and/or Supplies to be Purchased: Tires

Amount of Purchase Order: \$85,000

Identified Program: Fleet Management

Selection Process/Reason for Selection: Sole Source. Goodyear dealer holds the State contract. This vendor specialized in car and light truck tires; tires for large trucks and machinery are purchased from other vendors.

Vendor: One Source Distributors

Materials and/or Supplies to be Purchased: Electrical Supplies

Amount of Purchase Order: \$70,000

Program: Building Maintenance, Crafts, Street Light Maintenance, Traffic Control, Parks Maintenance, Harbor Maintenance

Selection Process/Reason for Selection: Bids obtained.

Vendor: Escondido Asphalt

Materials and/or Supplies to be Purchased: Asphalt and paving products

Amount of Purchase Order: \$250,000

Program: Street & Median Maintenance

Selection Process/Reason for Selection: Sole source. They are the only asphalt plant in the local delivery area. Asphalt is temperature sensitive and all other asphalt plants are too far away to deliver hot asphalt.

Exhibit A

Vendor: Rancho Del Oro Landscape

Materials and/or Supplies to be Purchased: Supplemental landscape services

Amount of Purchase Order: \$315,000

Program: Parks Maintenance, Street & Median Maintenance, Flood Control, Parking Lot Maintenance & Enforcement, Solid Waste Operations, Silica Sand Facility, Building Maintenance, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: Ken Grody of Carlsbad

Materials and/or Supplies to be Purchased: Vehicle parts and repairs

Amount of Purchase Order: \$100,000

Program: Fleet Management

Selection Process/Reason for Selection: Sole Source. They are the only local provider who is on call 24/7 and delivers. Meets or beats all other dealerships on replacement parts prices.

Vendor: C.W. Doherty Concrete

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$165,000

Program: Street & Median Maintenance, Flood Control, CIP, Building Maintenance, Crafts

Selection Process/Reason for Selection: Bids obtained.

Vendor: BMW Motorcycles of North County

Materials and/or Supplies to be Purchased: Motorcycle repairs

Amount of Purchase Order: \$60,000

Program: Fleet Management

Selection Process/Reason for Selection: Sole local source for Police Department BMW motorcycles. Next closest dealership is located in San Diego. Transportation cost makes other dealers cost prohibitive.

Exhibit A

Vendor: Executive Landscape

Materials and/or Supplies to be Purchased: Landscape extras for LMADs

Amount of Purchase Order: \$376,486

Program: Various Landscape Maintenance Districts

Selection Process/Reason for Selection: Sole Source. The Landscape Maintenance Assessment District (LMAD) maintenance contract was bid and awarded to Executive Landscape. The estimated costs in excess of the contract amount were identified and approved by Council. The extras have to be done by the existing contractor. We cannot use 2 contractors for regular scheduled maintenance and extras.

Vendor: Hawthorne Machinery

Materials and/or Supplies to be Purchased: Construction Equipment Repair

Amount of Purchase Order: \$59,000

Program: Fleet Management

Selection Process/Reason for Selection: Sole source. We purchase all of our construction equipment from this company and they are the only provider for repairs in the area.

Vendor: Napa Auto Parts

Materials and/or Supplies to be Purchased: Replacement Auto Parts

Amount of Purchase Order: \$52,500

Program: Fleet Management, Traffic Control

Selection Process/Reason for Selection: Bids obtained.

Vendor: King Masonry

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$66,000

Program: Parks Maintenance, Street & Median Maintenance, Flood Control, CIP

Selection Process/Reason for Selection: Bids obtained.

Exhibit A

Vendor: J. Leon Construction

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$56,000

Program: Parks Maintenance, Street & Median Maintenance, Flood Control, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: California Tree Service

Materials and/or Supplies to be Purchased: Tree Trimming Services

Amount of Purchase Order: \$65,000

Program: Parks Maintenance, Street & Median Maintenance, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: Haaker Equipment

Materials and/or Supplies to be Purchased: Street Sweeper Equipment

Amount of Purchase Order: \$50,000

Program: Fleet Management

Selection Process/Reason for Selection: Sole Source. They are the only provider in the area for this equipment.

Vendor: Waxie

Materials and/or Supplies to be Purchased: Janitorial Supplies

Amount of Purchase Order: \$115,000

Program: Building Maintenance, Parks Maintenance

Selection Process/Reason for Selection: Bids obtained.

Exhibit A

Vendor: RDO Ranch Maintenance c/o The Prescott Companies

Materials and/or Supplies to be Purchased: Association Membership

Amount of Purchase Order: \$60,000

Program: Silica Sand Facility

Selection Process/Reason for Selection: Sole Source. The City is a member of the RDO Ranch Maintenance Association and required to pay their prorated share of expenses for the maintenance, upkeep, replacement and administrative management of the community areas within the RDO specific plan area.