ITEM NO. 12

STAFF REPORT

CITY OF OCEANSIDE

DATE: September 13, 2006

TO: Honorable Mayor and City Councilmembers

FROM: Library Department

SUBJECT: **APPROVAL TO ACCEPT $11,625 IN GRANT FUNDS FROM THE CALIFORNIA STATE LIBRARY FOR THE PUBLIC LIBRARY STAFF EDUCATION GRANT PROGRAM FOR REIMBURSEMENT OF MANDATORY UNIVERSITY FEES FOR ELIGIBLE GRADUATE LIBRARY SCHOOL COURSES, AND APPROVAL TO BUDGET THESE FUNDS TO THE LIBRARY DEPARTMENT**

SYNOPSIS

Oceanside Public Library has been awarded two grants from the California State Library totaling $11,625 for the Public Library Staff Education Grant Program. The purpose of these grants is to reimburse staff for mandatory university fees for eligible graduate library school courses. Staff recommends City Council approval to accept $11,625 in grant funds from the California State Library for the Public Library Staff Education Grant Program for reimbursement of mandatory university fees for eligible graduate library school courses, and approval to budget these funds to the Library Department.

BACKGROUND

In the spring of 2005, two Oceanside Public Library staff members, one full-time and one part-time, chose to pursue their Masters Degrees in Library Science. The library submitted two grant applications to the California State Library for Public Library Staff Education Grant funding. Two grants totaling $9,415 were awarded in July 2005 for the 2005-2006 school year.

The current award provides a second year of funding to enable staff members to continue their professional training. Award funds are authorized for the reimbursement of mandatory university fees for eligible graduate library school courses completed from the Summer 2006 session through the Spring 2007 session.

ANALYSIS

The grant period will commence immediately, with all grant funds to be expended by June 30, 2007. The grant includes funds for the reimbursement of tuition and fees associated with the cost of eligible graduate library school courses.

FISCAL IMPACT

The grant award will reimburse the City for expenditures related to staff tuition for mandatory university fees, and allow the Library to retain 7 percent of the award for indirect costs of grant administration. A budget appropriation in the amount of $11,625 in grant funds from the California State Library to the LTSA-Scholarship account (272.526512.4456.06512) to reimburse $7,423 in costs related to employee tuition for eligible graduate courses (272.526512.5311), to reimburse $2,394 in costs related to travel and conference registration (272.526512.5292), to reimburse $1,000 in costs related to overnight travel (272.526512.5291), and $808 in grant administration costs (272.526512.5229). There is no additional fiscal impact.

CITY ATTORNEY'S ANALYSIS

City Attorney analysis does not apply.

RECOMMENDATION

Staff recommends City Council approval to accept $11,625 in grant funds from the California State Library for the Public Library Staff Education Grant Program for reimbursement of mandatory university fees for eligible graduate library school courses, and approval to budget these funds to the Library Department.

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