



DATE: September 22, 2009

TO: Council, Harbor District Board, and Community Development Commission

FROM: City Manager's Office

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2011 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD AND THE COMMUNITY DEVELOPMENT COMMISSION**

SYNOPSIS

Staff recommends that the City Council, Harbor District Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2011 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board and Community Development Commission.

BACKGROUND

Over the years Councils have established the practice of holding joint City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB) meetings on the first three Wednesdays of each month as appropriate.

Section 2. 1 of the Oceanside City Code states that the agencies shall hold regular meetings in the Council Chambers at City Hall, 300 North Coast Highway, at a date and time established by resolution.

In October of 2009, one Oceanside City Council Member was appointed to the California Coastal Commission, which typically meets on the second Wednesday of each month in various locations throughout the state. In order to prevent conflicts with Coastal Commission meetings, the 2010 City Council schedule of meetings allowed for two meetings per month, with one meeting in July.

ANALYSIS

The attached resolutions set the regular meeting schedule for all three agencies to be effective and in place for calendar year 2011. Meetings are held on two Wednesdays of each month except July and December, both of which have one meeting. Closed Session items begin at 3:00 p.m., general items begin at 4:00 p.m., Proclamations and Presentations begin at 5:30 p.m., and any public hearings are generally held at

6:00 p.m. Staff believes that the proposed schedule allows for a steady flow of Council meetings. Should the Council wish to add more meetings, staff suggests July 20 and/or December 21.

FISCAL IMPACT

Does not apply.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

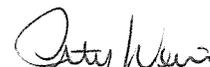
Staff recommends that the City Council, Harbor District Board of Directors and Community Development Commission adopt the attached resolutions establishing the 2011 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board and Community Development Commission.

PREPARED BY:

SUBMITTED BY:



Patricia Allison
Program Specialist



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager



1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this _____ day of _____, 2010, by the following vote:

3
4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:

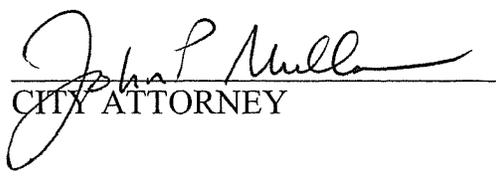
8
9

MAYOR OF THE CITY OF OCEANSIDE

10
11 ATTEST:

APPROVED AS TO FORM:

12
13
14 _____
CITY CLERK



CITY ATTORNEY

15
16
17
18
19
20
21
22
23
24
25
26
27
28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2011

1 RESOLUTION NO.

2 A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT
3 BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE
4 ESTABLISHING THE DATES AND TIMES OF REGULAR
5 MEETINGS AND ESTABLISHING THE REGULAR MEETING
6 SCHEDULE FOR CALENDAR YEAR 2011

7 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City
8 Code require that dates and times of meetings of the Small Craft Harbor District Board of
9 Directors shall be established by resolution; and

10 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
11 Harbor District Board of Directors and Community Development Commission, subject to the
12 provisions of Oceanside City Code Section 2.1 and 2.1.63, shall convene on Wednesdays, as
13 established by Attachment A, beginning at 3:00 p.m. for Closed Session Items; 4:00 p.m. for
14 remaining items, or at such time as may be stated on the agenda posted for a meeting; 5:30 p.m.
15 for proclamations and presentations, with Public Hearing Items time-certain at 6:00 p.m., for
16 the purpose of hearing regular and/or joint items with the City Council and/or the Community
17 Development Commission. On a regular meeting day, a meeting may be convened after the
18 time scheduled for its commencement.

19 NOW, THEREFORE, the Small Craft Harbor District Board of Directors of the City of
20 Oceanside does resolve as follows:

21 SECTION 1. The regular meeting schedule for the Board of Directors, for calendar year
22 2011, attached hereto as Attachment A, is hereby adopted.

23 SECTION 2. This resolution supersedes any prior resolution relating to the subject
24 matter hereof.

25 ///

26 ///

27 ///

28 ///

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the City of Oceanside, California, this _____ day of _____, 2010, by the following vote:

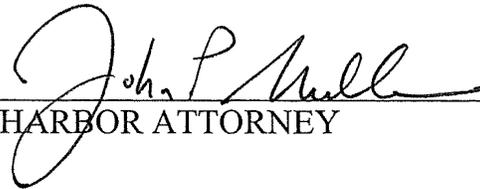
- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

PRESIDENT

ATTEST:

SECRETARY

APPROVED AS TO FORM:



HARBOR ATTORNEY

A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2011

1 RESOLUTION NO.

2 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
3 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
4 THE DATES AND TIMES OF REGULAR MEETINGS AND
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
6 CALENDAR YEAR 2011

7 WHEREAS, the Community Development Commission adopted revised by-laws
8 pursuant to the provisions of Section 34100 et seq. of the California Health and Safety Code by
9 the December 3, 2003, adoption of Resolution No. 03-R694-3, which requires that dates and
10 times of regular commission meetings be established by resolution;

11 WHEREAS, the Community Development Commission desires to establish the regular
12 meeting schedule for calendar year 2011; and

13 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
14 Harbor District Board of Directors and Community Development Commission, subject to the
15 provisions of Oceanside City Code Section 2.1, shall convene on Wednesdays, as established
16 by Attachment A, beginning at 3:00 p.m. for Closed Session Items; 4:00 p.m. for remaining
17 items, or at such time as may be stated on the agenda posted for a meeting; 5:30 p.m. for
18 proclamations and presentations; with Public Hearing Items time-certain at 6:00 p.m., for the
19 purpose of hearing regular and/or joint items with the City Council and/or the Small Craft
20 Harbor District Board of Directors. On a regular meeting day, a meeting may be convened
21 after the time scheduled for its commencement.

22 NOW, THEREFORE, the Community Development Commission of the City of
23 Oceanside does resolve as follows:

24 SECTION 1. The regular meeting schedule for the Community Development
25 Commission, for calendar year 2011, attached hereto as Attachment A, is hereby adopted.

26 SECTION 2. This resolution supersedes any prior resolution relating to the subject
27 matter hereof.

28 ///

///

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

PASSED AND ADOPTED by the Community Development Commission of the City of
Oceanside, California, this _____ day of _____, 2010, by the following vote:

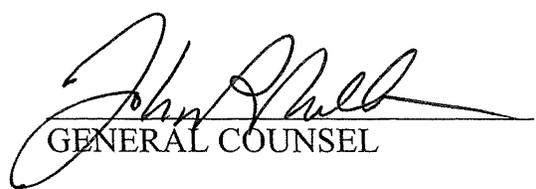
AYES:
NAYS:
ABSENT:
ABSTAIN:

CHAIRMAN

ATTEST:

APPROVED AS TO FORM:

SECRETARY


GENERAL COUNSEL

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
CALENDAR YEAR 2011

CITY OF OCEANSIDE 2011 CITY COUNCIL/CDC/HARBOR MEETING SCHEDULE

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14				18	19
20	21	22	23	24	25	26
27	28					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

■ Council/CDC/Harbor Mtg. Dates

■ Holidays/City Hall Closed

■ League of CA Cities

■ Coastal Commission

■ Mayor-Washington, DC-Appropriations Committee

Meetings begin at 3pm for Closed Session Items, remaining items at 4pm, Proclamations/Presentations at 5:30pm, Public Hearings at 6pm.