Neighborhood Services Department
Parks & Recreation Division, Special Events Office

300 North Coast Highway, Oceanside, CA 92054

(760) 435-5540 Fax (760) 722-0650

FILM PERMIT APPLICATION

FILM PERMIT GUIDELINES

Thank you for considering the City of Oceanside for your film or photography production. The City of Oceanside encourages film productions and will try to accommodate most production needs when possible.

APPLICATIONS

Film Permit applications are required for all motion picture, video, and photography productions. Filming of Special Events may be handled through a Special Events permit.

Film Permit Applications must be submitted a minimum of seven working days prior to the date of production. Requests made less than seven days prior may be considered and will be subject to the availability of City facilities and staffing.

FEES

A $175 nonrefundable processing fee is required for applications received seven working days or more prior to the date of production. A $262 nonrefundable processing fee will be charged for applications received four to seven working days prior to production. A nonrefundable urgency permit fee of $875 will be charged for applications received three working days or less prior to production. A cancellation fee of $250 will be charged for productions that give the Special Events Office less than seventy-two hour notice that the production will be cancelled. All film permits will be charged a per day fee of $87.

INSURANCE REQUIREMENTS

General Liability Insurance is required for all film productions. The minimum insurance requirement is $2,000,000 naming the City of Oceanside as additional insured on the insurance certificate and endorsement page. Insurance must include Workers' Compensation coverage for all participants. Productions using Oceanside Harbor or Beaches must name the Oceanside Small Craft Harbor District as additional insured on the insurance certificate and endorsement page. Proof of written authorization for use of private property is required.

CITY SERVICES – POLICE / FIRE/ LIFEGUARDS

Film productions which require City staff support will be charged full cost-recovery with a two-hour minimum. Productions which involve, but are not limited to, street closures, pyrotechnics, moving vehicles, skydiving, watercraft or water sports equipment will require on-site supervision. Street closure requests will require barricades and traffic control signs. Applicant is responsible to hire a licensed traffic control company to provide a traffic plan and services.

GENERAL INFORMATION

While the scenic Oceanside Pier is a very popular filming location, we ask that productions do not restrict regular pedestrian or emergency access. Vehicles are prohibited from access to the wooden structure of the pier.

Productions wishing to utilize The Strand (roadway parallel to the beach) must not block the road restricting resident and emergency vehicle access.

Film productions involving water sports including surfing and jet skis are subject to restrictions due to unsafe water conditions. Permits will not be issued or may be cancelled due to water contamination from winter storm conditions. The County Health Department places a 72-hour quarantine on ocean water following storms with rainfall of one-quarter-inch or more. We will make every effort to reschedule film productions cancelled due to weather.

Some film productions may be subject to review by the San Diego Film Commission.
For more information on film permits, contact the City of Oceanside Special Events office at (760) 435-5540.

APPLICATION FOR FILM PERMIT

Company Name:_____

Address, City, Zip:_____

Phone: _____ Fax: _____ E-Mail:_____

Production Unit Manager:_____

Location Manager/Location Contac:_____Phone: _____

Name of Production:_____

Please check appropriate type of location:

Harbor ☐ Business/Commercial District ☐ Pier ☐ City Facility ☐ Residential District ☐ Beach ☐

Location(s) of filming activity/street closures requested: (Please be specific. If more than one location is to be used please note all locations and attach letters of authorization from all property owners.)

_____

_____

_____

Date(s) of filming activity:_____Total number of days: _____

Time of filming activity (This includes time for set-up and take-down):

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

Additional Information:

A. The number and types of vehicles to be parked on the street or in City parking lots. Please submit a scale parking plan. A plan must be submitted for each location. If all parking requirements are satisfied by off-street parking, please indicate on this application and no additional parking plan needs to be provided. Applicant is responsible for payment of parking fees in any City pay lots. _____ [Number of Vehicles] _____[Vehicle(s) Type]

B. Total number of crew:_____ Total number of cast:_____

C. Type of filming activity: TV Series ☐ Commercial for TV ☐ Music Video ☐ Motion Picture ☐ Documentary ☐
Advertisement for Magazine: ☐ _____[Name of Magazine]
Advertisement for the Internet: ☐ _____[Website Address]

Describe scenes/photo shoot:

_____

_____

_____

D. Are animals to be used/Animal permit required? (If yes, please list type and number) :_____

E. Special effects/pyrotechnics: _____

F. Number and types of sets, structures or props: _____

G. Insurance certificate: Attached ☐ On File ☐

Additionally insured:_____

Expiration date: _____

H. Other:_____

Indemnification: Insofar as it is legally authorized, user will at all times protect, indemnify, and defend owner against any and all loss, cost, damage or expense arising from any accident or other occurrences to persons or property on or about owner's property which occur while user has control of owner's property.

Signature:_____ Date: _____

Title:_____

**********OFFICE USE ONLY**********

POLICE/PUBLIC SAFETY PERSONNEL REQUIRED:_____

HOURS:_____HOURLY RATE:_____

FIRE/LIFEGUARDS REQUIRED:_____

HOURS:_____HOURLY RATE:_____

OTHER PERSONNEL OR EQUIPMENT REQUIRED:_____

HOURS:_____HOURLY RATE:_____

	YES	**NO**
PARKING PLAN APPROVED:	☐	☐
POST NO PARKING:	☐	☐
APPROVAL OF PROPERTY OWNER:	☐	☐
APPROVAL OF ADJACENT PROPERTY OWNERS:	☐	☐
CITY FACILITY AVAILABLE:	☐	☐
INSURANCE APPROVED:	☐	☐

OTHER:_____

APPROVED:_____ Date:_____

(Name, Title)

CITY OF OCEANSIDE RELEASE AGREEMENT FOR SPECIAL EVENTS

IN CONSIDERATION OF BEING PERMITTED TO PRODUCE THIS SPECIAL EVENT OR ACTIVITY OR USE OF ANY CITY FACILITIES IN CONNECTION WITH THIS ACTIVITY, THE UNDERSIGNED AGREES TO THE FOLLOWING:

1. THE UNDERSIGNED HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE THE CITY OF OCEANSIDE AND SMALL CRAFT HARBOR DISTRICT, ITS EMPLOYEES, OFFICERS AND AGENTS (hereinafter referred to as "releasees") from all liability to the undersigned, his/her personal representatives, assigns, heirs, and next of kin for any loss, damage, or claim therefore on account of injury to the person or property of the undersigned, whether caused by any negligent act or omission of the releasees or otherwise while the undersigned is participating in a special event within the City of Oceanside or using any City facilities in connection with the activity.

2. THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS the releasees from all liability, claims, demands, causes of action, charges, expenses, and attorney fees (including attorney fees to establish the releasees' right to indemnity or incurred on appeal) resulting from involvement in this event whether caused by any negligent act or omission of the releasees or otherwise.

3. THE UNDERSIGNED HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE while upon City property or participating in the event or using any City facilities and equipment whether caused by any negligent act or omission of releasees or otherwise.

The undersigned expressly agrees that the foregoing release and waiver, indemnity agreement and assumption of risk are intended to be as broad and inclusive as permitted by California law and that if any portion thereof be held invalid, notwithstanding, the balance shall continue in full legal force and effect.

I acknowledge that I have read the foregoing and that I am aware of the legal consequences of this agreement, including that it prevents any and all event participants, staff or volunteers involved in the production and participation of said event from suing the City or its employees, agents, or officers if injured or damaged for any reason as a result of participation in this activity or event. I further acknowledge that no oral representations, statements or inducements have been made.

Print Name _____ Signature _____Date_____

Designated Agent