ITEM NO. 25

City of Oceanside

Office of the City Manager

Memorandum

To: Honorable Mayor and City Councilmembers

From: Peter A. Weiss, City Manager

Date: March 30, 2011

Subject: **COUNCIL MEETING TIMES**

I have received input from the Council in regards to the Council meeting times and agendas. The current schedule includes Closed Session starting at 4:00pm and then moving into the Council meeting at 5:00pm. As a result, the meetings have been getting late and there has not been an adequate opportunity for a dinner break for the Council. Staff is proposing three options that would provide for additional time for breaks during the meetings and would not impact the public's ability to provide input on key issues.

<u>Option 1</u>

Closed Session	9:00am
Consent/General Items/Council Member Reports	3:00pm
Presentations and Proclamations/Off Agenda Public/ Public Hearings	5:00pm

<u>Option 2</u>

Closed Session	2:00pm
Consent/General Items/Council Member Reports	4:00pm
Presentations and Proclamations/Off Agenda Public/ Public Hearings	5:00pm

<u>Option 3</u>

Add a third Council meeting to the calendar each month.

Staff will add an item to the Council's April 6, 2011 agenda that will provide the Council the opportunity to discuss the matter and provide direction to staff.