



DATE: May 4, 2011

TO: City Council, Harbor District Board, Community Development Commission, and Oceanside Public Financing Authority

FROM: City Manager's Office

SUBJECT: **ADOPTION OF RESOLUTIONS AMENDING THE 2011 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD, COMMUNITY DEVELOPMENT COMMISSION, AND OCEANSIDE PUBLIC FINANCING AUTHORITY**

SYNOPSIS

Staff recommends that the City Council, Harbor District Board of Directors, Community Development Commission, and Oceanside Public Financing Authority adopt the attached resolutions establishing meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board, Community Development Commission, and Oceanside Public Financing Authority for the remainder of calendar year 2011; and approve the amended agenda format.

BACKGROUND

Over the years Councils have established the practice of holding joint City Council, Community Development Commission (CDC) and Small Craft Harbor District Board of Directors (HDB) meetings on the first three Wednesdays of each month, as appropriate.

Section 2. 1 of the Oceanside City Code states that the agencies shall hold regular meetings in the Council Chambers at City Hall, 300 North Coast Highway, at a date and time established by resolution.

In October of 2009, one Oceanside City Council Member was appointed to the California Coastal Commission, which typically meets on the second Wednesday of each month in various locations throughout the state. In order to prevent conflicts with Coastal Commission meetings, the 2010 City Council schedule of meetings allowed for two meetings per month, with one meeting in July.

On September 22, 2010, the City Council/HDB/CDC adopted resolutions approving the 2011 schedule of meetings which allowed for two meetings per month, with one meeting in July and one in December.

On April 20, 2011, the Chairperson and Directors of the Oceanside Public Financing Authority (Mayor and Councilmembers) adopted a resolution establishing regular meeting dates, to coincide with regular Joint Meetings of the City Council/HDB/CDC. This action makes it possible to conduct meetings of the Oceanside Public Financing Authority (OPFA) along with the regular Joint Meetings of the City Council/HDB/CDC.

Also on April 20, 2011, the City Council directed staff to add May 25 to the regular meeting schedule, and to change the times of the meetings as follows:

	<u>Proposed</u>	<u>Current</u>
Closed Session	2pm	4pm
General Items	4pm	5pm
Public Hearings	5pm	6pm

The revised schedule of meeting dates and times will be effective May 18, 2011.

ANALYSIS

The attached resolutions amend the regular meeting schedule for all four agencies to be effective and in place for the remainder of calendar year 2011. The May 25 meeting has been added; Closed Session items begin at 2:00 p.m., general items begin at 4:00 p.m., and any public hearings begin at 5:00 p.m.

FISCAL IMPACT

Does not apply.

COMMISSION OR COMMITTEE REPORT

Does not apply.

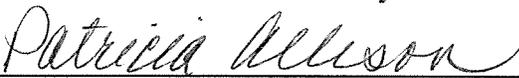
CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

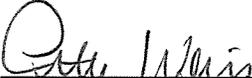
Staff recommends that the City Council, Harbor District Board of Directors, Community Development Commission, and Oceanside Public Financing Authority adopt the attached resolutions establishing the meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board, Community Development Commission, and Oceanside Public Financing Authority for the remainder of calendar year 2011; and approve the amended agenda format.

PREPARED BY:



Patricia Allison
Program Specialist

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager 

ATTACHMENTS

- City Council Resolution
- Harbor District Board Resolution
- CDC Resolution
- OPFA Resolution

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
4 REGULAR MEETINGS AND ESTABLISHING THE REGULAR
MEETING SCHEDULE FOR CALENDAR YEAR 2011

5 WHEREAS, the City Council desires to establish the regular meeting schedule for
6 calendar year 2011; and

7 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
8 Harbor District Board of Directors, Community Development Commission, and Oceanside
9 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall
10 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed
11 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda
12 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of
13 hearing regular and/or joint items with the Community Development Commission and/or the
14 Small Craft Harbor District Board of Directors and/or the Oceanside Public Financing
15 Authority. On a regular meeting day, a meeting may be convened after the time scheduled for
16 its commencement.

17 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

18 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2011,
19 attached hereto as Attachment A, is hereby adopted.

20 SECTION 2. This resolution supersedes any prior resolution relating to the subject
21 matter hereof.

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PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
this _____ day of _____, 2011, by the following vote:

AYES:

NAYS:

ABSENT:

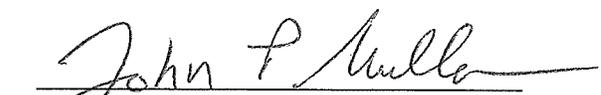
ABSTAIN:

MAYOR OF THE CITY OF OCEANSIDE

ATTEST:

APPROVED AS TO FORM:

CITY CLERK



CITY ATTORNEY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF
REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2011

CITY OF OCEANSIDE 2011 CITY COUNCIL/HARBOR/CDC/OPFA MEETING SCHEDULE

JANUARY

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FEBRUARY

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APRIL

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MAY

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JULY

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DECEMBER

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Council/CDC/Harbor Mtg. Dates
 Mayor-Washington, DC-Appropriations Committee

Holidays/City Hall Closed
 League of CA Cities

Coastal Commission

Meetings begin at 2pm for Closed Session Items, General Items at 4pm, and Public Hearings at 5pm.

1 RESOLUTION NO.

2 A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT
3 BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE
4 ESTABLISHING THE DATES AND TIMES OF REGULAR
5 MEETINGS AND ESTABLISHING THE REGULAR MEETING
6 SCHEDULE FOR CALENDAR YEAR 2011

7 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City
8 Code require that dates and times of meetings of the Small Craft Harbor District Board of
9 Directors shall be established by resolution; and

10 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
11 Harbor District Board of Directors, Community Development Commission, and Oceanside
12 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall
13 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed
14 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda
15 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of
16 hearing regular and/or joint items with the City Council and/or the Community Development
17 Commission and/or the Oceanside Public Financing Authority. On a regular meeting day, a
18 meeting may be convened after the time scheduled for its commencement.

19 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Small Craft Harbor Board of
21 Directors for calendar year 2011, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supersedes any prior resolution relating to the subject
23 matter hereof.

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1 PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the
2 City of Oceanside, California, this _____ day of _____, 2011, by the
3 following vote:

- 4
- 5 AYES:
- 6 NAYS:
- 7 ABSENT:
- 8 ABSTAIN:
- 9

10 _____
MAYOR OF THE CITY OF OCEANSIDE

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12 ATTEST:

APPROVED AS TO FORM:

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14 _____

15 CITY CLERK



CITY ATTORNEY

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27 A RESOLUTION OF THE SMALL CRAFT HARBOR BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE ESTABLISHING
28 THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
CALENDAR YEAR 2011

1 RESOLUTION NO.

2 A RESOLUTION OF THE COMMUNITY DEVELOPMENT
3 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
4 THE DATES AND TIMES OF REGULAR MEETINGS AND
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
6 CALENDAR YEAR 2011

7 WHEREAS, the City Council desires to establish the regular meeting schedule for
8 calendar year 2011; and

9 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
10 Harbor District Board of Directors, Community Development Commission, and Oceanside
11 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall
12 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed
13 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda
14 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of
15 hearing regular and/or joint items with the City Council and/or the Small Craft Harbor District
16 Board of Directors and/or the Oceanside Public Financing Authority. On a regular meeting
17 day, a meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

19 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2011,
20 attached hereto as Attachment A, is hereby adopted.

21 SECTION 2. This resolution supersedes any prior resolution relating to the subject
22 matter hereof.

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PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
this _____ day of _____, 2011, by the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

MAYOR OF THE CITY OF OCEANSIDE

ATTEST:

APPROVED AS TO FORM:

CITY CLERK



GENERAL COUNSEL

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING
THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
CALENDAR YEAR 2011

1 RESOLUTION NO.

2 A RESOLUTION OF THE OCEANSIDE PUBLIC FINANCING
3 AUTHORITY OF THE CITY OF OCEANSIDE ESTABLISHING
4 THE DATES AND TIMES OF REGULAR MEETINGS AND
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
6 CALENDAR YEAR 2011

7 WHEREAS, the Oceanside Public Financing Authority of the City of Oceanside desires
8 to establish the regular meeting schedule for calendar year 2011; and

9 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft
10 Harbor District Board of Directors, Community Development Commission, and Oceanside
11 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall
12 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed
13 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda
14 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of
15 hearing regular and/or joint items with the City Council and/or the Community Development
16 Commission and/or the Small Craft Harbor District Board of Directors. On a regular meeting
17 day, a meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the Oceanside Public Financing Authority of the City of
19 Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Oceanside Public Financing
21 Authority for calendar year 2011, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supersedes any prior resolution relating to the subject
23 matter hereof.

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1 PASSED AND ADOPTED by the Oceanside Public Financing Authority of the City of
2 Oceanside, California, this _____ day of _____, 2011, by the following vote:

3
4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:
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9 _____
10 MAYOR OF THE CITY OF OCEANSIDE

11 ATTEST:

12 APPROVED AS TO FORM:

13 _____
14 CITY CLERK

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16 _____
17 GENERAL COUNSEL

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26 A RESOLUTION OF THE OCEANSIDE PUBLIC FINANCING AUTHORITY OF THE CITY OF OCEANSIDE ESTABLISHING
27 THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR
28 CALENDAR YEAR 2011