



DATE: May 18, 2011
TO: Honorable Mayor and City Councilmembers
FROM: City Manager's Office
SUBJECT: **RESOLUTION TO DISSOLVE VARIOUS CITY ADVISORY GROUPS**

SYNOPSIS

Pursuant to Council's direction of April 20, 2011, staff recommends that the City Council and Community Development Commission adopt a resolution dissolving the Community Relations Commission, El Corazon Commission, Senior Commission, Transportation Commission, Fire Code Board of Appeals, Design Review Committee, and Telecommunications Committee.

BACKGROUND

At the February 22, 2011, City Council meeting, Councilmember Feller asked staff to place an item on a future Council agenda to discuss potential advisory group consolidations and efficiencies. At the April 20, 2011, Council meeting, the City Council discussed consolidations and agreed to fold the functions of various advisory groups into other advisory bodies in order to achieve economies of scale and conserve costs, effectively eliminating the following advisory groups:

- Community Relations Commission (R91-70)
- El Corazon Commission (09-R0712-1)
- Senior Commission (R97-092)
- Transportation Commission (R91-70)
- Fire Code Board of Appeals (R98-016)
- Design Review Committee (R91-C-16)
- Telecommunications Committee (89-284)

The Council also approved the elimination of the Oceanside Historical Preservation Commission (OHPC) and agreed to fold their responsibilities into the Planning Commission. Since the OHPC was established by ordinance vs. resolution, an ordinance amendment will be forthcoming on a future Council agenda.

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In order to facilitate these consolidations, the original enabling resolutions for the above-mentioned groups need to be rescinded. Thereafter, the bylaws and workplans of the following advisory groups that are accepting new functions will need to be revised as appropriate. Those include:

- Housing Commission (absorbing Community Relations Commission functions)
- Economic Development Commission (absorbing El Corazon Commission functions)
- Planning Commission (absorbing Transportation Commission and Oceanside Historical Preservation Commission functions)
- Parks and Recreation Commission (absorbing Senior Citizens Commission functions)
- Police and Fire Commission (absorbing Fire Code Board of Appeals functions)
- Redevelopment Advisory Committee (absorbing Design Review Committee functions).

ANALYSIS

The City Council approved a number of efficiencies regarding advisory groups that included the requirement for online agendas, reduction of meeting frequency, provision of action minutes only, and biennial workplans. The Council further determined that a reduced number of advisory groups would be more efficient in light of the City's budget situation and to achieve economies of scale. The City of Oceanside currently has 23 advisory groups. As a result of Council's April 20, 2011 action, the number of groups will be reduced to 15. Attached is a summary of the consolidations as approved on April 20, 2011.

In order to effect these changes, various enabling resolutions need to be rescinded: Community Relations Commission, El Corazon Commission, Senior Commission, Transportation Commission, Fire Code Board of Appeals, Design Review Committee, and Telecommunication Committee.

Transferring the Oceanside Historical Preservation Commission's functions to the Planning Commission will necessitate an ordinance revision which will be placed on the Council's agenda for a future date.

Staff will work with departments that oversee the Planning Commission, Housing Commission, Economic Development Commission, Parks and Recreation Commission, Police and Fire Commission, and the Redevelopment Advisory Committee to update bylaws and workplans, as necessary, to reflect the additional responsibilities. It is anticipated that these items will be brought back by the City Manager's Office.

FISCAL IMPACT

Generally speaking, fewer advisory groups require less staff time. Staff support costs by advisory groups vary depending on meeting frequency, agenda content and preparation time. Less time spent on advisory group management will allow staff to work on other priorities.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced resolution has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Pursuant to Council's direction of April 20, 2011, staff recommends that the City Council adopt a resolution dissolving the Community Relations Commission, El Corazon Commission, Senior Commission, Transportation Commission, Fire Code Board of Appeals, Design Review Committee, and Telecommunications Committee.

PREPARED BY:



Michelle Skaggs Lawrence
Deputy City Manager

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Barbara Riegel Wayne, City Clerk 

Attachment A: Resolution
Attachment B: Advisory Group Summary

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE TO DISSOLVE VARIOUS ADVISORY GROUPS INCLUDING COMMUNITY RELATIONS COMMISSION, EL CORAZON COMMISSION, SENIOR CITIZENS' COMMISSION, TRANSPORTATION COMMISSION, FIRE CODE BOARD OF APPEALS, DESIGN REVIEW COMMITTEE, AND THE TELECOMMUNICATIONS COMMITTEE

WHEREAS, the City of Oceanside established the Community Relations Commission on March 27, 1991 (R91-70);

WHEREAS, the El Corazon Commission was established on November 4, 2009 (09-R0712-1);

WHEREAS, the Senior Citizens' Commission was established on June 18, 1997 (R97-092);

WHEREAS, the Transportation Commission was established on March 27, 1991 (R91-70);

WHEREAS, the Fire Code Board of Appeals was established on February 4, 1998 (R98-016);

WHEREAS, the Design Review Committee was established on April 16, 1991 (CDC 91 C-16);

WHEREAS, the Telecommunications Committee was established on August 23, 1989 (R89-84);

WHEREAS, rescission includes any additional resolutions passed on behalf of these advisory groups after the enabling date shown; and

WHEREAS, the City Council directed at its April 20, 2011, Council meeting to consolidate various advisory groups and to eliminate specific groups.

NOW, THEREFORE, the City Council and the Community Development Commission of the City of Oceanside do resolve as follows:

SECTION 1. The following advisory groups of the City of Oceanside are hereby dissolved: Community Relations Commission, El Corazon Commission, Senior Citizens'

1 Commission, Transportation Commission, Fire Code Board of Appeals, Design Review
2 Committee, and the Telecommunications Committee.

3 PASSED AND ADOPTED by the City Council and the Community Development
4 Commission of the City of Oceanside, California, this _____ day of _____,
5 2011, by the following vote:

6 AYES:

7 NAYS:

8 ABSENT:

9 ABSTAIN:

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11 _____
12 MAYOR OF THE CITY OF OCEANSIDE
13 CHAIR, COMMUNITY DEVELOPMENT COMMISSION

14 ATTEST:

APPROVED AS TO FORM:

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16 _____
17 City Clerk

18 _____
19 City Attorney
20 Community Development Commission General Counsel

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26 A RESOLUTION OF THE CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE
27 TO DISSOLVE VARIOUS ADVISORY GROUPS INCLUDING COMMUNITY RELATIONS COMMISSION, EL CORAZON
28 COMMISSION, SENIOR CITIZENS' COMMISSION, TRANSPORTATION COMMISSION, FIRE CODE BOARD OF APPEALS,
DESIGN REVIEW COMMITTEE, AND THE TELECOMMUNICATIONS COMMITTEE

ADVISORY GROUP SUMMARY

Current	Proposed	Change
<u>COMMISSIONS</u>		
Arts	no change	n/a
Community Relations	none	Add function into Housing Commission and rename Community Services Commission
El Corazon*	none	Add function to Economic Development Commission
Economic Development	no change	Add El Corazon function
Historical Preservation	none	Add function to Planning Commission
Housing	Change name to Community Services Commission	Name change plus take on Community Relations function
Integrated Waste	no change	n/a
Manufactured Home Fair Practices	no change	n/a
Parks & Recreation	no change	Add Senior Citizens functions
Planning	no change	Add in Historic Preservation and Transportation functions
Police & Fire	Change name to Public Safety Commission	Add in Fire Code Board functions
Senior Citizens	none	Add function to Parks & Recreation
Transportation	none	Add function to Planning Commission
Utilities	no change	n/a
<u>COMMITTEES</u>		
Design Review	none	Add function to Redevelopment Advisory Committee
Harbor & Beaches	no change	n/a
Redevelopment Advisory	no change	Add Design Review functions
Rehabilitation Loan	no change	n/a
Telecommunications	none	n/a
<u>BOARDS</u>		
Fire Code Board of Appeals	none	Add function to Public Safety Commission
Library Board	no change	n/a
Relocation Appeals Board	no change	n/a
<u>OTHER</u>		
Oceanside Building Authority	no change	n/a

* Not yet seated