

M E M O R A N D U M

DATE: June 1, 2011

TO: Honorable Mayor and Councilmembers

FROM: Patricia Allison, City Manager's Office

SUBJECT: **REQUEST BY COUNCILMEMBER KERN THAT STAFF PROVIDE CITY COUNCIL WITH QUARTERLY BUDGET UPDATES ON AN ONGOING BASIS (SOONER IF NEEDED) WITH RECOMMENDATIONS FOR BUDGET ADJUSTMENTS TO MAINTAIN A STRUCTURALLY BALANCED BUDGET**

Backup for this item, if any, will be distributed separately.