

STAFF REPORT*CITY OF OCEANSIDE*

DATE: July 6, 2011

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **ANNUAL PURCHASE ORDERS FOR EQUIPMENT, SUPPLIES, SERVICES AND MATERIALS IN AMOUNTS OVER \$50,000 FOR FISCAL YEAR 2011-2012 FOR PUBLIC WORKS**

SYNOPSIS

Staff recommends that the City Council approve annual purchase orders for equipment, supplies, services and materials in amounts over \$50,000 for FY 2011-12 for routine and recurring maintenance, repairs and operations from various Public Works Department funds for a total of \$1,670,000; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

BACKGROUND

Each fiscal year, the Public Works Department estimates the quantity of equipment, supplies, services and materials that will be needed for recurring maintenance, repairs, and operations during the fiscal year. Estimates that exceed \$50,000 are formally bid. Items that are proprietary and sold only through the manufacturer, have only one authorized distributor in the area, or have proven to be the only product acceptable are sole-sourced.

ANALYSIS

Staff solicited proposals in accordance with the City's Procurement of Goods and Services Directive. Exhibit A lists the specific requested purchase orders and provides the vendor, equipment, supplies, services or materials to be purchased, amount of purchase order, corresponding Public Works Program, and the selection process/reason for selection.

FISCAL IMPACT

The 2011-12 adopted operating budget for each Public Works Department program includes funds for the purchase of equipment, supplies, materials and services to support the day-to-day operations of the department. Purchase orders are not issued for more than the amounts budgeted.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

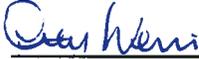
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PREPARED BY:



H. Kiel Koger
Maintenance and Operations Manager

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Teri Ferro, Financial Services Director





Exhibit A

**Public Works Department
Summary of Requested Annual Purchase Orders Over \$50,000**

| Vendor | Program | Supplies/Services | Program Expenditure | Selection Process |
|--|--|--|----------------------------|--------------------------|
| Dapper Tire San Diego | Fleet Management | Tires | \$100,000 | Bids Obtained |
| One Source Distributors Oceanside | Street Light Maintenance, Traffic Control, Parks Maintenance, Harbor Maintenance, Parking Lot Maintenance | Electrical Supplies | \$50,000 | Bids Obtained |
| Escondido Asphalt Escondido | Street & Median Maintenance | Asphalt & Paving Products | \$225,000 | Sole Source |
| Rancho Del Oro Landscape Oceanside | Parks Maintenance, Street & Median Maintenance, Parking Lot Maintenance, Solid Waste, CIP | Supplemental Landscaping Services | \$250,000 | Bids Obtained |
| Ken Grody Carlsbad | Fleet Management | Supplies auto parts and contracts for repairs that are not done in house. | \$125,000 | Bids Obtained |
| C.W. Doherty Concrete Oceanside | Street & Median Maintenance, Flood Control, CIP | Concrete Repair Work | \$210,000 | Bids Obtained |
| Napa Auto Parts Oceanside | Fleet Management, Traffic Control | Replacement Auto Parts | \$52,000 | Bids Obtained |

Exhibit A

| | | | | |
|--|--|--------------------------------------|-----------|------------------|
| King Masonry Vista | Parks Maintenance, Street & Median Maintenance, Flood Control, CIP, Harbor Maintenance | Concrete Repair Work | \$105,000 | Bids Obtained |
| J. Leon Construction Oceanside | Parks Maintenance, Street & Median Maintenance, Flood Control, CIP | Concrete Repair Work | \$156,000 | Bids Obtained |
| West Coast Arborists San Diego | Parks Maintenance, Street & Median Maintenance, CIP | Tree Trimming Services | \$60,000 | Bids Obtained |
| Mora's Equipment Pico Rivera | Street & Median Maintenance, CIP | Concrete Repair Work | \$70,000 | Bids Obtained |
| Perrault Bobcat Services Bonsall | Street & Median Maintenance, CIP | Concrete Repair Work | \$100,000 | Bids Obtained |
| Hydroscape Vista | Parks Maintenance, Street & Median Maintenance, Harbor Maintenance | Landscape Products | \$52,000 | Bids Obtained |
| Dave Bang and Associates Tustin | Parks Maintenance, Harbor Maintenance, Beach Maintenance | Playground Equipment and Supplies | \$60,000 | Sole Source |
| TruGreen Landcare San Diego | Parks Maintenance | Park Landscape Maintenance | \$55,000 | Bids Obtained |

Exhibit A

Public Works Purchase Order Details:

Vendor: Dapper Tire

Materials and/or Supplies to be Purchased: Tires

Amount of Purchase Order: \$100,000

Identified Program: Fleet Management

Selection Process/Reason for Selection: Bids obtained.

Vendor: One Source Distributors

Materials and/or Supplies to be Purchased: Electrical Supplies

Amount of Purchase Order: \$50,000

Program: Street Light Maintenance, Traffic Control, Parks Maintenance, Harbor Maintenance, Parking Lot Maintenance

Selection Process/Reason for Selection: Bids obtained.

Vendor: Escondido Asphalt

Materials and/or Supplies to be Purchased: Asphalt and paving products

Amount of Purchase Order: \$225,000

Program: Street & Median Maintenance

Selection Process/Reason for Selection: Sole source. They are the only asphalt plant in the local delivery area. Asphalt is temperature sensitive and all other asphalt plants are too far away to deliver hot asphalt.

Vendor: Rancho Del Oro Landscape

Materials and/or Supplies to be Purchased: Supplemental landscape services

Amount of Purchase Order: \$250,000

Program: Parks Maintenance, Street & Median Maintenance, Parking Lot Maintenance & Enforcement, Solid Waste Operations, CIP

Selection Process/Reason for Selection: Bids obtained.

Exhibit A

Vendor: Ken Grody of Carlsbad

Materials and/or Supplies to be Purchased: Vehicle parts and repairs

Amount of Purchase Order: \$125,000

Program: Fleet Management

Selection Process/Reason for Selection: Bids obtained.

Vendor: C.W. Doherty Concrete

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$210,000

Program: Street & Median Maintenance, Flood Control, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: Napa Auto Parts

Materials and/or Supplies to be Purchased: Replacement Auto Parts

Amount of Purchase Order: \$52,000

Program: Fleet Management, Traffic Control

Selection Process/Reason for Selection: Bids obtained.

Vendor: King Masonry

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$105,000

Program: Parks Maintenance, Street & Median Maintenance, Flood Control, CIP, Harbor Maintenance

Selection Process/Reason for Selection: Bids obtained.

Exhibit A

Vendor: J. Leon Construction

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$156,000

Program: Parks Maintenance, Street & Median Maintenance, Flood Control, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: West Coast Arborists

Materials and/or Supplies to be Purchased: Tree Trimming Services

Amount of Purchase Order: \$60,000

Program: Parks Maintenance, Street & Median Maintenance, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: Mora's Equipment

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$70,000

Program: Street & Median Maintenance, CIP

Selection Process/Reason for Selection: Bids obtained.

Vendor: Perrault Bobcat Services

Materials and/or Supplies to be Purchased: Concrete Repair Work

Amount of Purchase Order: \$100,000

Program: Street & Median Maintenance, CIP

Selection Process/Reason for Selection: Bids obtained.

Exhibit A

Vendor: Hydroscape

Materials and/or Supplies to be Purchased: Landscape Products

Amount of Purchase Order: \$52,000

Program: Parks Maintenance, Street & Median Maintenance, Harbor Maintenance

Selection Process/Reason for Selection: Bids obtained.

Vendor: Dave Bang & Associates

Materials and/or Supplies to be Purchased: Playground Equipment & Supplies

Amount of Purchase Order: \$60,000

Program: Parks Maintenance, Harbor Maintenance, Beach Maintenance

Selection Process/Reason for Selection: Sole Source. Most of the parks have existing Dave Bang products/playground equipment. We cannot replace with other manufacturer parts.

Vendor: TruGreen Landcare

Materials and/or Supplies to be Purchased: Parks Landscape Maintenance

Amount of Purchase Order: \$55,000

Program: Parks Maintenance

Selection Process/Reason for Selection: Bids obtained. This contractor had the previous contract which recently expired and is performing this service on a month to month basis. The next contract is out to bid and will be awarded by September, 2011.