

STAFF REPORT*CITY OF OCEANSIDE*

DATE: August 17, 2011

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **APPROVAL OF PURCHASE ORDERS FOR SEVEN REPLACEMENT VEHICLES FOR POLICE INVESTIGATIONS, ONE REPLACEMENT VEHICLE FOR POLICE FIELD OPERATIONS AND ONE HARBOR POLICE VEHICLE AND APPROVAL OF BUDGET TRANSFERS TO FUND THEIR PURCHASE.**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$155,610 to Enterprise Car Sales of Vista for seven used replacement vehicles for Police Investigations; approve a purchase order in an amount not to exceed \$60,795 to Downtown Ford of Sacramento for one replacement vehicle for Police Field Operations and one replacement vehicle for Harbor Police; approve budget transfers in amounts totaling \$247,405 from the Fleet Replacement Fund and Harbor Auto Equipment Fund to fund two purchase orders (\$216,405) plus in-house build costs totaling \$75,772; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine whether the vehicle type is still needed; if so, is there a cheaper alternative; if not, what type of vehicle is required; and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Exhibit A have reached the end of their service life due to age, mileage, condition and lifetime maintenance cost.

ANALYSIS

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code chapter 28 A.

Exhibit A lists the vehicles to be replaced, vendor cost, in-house cost to build and total vehicle cost.

FISCAL IMPACT

The estimated cost of each used vehicle includes tax and an average purchase price of \$22,230 with an estimated build cost of \$6,396. The total cost of the seven vehicles including tax is \$200,382. The estimated cost of the Police Patrol vehicle includes the purchase price of \$26,312 and an estimated in-house build cost of \$6,000 for a total vehicle cost of \$32,312. The total amount of the used vehicles and the Police patrol vehicle is \$232,694. The Fiscal Year 11-12 approved budget for auto equipment (620609831.5705) in the Fleet Replacement Fund is \$3,156,644. Therefore sufficient funds are available. The Harbor Police vehicle estimated cost includes the purchase price of \$34,483 and the estimated in-house build cost of \$25,000 for a total vehicle cost of \$59,483. The Fiscal Year 11-12 approved budget for auto equipment (500509101.5705) for the Harbor and Beaches is \$63,854. Therefore sufficient funds are available.

COMMISSION OR COMMITTEE REPORT

Does not apply.

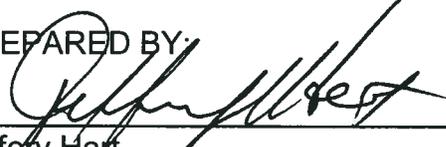
CITY ATTORNEY’S ANALYSIS

Purchases should be made according to the procedures set forth in chapter 28A of the City Code.

RECOMMENDATION

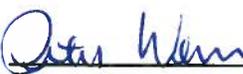
Staff recommends that the City Council approve a purchase order in an amount not to exceed \$155,610 to Enterprise Car Sales in Vista for seven used replacement vehicles for Police Investigations; approve a purchase order in an amount not to exceed \$60,795 to Downtown Ford of Sacramento for one replacement vehicle for Police Field Operations and one replacement vehicle for Harbor Police; approve budget transfers in amounts totaling \$247,405 from the Fleet Replacement Fund and Harbor Auto Equipment Fund to fund two purchase orders (\$216,405) plus in-house build costs totaling \$75,772; and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:



Jeffery Hart
Fleet Supervisor

SUBMITTED BY:



Peter A. Weiss
City Manager

REVIEWED BY:

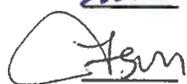
Michelle Skaggs Lawrence, Deputy City Manager



Hans K. Koger, Maintenance and Operations Manager



Frank McCoy, Police Chief



Frank Quan, Harbor and Beaches Coordinator



Teri Ferro, Financial Services Director



**EXHIBIT A
VEHICLE PURCHASES**

VEHICLE PURCHASED	TO REPLACE		VEHICLE TO BE REPLACED		VENDOR		
	TO REPLACE	YEAR	MILEAGE	ENTERPRISE CAR SALES	In House Build	Total Cost	
1 Used Intermediate Sedan	PD439	2004	92,767	\$22,230	\$6,396	\$28,626	
1 Used Intermediate Sedan	PD535	2005	74,382	\$22,230	\$6,396	\$28,626	
1 Used Intermediate Sedan	PD665	2006	83,258	\$22,230	\$6,396	\$28,626	
1 Used Intermediate Sedan	PD682	2006	95,063	\$22,230	\$6,396	\$28,626	
1 Used Intermediate Sedan	PD691	2006	81,120	\$22,230	\$6,396	\$28,626	
1 Used Intermediate Sedan	PD790	2007	104,321	\$22,230	\$6,396	\$28,626	
1 Used Sport Utility Vehicle.	PD689	2006	97,793	\$22,230	\$6,396	\$28,626	
Cost per vehicle includes 7.75% tax and is averaged							
Total Police Vehicles			14	\$155,610	\$44,772	\$200,382	

Vehicle build cost includes parts, new radio and labor.

VEHICLE PURCHASED	TO REPLACE		VEHICLE TO BE REPLACED		VENDOR		
	TO REPLACE	YEAR	MILEAGE	DOWNTOWN FORD	In House Build	Total Cost	
(1) 2011 Ford Expedition	HAR305	2005	85,396	\$34,483	\$25,000	\$59,483	
(1) 2011 Ford Crown Victoria	PD953	2009	56,562	\$26,312	\$6,000	\$32,312	
Total's				\$60,795	\$31,000	\$91,795	

The vehicle to be replaced, HAR305 is 3 years past its original replacement date. PD953 was wrecked and is not repairable, almost all of the emergency equipment can be re-used to outfit its replacement.

