



DATE: August 31, 2011

TO: Honorable Mayor and City Councilmembers

FROM: Development Services Department

SUBJECT: **APPROVAL OF PLANS AND SPECIFICATIONS FOR THE MISSION AVENUE WIDENING AT VALLEY HEIGHTS DRIVE PROJECT AND APPROVAL OF A BUDGET APPROPRIATION**

**SYNOPSIS**

Staff recommends that the City Council approve the plans and specifications for the Mission Avenue Widening at Valley Heights Drive Improvement project, authorize the City Engineer to call for bids, and approve a transfer of \$500,000 from Fund 561 (Major Thoroughfare) to Fund 501 (General Capital Projects) for a total budget appropriation of \$500,000 in CIP account 901561400501.

**BACKGROUND**

Mission Avenue is a four-lane major arterial according to the City's Circulation Element. However, a short stretch of the road in the eastbound direction narrows down to only one lane just west of Valley Heights Drive. The City Council authorized this project with the approval of the FY 2009 CIP budget. On February 24, 2009, the City Council approved the purchase of seventeen feet of additional right-of-way at a cost of \$20,570.

**ANALYSIS**

This project widens nearly 200 feet of Mission Avenue. This allows the two-to-one-lane transitional striping east of Old Grove Road to be replaced with a continuous two lanes of striping.

The house adjacent to the widened section of road will be protected by a retaining wall. The rest of the construction includes bike lanes, sidewalk, street lights, and the traffic signal interconnect wiring.

The anticipated schedule for the project is as follows:

Bid Opening.....	October 2011
Award of Contract.....	November 2011
Start Construction.....	January 2012
End Construction.....	May 2012

**FISCAL IMPACT**

The City Council adopted a budget of \$300,000 for this project (CIP 901561400561) in Fund 561 for FY 2011-12. The total estimated project cost going forward, including construction, project management, testing, and inspection is \$500,000. A full cost accounting will be completed after the bids are opened. Approval of this agenda item will increase the budget appropriation to \$500,000, and transfer the project budget and funds into Fund 501 General Capital Projects (CIP 901561400501), which will help meet the City's TransNet Maintenance of Effort requirements.

**INSURANCE REQUIREMENTS**

The City's standard insurance requirements will be met.

**COMMISSION OR COMMITTEE REPORT**

Does not apply

**CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

**RECOMMENDATION**

Staff recommends that the City Council approve the plans and specifications for the Mission Avenue Widening at Valley Heights Drive Improvement project, authorize the City Engineer to call for bids, and approve a transfer of \$500,000 from Fund 561 (Major Thoroughfare) to Fund 501 (General Capital Projects) for a total budget appropriation of \$500,000 in CIP account 901561400501.

PREPARED BY:

  
\_\_\_\_\_  
Ed Vasquez  
Project Manager

SUBMITTED BY:

  
\_\_\_\_\_  
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager  
George Buell, Development Services Director  
Scott O. Smith, City Engineer  
Teri Ferro, Financial Services Director

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_