



BUSINESS LICENSE APPLICATION

City of Oceanside
Financial Services Department

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PLEASE INDICATE:

- New Business
- Additional Location
- Change of Owners
- Change of Address
- Change of Business Name
- Add/Change Business Description
- Home Occupation
- No Longer in Business

Please make checks payable to City of Oceanside
INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

BUSINESS INFORMATION License No.

MAILING ADDRESS:

BUSINESS LOCATION:

Business Name: _____

Business Address: _____

(NO PO BOX)

NUMBER STREET SUITE NO.

In care of: _____

CITY STATE ZIP

Mail Address: _____

Bus. Phone: _____

NUMBER STREET SUITE NO.

Corp. Name: _____ Phone#: _____

CITY STATE ZIP

City Start Date _____ State ID _____ Health Permit _____ Sole Prop

Hrs. of Operation _____ Fed ID _____ ABC License # _____ Partnership

Of Employees _____ Seller's Permit _____ Contractor #/Class _____ Corporation

LLC

Property Owner/Management Co: _____

Address of Owner/Management Co: _____

Phone Number of Owner/Management Co: _____

Business activity must be described in detail: _____

OWNERSHIP INFORMATION

Owner/Pres: _____

Owner/Pres: _____

Home Address: _____

Home Address: _____

NUMBER STREET SUITE NO.

NUMBER STREET SUITE NO.

CITY STATE ZIP

CITY STATE ZIP

Email: _____

Email: _____

Home/Cell Phone: (____) _____

Home/Cell Phone: (____) _____

SSN: _____ Birth Date: _____

SSN: _____ Birth Date: _____

DL# _____ Issuing State _____

DL# _____ Issuing State _____

Bid Amount: _____ Fees: _____

DECLARATIONS

I certify that in the performance of any business activities for which this license is issued, I shall not employ a person in any manner so to become subject to the Worker's Compensation laws of California. If I should become subject to the Worker's Compensation laws I shall forthwith comply with the provision of section 3700 of the labor code. I further declare under penalty of perjury under the laws of California that the above information is true and correct to the best of my knowledge.

TITLE

SIGNATURE

DATE



URBAN RUNOFF INFORMATION

City of Oceanside
Water Utilities Department

The City of Oceanside is required, under new state regulations, to identify the potential effect that each business may have on water quality. All businesses are also required to comply with the City of Oceanside's Urban Runoff Management and Discharge Control Regulations (City Code Chapter 40), which prohibit the discharge of pollutants and non-storm water to City streets and storm drains. Water that flows on streets and into storm drains discharged to the nearest water body, without treatment. Typical urban runoff pollutants include oils, chemicals, building materials, dirt, vegetative waste, and trash. All businesses must complete and submit this form with their business license application, as well as implement the appropriate Best Management Practices to prevent such discharges. This form must be completed to receive your business license. Contact the Water Utilities Department at 760-435-5800 or log on to our website at www.oceansidecleanwaterprogram.org for further information.

Reason for Submittal

New Business

Change of Information

Site and General Information

Date: _____ Standard Industrial Classification (SIC) Code: _____

Business Name: _____ Phone: _____

Business Address: _____

Contact Person: _____ Title: _____

Size of Facility (sq. ft.): _____ Type of Business: _____

Materials used in Industrial Process (Industrial Businesses Only): _____

Potential Urban runoff pollutants generated: _____

Expected non-rain water discharges (i.e. air conditioners condensation, excess irrigation, filter backwash, etc.): _____

Is this facility regulated under the Industrial NPDES permit (circle one)? Yes No Not Sure

Brief Description of Business Activity

What type of activities is your business conducting? Check any that apply...

Manufacturing

Distribution

Office Work

Showroom

Retail

Declaration

I declare under penalty of perjury under the laws of California that the above information is true and correct to the best of my knowledge.

Signature _____ Title _____ Date _____

For City Use Only

Business Lic#: _____ S.I.C.: _____ Business Type: _____ Industrial Type: _____

Recorded By: _____



HOME OCCUPATION REGULATION AGREEMENT

City of Oceanside
Financial Services Department

License # _____

A. Permit Required: A home occupation in an A, O, MHP or R district shall require a business license, obtain by filing a completed application form with the Business License Office. A permit shall be issued upon determining that the proposed home occupation complies with the requirements of this section.

B. Contents of Application: An application for a home license shall contain:

- The name, address, and telephone number of the applicant.
- A completed description of the proposed home occupation, including amount and location of floor space occupied, provision for storage of materials, number and type of vehicles used, and provisions for parking.

C. Required Conditions and Regulations for a Home Occupation:

1. A home occupation shall be conducted entirely within a building (which the exception of a Horticulture Limited use), and the combination of the office, workspace and storage space shall occupy no more than 400 square feet of floor area (with the storage space not the exceed 200 square feet of floor area). No outdoor storage, or storage in required garage parking areas, shall be permitted. The amount and type of flammable, hazardous or toxic materials stored on-site, in conjunction with a home occupation, shall not be in excess of the amount normally found in the district.
2. The existence of a home occupation shall not be apparent beyond the boundaries of the site. No use shall create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard, or other hazard or nuisance to any greater or more frequent extent than that usually experienced in a district under the circumstances where no home occupation exist. All noise shall comply with the City's Noise Control Ordinance (Chapter 38 of the Code of the City of Oceanside)
3. No signage shall be permitted.
4. No one other than the resident of the dwelling shall be employed on-site or report to work at the site in the conduct of a home occupation. This prohibition also applies to independent contractors.
5. No kilns exceeding 10 cubic feet in size shall be permitted, and a home occupation shall comply with the performance standard prescribed by Section 3026.



HOME OCCUPATION REGULATION AGREEMENT

City of Oceanside
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6. No more than one truck with the maximum capacity of one ton incidental to a home occupation shall be kept on the site. No signage identifying the existence of the home occupation shall be permitted on the vehicle.
7. The number of parking spaces available to a dwelling unit housing a home occupation shall not be reduced to less than two. At the minimum, a two-car garage with minimum dimensions of 20 feet by 19 feet shall be provided for the parking of vehicles (two 10-foot by 19-foot parking spaces). Materials and goods shall not be stored, and no permanent work area work bench or structures shall be built, within the required garage parking area.
8. A home occupation shall not create pedestrian, automobile, or truck traffic in excess of the normal amount in the district.
9. The delivery of materials, goods, or products to and from the location of a home occupation shall be limited to the hours of 7:00 am. to 7:00 pm., with the exception of newspaper deliveries.
10. The size of delivery vehicles used in conjunction with the delivery of materials, goods, or products to and from the location of a home occupation shall be limited to a single unit truck with a maximum of 28-foot length and a maximum gross vehicles weight of 24,000 pounds.
11. No motor vehicle repair, beauty shop, barber shop, retail sales or any regulated use shall be permitted. A home occupation shall not include any space open to multiple business visitors, customers, or clients, and there shall be no advertising of the address of the home occupation that results in attracting persons to the premises.

The license for a home occupation that is not operated in compliance with these regulations shall be revoked by the Business License Inspector, with the concurrence of the Building Director and the City Manager after 30 days written notice unless the home occupation is altered to comply.

I have read and understand the “Home Occupation Regulations” and agree to comply with all the regulations as stated. I understand that the Business License is subject to revocation if any of the “Home Occupation Regulations” are violated.

Business Name: _____

Signature: _____

Date: _____



ENVIRONMENTAL SURVEY FORM

City of Oceanside
Financial Services Department

Complete all of the following information. Please Print:

Name of Business (DBA) _____

Date _____ / _____ / _____

City of Oceanside Business License Number _____

If you currently have permit with the San Diego County Department of Environmental Health, Hazardous Materials Division, you do not need to complete the remainder of this form. Please indicate your "UPFP" number:

Unified Program Facility Permit (UPFP) # _____

If you do not have a permit from the San Diego County Department of Environmental Health, Hazardous Materials Division, please answer the following questions:

1. Yes No Is your business type listed on the reverse side of this form?
2. Yes No Will your business dispose of Hazardous Substances* in any amount?
3. Yes No Will your business dispose of Medical Wastes in any amount?
4. Yes No Will your business store or handle Hazardous Substances in quantities equal to or greater than 55 gallons, 500 pounds, or 200 cubic feet of compressed gas?
5. Yes No Will your business use an existing, or install an underground storage tank?
6. Yes No Will your business use or install Hazardous Waste Tank System?
(Title 22, Article 10)
7. Yes No Will your business store petroleum in tanks or containers at our facility with storage capacity equal to or greater than 1,320 gallons?

* The definition of a hazardous substance and acutely hazardous material can be obtained by contacting the Duty Specialist for the San Diego Hazardous Materials Division. If you have any questions regarding hazardous materials, permits, etc., you may contact the Duty Specialist at 858-505-6661.

If you answered "Yes" to any of the questions above, you will need a permit from the Hazardous Materials Division.

Please return this form along with your Business License Application.



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List of Businesses Which Require Review and Approval From the County Hazardous Materials Division

AEROSPACE

Aerospace Industry
Aircraft Maintenance
Aircraft Manufacturing

AUTOMOTIVE

Battery Manufacturing/Recycling
Boat Yard
Car Wash
Dealership Maintenance/Paint
Machine Shop
Painting
Radiator Shop
Rental Yard Equipment
Repair Preventive Maintenance
Repair, Major Overhaul
Transportation Services
Wrecking and Recycling

CHEMICAL HANDLING

Agricultural Supplier/Distributor
Chemical Manufacturer
Chemical Supplier/Distributor
Coating/Adhesives
Compresses Gas Supplier/Distributor
Dry Cleaning
Fiberglass/Resin Application
Gas Station
Industrial Laundry
Laboratory
Laboratory Supplier/Distributor
Oil and Fuel Bulk Supply
Pesticide Operator/Distributor
Photographic Processing
Pool Supplies/Maintenance
Printing/Blue Printing
Road Coatings
Swimming Pool
Toxic Gas Handlers
Toxic Gas Manufacturing

ELECTRONICS

Electronic Assembly and Sub-Assembly
Electronic Components Manufacturing
Printed Circuit Board Manufacturing

METAL WORKING

Anodizing
Chemical Milling/Etching
Finish Coating/Painting
Flame Spraying
Foundry
Lathes, Mills
Machine Shop-Drilling/Lathes/Mills
Metal Plating
Metal Prepping/Chemical Coating
Precious Metal Recovery
Sand Blasting/Grinding
Steel Fabricator
Wrought Iron Manufacturing

OTHERS AND MISCELLANEOUS

Asphalt Plant
Acupuncture Office
Biotechnology/Research
Chiropractic Office
Co-Generation Plant
Dental Clinic/Office
Dialysis Centers
Emergency Generator Tank System
Frozen Food Processing Facility
Government Agency using Hazardous Materials
Hazardous Waste Hauler
Hospital/Convalescent Home
Laboratory/Biological Lab
Medical Clinic/Office
Nitrous Oxide (NOx) Control System
Pharmaceuticals
Public Utility
Refrigeration System
Rock Quarry
Ship Repair/Construction
Telecommunication Cell Site
Veterinary Clinic/Hospital
Wood Furniture Manufacturing/Refinishing

The above list includes businesses which typically use, store, handle and dispose of hazardous substances. Any business not included on this list which stores, handles, uses, or disposes of hazardous substances may still require a permit from the Hazardous Materials Division. If you have any questions, contact the Duty Specialist at 858-505-6661.