

SUBJECT:
Retention of Recorded Tapes
of Official Meetings

POLICY NUMBER 100-29
ADOPTED 1-9-85
REVISED 12-12-01
REVISED 09-21-16

It is the policy of the City Council that recorded audio/visual tapes of official meetings may not be discarded.

Per the Citywide Retention Schedule dated December 2013, Meeting Minutes: Council/Legislative Bodies, Category 01715, these tapes have a Permanent Retention requirement.