

*STAFF REPORT**CITY OF OCEANSIDE*

---

DATE: June 27, 2012

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **ANNUAL PURCHASE ORDERS FOR EQUIPMENT, SUPPLIES, SERVICES AND MATERIALS IN AMOUNTS OVER \$50,000 FOR FISCAL YEAR 2012-2013 FOR PUBLIC WORKS**

**SYNOPSIS**

Staff recommends that the City Council approve annual purchase orders for equipment, supplies, services and materials in amounts over \$50,000 for FY 2012-13 for routine and recurring maintenance, repairs and operations from various Public Works Department funds for a total of \$1,916,000; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

**BACKGROUND**

Each fiscal year, the Public Works Department estimates the quantity of equipment, supplies, services and materials that will be needed for recurring maintenance, repairs, and operations during the fiscal year. Estimates that exceed \$50,000 are formally bid. Items that are proprietary and sold only through the manufacturer, have only one authorized distributor in the area, or have proven to be the only product acceptable are sole-sourced.

**ANALYSIS**

Staff solicited proposals in accordance with the City's Procurement of Goods and Services Directive. Exhibit A lists the specific requested purchase orders and provides the vendor, equipment, supplies, services or materials to be purchased, amount of purchase order, corresponding Public Works Program, and the selection process/reason for selection.

**FISCAL IMPACT**

The 2012-13 adopted operating budget for each Public Works Department program includes funds for the purchase of equipment, supplies, materials and services to support the day-to-day operations of the department. Purchase orders are not issued for more than the amounts budgeted.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY ANALYSIS**

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

**RECOMMENDATION**

Staff recommends that the City Council approve annual purchase orders for equipment, supplies, services and materials in amounts over \$50,000 for FY 2012-13 for routine and recurring maintenance, repairs and operations from various Public Works Department funds for a total of \$1,916,000; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

PREPARED BY:

  
\_\_\_\_\_  
Kiel Koger  
Maintenance and Operations Manager

SUBMITTED BY:

  
\_\_\_\_\_  
Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

Teri Ferro, Financial Services Director

  
\_\_\_\_\_  
  
\_\_\_\_\_

Exhibit A

**Public Works Department  
Summary of Requested Annual Purchase Orders Over \$50,000**

<b>Vendor</b>	<b>Program</b>	<b>Supplies/Services</b>	<b>Program Expenditure</b>	<b>Selection Process</b>
Dapper Tire San Diego	Fleet Maintenance	Tires	\$100,000	Bids Obtained
BMW Motorcycles of North County Escondido	Fleet Maintenance	OPD Motorcycle Repairs and Parts	\$62,000	Sole Source
Escondido Asphalt Escondido	Street & Median Maintenance	Asphalt & Paving Products	\$275,000	Sole Source
Rancho Del Oro Landscape Oceanside	Parks Maintenance, Street & Median Maintenance, Parking Lot Maintenance, Solid Waste – City Services, Tree Trimming	Supplemental Landscaping Services	\$288,000	PSA Renewal Option
Ken Grody Carlsbad	Fleet Maintenance	Auto parts and contracts for repairs that are not performed in-house.	\$85,500	Bids Obtained
C.W. Doherty Concrete Oceanside	Street & Median Maintenance, Flood Control, Parking Lot Maintenance, Beach Maintenance, Harbor Maintenance, Misc. Sidewalks/ADA	Concrete Repair Work	\$286,000	PSA Renewal Option
Napa Auto Parts Oceanside	Fleet Maintenance	Replacement Auto Parts	\$54,000	Bids Obtained

**Exhibit A**

King Masonry Vista	Parks Maintenance, Street & Median Maintenance, Misc. Sidewalks/ADA	Concrete Repair Work	\$90,000	PSA Renewal Option
J. Leon Construction Oceanside	Parks Maintenance, Street & Median Maintenance, Flood Control, Misc. Sidewalks/ADA	Concrete Repair Work	\$208,000	PSA Renewal Option
West Coast Arborists San Diego	Parks Maintenance, Street & Median Maintenance, Tree Trimming	Tree Trimming Services	\$80,000	PSA Renewal Option
Mora's Equipment Pico Rivera	Street & Median Maintenance, Misc. Sidewalks/ADA	Concrete Repair Work	\$77,500	PSA Renewal Option
Perrault Bobcat Services Bonsall	Street & Median Maintenance, Misc. Sidewalks/ADA	Concrete Repair Work	\$100,000	PSA Renewal Option
McCain Traffic Supply Vista	Traffic Control	Traffic Signal Components	\$50,000	Sole Source
Parkhouse Tire Escondido	Fleet Maintenance	Tires	\$110,000	Bids Obtained
Dispensing Technology Moorpark	Traffic Control	Striping Paint and Supplies	\$50,000	Bids Obtained

**Exhibit A**

**Public Works Purchase Order Details:**

**Vendor:** Dapper Tire

**Materials and/or Supplies to be Purchased:** Tires

**Amount of Purchase Order:** \$100,000

**Identified Program:** Fleet Maintenance

**Selection Process/Reason for Selection:** Bids obtained

**Vendor:** BMW Motorcycles of North County

**Materials and/or Supplies to be Purchased:** OPD Motorcycle Repairs and Parts

**Amount of Purchase Order:** \$62,000

**Program:** Fleet Maintenance

**Selection Process/Reason for Selection:** Sole source. BMW is the only provider for OPD motorcycle parts and service. All repairs must be performed by BMW to maintain the warranty and guarantee of the product. The next closest dealership is in San Diego.

**Vendor:** Escondido Asphalt

**Materials and/or Supplies to be Purchased:** Asphalt and paving products

**Amount of Purchase Order:** \$275,000

**Program:** Street & Median Maintenance

**Selection Process/Reason for Selection:** Sole source. They are the only asphalt plant in the local delivery area. Asphalt is temperature sensitive and all other asphalt plants are too far away to deliver hot asphalt.

**Vendor:** Rancho Del Oro Landscape

**Materials and/or Supplies to be Purchased:** Supplemental landscape services

**Amount of Purchase Order:** \$288,000

**Program:** Parks Maintenance, Street & Median Maintenance, Parking Lot Maintenance, Solid Waste – City Services, Tree Trimming

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

***Exhibit A***

**Vendor:** Ken Grody of Carlsbad

**Materials and/or Supplies to be Purchased:** Supplies auto parts and contracts for repairs that are not performed in house

**Amount of Purchase Order:** \$85,500

**Program:** Fleet Maintenance

**Selection Process/Reason for Selection:** Bids obtained

**Vendor:** C.W. Doherty Concrete

**Materials and/or Supplies to be Purchased:** Concrete Repair Work

**Amount of Purchase Order:** \$286,000

**Program:** Street & Median Maintenance, Flood Control, Parking Lot Maintenance, Beach Maintenance, Harbor Maintenance, Misc. Sidewalks/ADA

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

**Vendor:** Napa Auto Parts

**Materials and/or Supplies to be Purchased:** Replacement Auto Parts

**Amount of Purchase Order:** \$54,000

**Program:** Fleet Maintenance

**Selection Process/Reason for Selection:** Bids obtained

**Vendor:** King Masonry

**Materials and/or Supplies to be Purchased:** Concrete Repair Work

**Amount of Purchase Order:** \$90,000

**Program:** Parks Maintenance, Street & Median Maintenance, Misc. Sidewalks/ADA

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

***Exhibit A***

**Vendor:** J. Leon Construction

**Materials and/or Supplies to be Purchased:** Concrete Repair Work

**Amount of Purchase Order:** \$208,000

**Program:** Parks Maintenance, Street & Median Maintenance, Flood Control, Misc. Sidewalks/ADA

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

**Vendor:** West Coast Arborists

**Materials and/or Supplies to be Purchased:** Tree Trimming Services

**Amount of Purchase Order:** \$80,000

**Program:** Parks Maintenance, Street & Median Maintenance, Tree Trimming

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

**Vendor:** Mora's Equipment

**Materials and/or Supplies to be Purchased:** Concrete Repair Work

**Amount of Purchase Order:** \$77,500

**Program:** Street & Median Maintenance, Misc. Sidewalks/ADA

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

**Vendor:** Perrault Bobcat Services

**Materials and/or Supplies to be Purchased:** Concrete Repair Work

**Amount of Purchase Order:** \$100,000

**Program:** Street & Median Maintenance, Misc. Sidewalks/ADA

**Selection Process/Reason for Selection:** PSA renewal option (1 year)

***Exhibit A***

**Vendor:** McCain Traffic Supply

**Materials and/or Supplies to be Purchased:** Traffic Signal Components

**Amount of Purchase Order:** \$50,000

**Program:** Traffic Control

**Selection Process/Reason for Selection:** Sole source. Existing traffic signal equipment is manufactured by McCain.

**Vendor:** Parkhouse Tire

**Materials and/or Supplies to be Purchased:** Tires

**Amount of Purchase Order:** \$110,000

**Program:** Fleet Maintenance

**Selection Process/Reason for Selection:** Bids obtained

**Vendor:** Dispensing Technology

**Materials and/or Supplies to be Purchased:** Striping Paint and Supplies

**Amount of Purchase Order:** \$50,000

**Program:** Traffic Control

**Selection Process/Reason for Selection:** Bids obtained