



DATE: July 5, 2012
TO: Honorable Mayor and City Councilmembers
FROM: Neighborhood Services Department/Parks & Recreation Division
SUBJECT: **BUDGET TRANSFER IN THE AMOUNT OF \$23,829.96 FOR DESIGNATED PURCHASES**

SYNOPSIS

Staff recommends that the City Council approve a budget transfer in the amount of \$23,829.96 from the Parks & Recreation General Fund Reserve, formerly known as the 108 Fund, to the General Fund for the replacement of 250 chairs at the El Corazon Senior Center at a cost of \$9,239.96, and for termite extermination and repairs to buildings at Heritage Park at a cost of \$14,590.

BACKGROUND

In June 2009, the El Corazon Senior Center was opened; included in the furnishings were 250 chairs for use in classes and meetings at the center. Staff at the center are responsible for setting up the chairs in appropriate configuration for each event. A number of injuries to staff have occurred as a result of moving the heavy chairs, and the Parks & Recreation Division desires to replace the chairs with a more lightweight style to prevent further injuries.

It has come to staff's attention that buildings at Heritage Park are infested by termites and need other repairs as well. Heritage Park has only a minimal budget for re-stocking restrooms and cleaning supplies.

ANALYSIS

Staff is requesting a budget transfer to support the purchase of new chairs for the Senior Center at El Corazon at a cost of \$9,239.96, and for the necessary repairs at Heritage Park at a cost of \$14,590, for a total of \$23,829.96.

FISCAL IMPACT

There is a balance of \$178,625 in the assigned-Parks & Recreation general fund reserve (101.3020.1005) so adequate funds are available. \$9,239.96 will be transferred to account 935939101 for the purchase of chairs at the El Corazon Senior Center, and

\$14,590 will be transferred to account 935932101 for termite extermination and repairs at Heritage Park.

COMMISSION OR COMMITTEE REPORT

The Parks and Recreation Commission will be updated at its next quarterly meeting.

CITY ATTORNEY'S ANALYSIS

Does not apply.

RECOMMENDATION

Staff recommends that the City Council approve a budget transfer in the amount of \$23,829.96 from the Parks & Recreation General Fund Reserve, formerly known as the 108 Fund, to the General Fund for the replacement of 250 chairs at the El Corazon Senior Center at a cost of \$9,239.96, and for termite extermination and repairs to buildings at Heritage Park at a cost of \$14,590.

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