

STAFF REPORT*CITY OF OCEANSIDE*

DATE: August 1, 2012

TO: Honorable Mayor and City Councilmembers

FROM: Public Works – Harbor & Beaches

SUBJECT: **ADOPTION OF A RESOLUTION ESTABLISHING A FEE TO USE THE HARBOR RECREATIONAL VEHICLE DUMP STATION, AND APPROVAL OF AN AGREEMENT WITH SANI-STAR, LLC, FOR THE INSTALLATION OF TWO DUMP STATION PAY MACHINES**

SYNOPSIS

Staff recommends that the City Council adopt a resolution establishing a \$10-per-dump fee for use of the Harbor Recreational Vehicle (RV) Dump Station and adding the dump fee to the Harbor Miscellaneous Fee Schedule; approval of a five-year License & Revenue Sharing Service Agreement with Sani-Star, LLC, of Sisters, Oregon, for the installation of two dump station pay machines at the Harbor with revenue to the City in the amount of 50 percent of fees collected; and authorization for the City Manager to execute the agreement.

BACKGROUND

The Harbor RV Dump Station was built in the 1980s to service the needs of people using the Harbor beach parking lots. It was expanded to two stations in 2003.

In August 2011, staff surveyed users on two weekdays and two weekends. It was found that the majority of users came from neighboring communities and were not users of the beach parking lots. The results of this survey are shown on Attachment A.

ANALYSIS

Since being installed, the dump station has been a no-charge facility. Because there is no charge, the station attracts RVs and RV rental companies from across North County who use the facility. The added use increases sewage flows to the nearby sewer lift station and has also created occasional problems for the Water Utilities Department with debris and foreign objects, such as RV hoses – which have caused multiple sewer stoppages/spills.

Staff contacted Sani-Star, LLC, who manufactures a pay-per-dump device. Sani-Star is the only company that has devised an automatic RV dump fee collection system that uses a patented electrically locking cap as opposed to an honor box and padlock system. Under the agreement, Sani-Star will own and maintain the machines. The Harbor will install the machines and receive 50 percent of the fees collected.

FISCAL IMPACT

Under the agreement with Sani-Star, the Harbor will pay to have the dump station pay units installed. Installation of electrical services, signage and two pay stations is estimated to be \$3,500 and will be charged to the Harbor Maintenance Account 600627101.5320.100445, \$2,400 of which is for the two pay machines. The remaining \$1,100 will cover the cost of installing the electrical service to the site. The pay stations and other hardware will be owned by Sani-Star and maintained by the Harbor. The Harbor will receive 50 percent of the dump fees, estimated to be \$9,500 per year and will be deposited to Other Miscellaneous Revenue Account 1751.4501.100630. Approximately \$1,200 per year of the revenue will be used to pay sewer flow fees. The remaining \$8,300 will be used to offset the cost of electricity to the machines and maintenance of the dump station.

COMMISSION OR COMMITTEE REPORT

The item will be discussed at the September 27, 2012, meeting of the Harbor and Beaches Advisory Committee.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council adopt a resolution establishing a \$10-per-dump fee for use of the Harbor Recreational Vehicle (RV) Dump Station and adding the dump fee to the Harbor Miscellaneous Fee Schedule; approval of a five-year License & Revenue Sharing Service Agreement with Sani-Star, LLC, of Sisters, Oregon, for the installation of two dump station pay machines at the Harbor with revenue to the City in the amount of 50 percent of fees collected; and authorization for the City Manager to execute the agreement.

PREPARED BY:

J. F. Quan

Frank Quan
Harbor & Beaches Coordinator

SUBMITTED BY:

Peter Weiss

Peter A. Weiss
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager

Cari Dale, Water Utilities Director

Teri Ferro, Financial Services Director

Kiel Koger, Maintenance and Operations Manager

MS

CA FOR C)

J-Ferro
TK

ATTACHMENTS: Attachment A – Survey Results

1 RESOLUTION NO. _____

2 A RESOLUTION OF THE OCEANSIDE HARBOR
3 DISTRICT BOARD OF DIRECTORS AMENDING
4 RESOLUTION NO. 11-R0407-2 TO ESTABLISH A
5 RECREATIONAL VEHICLE DUMP FEE

6 WHEREAS, the Oceanside Harbor District Board of Directors has reviewed fees
7 assessed for various activities and services provided in the District; and

8 WHEREAS, the Board desires to amend certain rents and assessed fees as established in
9 Harbor Resolution No. 11-R0407-2 ("Master Fee Resolution") in order to maintain a balance
10 with a market-competitive fee-based marina operation with a financially sound operational
11 organization.

12 NOW, THEREFORE, BE IT RESOLVED by the Oceanside Harbor District Board of
13 Directors that Harbor Resolution No. 11-R0407-2 be amended and the following RV Dump fee
14 be added to the District's Master Fee Resolution.

15 B. FEE SCHEDULE.

16 12. Miscellaneous Fees.

17 e. Dump at Boat Wash Rack – RV Dump Station: \$10

18 13. Date and Formula for Implementation.

19 The Dump Fee will take effect on October 1, 2012.

20 The District will reserve the right to make future adjustments as
21 appropriate.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this _____ day of _____, 2012, by the following vote:

3 AYES:

4 NAYS:

5 ABSENT:

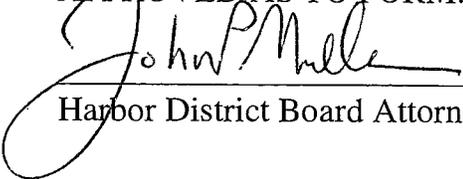
6 ABSTAIN:

7 _____
8 President, Harbor Board of Directors

9 ATTEST:

APPROVED AS TO FORM:

10 _____
11 Harbor District Board Secretary

12 
13 _____
14 Harbor District Board Attorney

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18 A RESOLUTION OF THE OCEANSIDE HARBOR DISTRICT BOARD OF DIRECTORS AMENDING
19 RESOLUTION NO. 11-R0407-2 TO ESTABLISH A RECREATIONAL VEHICLE DUMP FEE
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HARBOR RV DUMP SURVEY

SUNDAY, AUGUST 7, 2011

<u>ESTIMATED</u>	
<u>VOLUME</u>	<u>CITY OF RESIDENCE</u>
<u>(GALLON)</u>	
15	VISTA
35	ESCONDIDO
40	ESCONDIDO
30	SAN MARCOS
20	SAN MARCOS
5	VISTA
60	OCEANSIDE
10	CARLSBAD
20	SUN CITY
20	SAN MARCOS
10	OCEANSIDE
50	PHOENIX, AZ
10	RIVERSIDE
20	RIVERSIDE
15	VISTA
18	YUMA, AZ
10	FALLBROOK
20	VISTA

SUNDAY, AUGUST 14, 2011

<u>ESTIMATED</u>	
<u>VOLUME</u>	<u>CITY OF RESIDENCE</u>
<u>(GALLON)</u>	
15	CARLSBAD
4	CARLSBAD
40	CARLSBAD
35	OCEANSIDE
50	BORREGO SPRINGS
20	CRESTLINE
30	OCEANSIDE
5	FALLBROOK
100	SAN MARCOS
1	SAN MARCOS
15	OCEANSIDE
60	VISALIA
50	MURRIETA
80	ESCONDIDO
46	ANAHEIM
50	SAN MARCOS
40	SAN DIEGO
10	TEMECULA
15	OCEANSIDE

WEDNESDAY, AUGUST 17, 2011

<u>ESTIMATED</u>	
<u>VOLUME</u>	<u>CITY OF RESIDENCE</u>
<u>(GALLON)</u>	
20	OCEANSIDE
25	OCEANSIDE
40	OCEANSIDE
25	OCEANSIDE
30	OCEANSIDE
25	SAN MARCOS
20	ALBERTA, CANADA
40	COMPTON

THURSDAY, AUGUST 18, 2011

<u>ESTIMATED</u>	
<u>VOLUME</u>	<u>CITY OF RESIDENCE</u>
<u>(GALLON)</u>	
25	OCEANSIDE
40	OCEANSIDE
40	OCEANSIDE
30	OCEANSIDE
35	PERRIS
30	VALLEY CENTER

WEEKEND AVERAGE NUMBER OF DUMPS: 18

WEEKDAY AVERAGE NUMBER OF DUMPS: 7

AVERAGE VOLUME: 29.5 GALLONS