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DATE: October 17, 2012

TO: City Council, Harbor District Board, Community Development Commission, and Oceanside Public Financing Authority

FROM: City Manager's Office

SUBJECT: **ADOPTION OF RESOLUTIONS APPROVING THE 2013 REGULAR MEETING SCHEDULE OF DATES AND TIMES FOR THE JOINT MEETINGS OF THE CITY COUNCIL, SMALL CRAFT HARBOR DISTRICT BOARD, COMMUNITY DEVELOPMENT COMMISSION, AND OCEANSIDE PUBLIC FINANCING AUTHORITY**

**SYNOPSIS**

Staff recommends that the City Council, Harbor District Board of Directors, Community Development Commission, and Oceanside Public Financing Authority adopt the attached resolutions establishing the 2013 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board (HDB), Community Development Commission (CDC), and Oceanside Public Financing Authority (OPFA).

**BACKGROUND**

Section 2.1 of the Oceanside City Code states that the agencies shall hold regular meetings in the Council Chambers at City Hall, 300 North Coast Highway, at a date and time established by resolution.

**ANALYSIS**

The attached resolutions set the regular meeting schedule for all four agencies to be effective and in place for calendar year 2013. Meetings are generally held on two Wednesdays of each month except July. Closed Session items begin at 2:00 p.m., general items begin at 4:00 p.m., and public hearings are held at 5:00 p.m. Staff believes that the proposed schedule allows for a steady flow of Council meetings.

**FISCAL IMPACT**

Does not apply.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

**RECOMMENDATION**

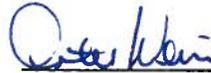
Staff recommends that the City Council, Harbor District Board of Directors, Community Development Commission, and Oceanside Public Financing Authority adopt the attached resolutions establishing the 2013 meeting schedule dates and times for regular meetings of the City Council, Small Craft Harbor District Board (HDB), Community Development Commission (CDC), and Oceanside Public Financing Authority (OPFA).

PREPARED BY:

SUBMITTED BY:



Patricia Allison  
Program Specialist



Peter A. Weiss  
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager



ATTACHMENTS:

Resolutions

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
3 OCEANSIDE ESTABLISHING THE DATES AND TIMES OF  
4 REGULAR MEETINGS AND ESTABLISHING THE REGULAR  
5 MEETING SCHEDULE FOR CALENDAR YEAR 2013

6 WHEREAS, the City Council desires to establish the regular meeting schedule for  
7 calendar year 2013; and

8 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft  
9 Harbor District Board of Directors, Community Development Commission, and Oceanside  
10 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall  
11 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed  
12 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda  
13 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of  
14 hearing regular and/or joint items with the Community Development Commission and/or the  
15 Small Craft Harbor District Board of Directors and/or the Oceanside Public Financing  
16 Authority. On a regular meeting day, a meeting may be convened after the time scheduled for  
17 its commencement.

18 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

19 SECTION 1. The regular meeting schedule for the City Council, for calendar year 2013,  
20 attached hereto as Attachment A, is hereby adopted.

21 SECTION 2. This resolution supersedes any prior resolution relating to the subject  
22 matter hereof.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,  
2 this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

3  
4 AYES:

5 NAYS:

6 ABSENT:

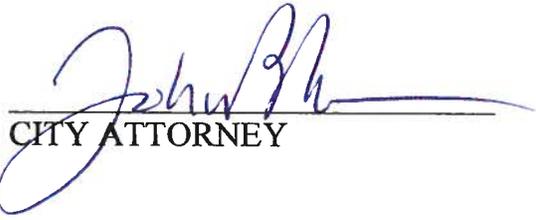
7 ABSTAIN:

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9 \_\_\_\_\_  
10 MAYOR OF THE CITY OF OCEANSIDE

11 ATTEST:

12 APPROVED AS TO FORM:

13 \_\_\_\_\_  
14 CITY CLERK

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16 \_\_\_\_\_  
17 CITY ATTORNEY

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27 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE ESTABLISHING THE DATES AND TIMES OF  
28 REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2013

# CITY OF OCEANSIDE 2013 CITY COUNCIL/HARBOR/CDC/OPFA MEETING SCHEDULE

**JANUARY**

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**FEBRUARY**

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**JUNE**

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**JULY**

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**AUGUST**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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Council/CDC/Harbor/OPFA Mtg.  
 Mayor-Washington, DC-Appropriations Committee

City-observed Holidays

Coastal Commission

Meetings begin at 2pm for Closed Session Items, General Items at 4pm, and Public Hearings at 5pm.

1 RESOLUTION NO.

2 A RESOLUTION OF THE SMALL CRAFT HARBOR DISTRICT  
3 BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE  
4 ESTABLISHING THE DATES AND TIMES OF REGULAR  
5 MEETINGS AND ESTABLISHING THE REGULAR MEETING  
6 SCHEDULE FOR CALENDAR YEAR 2013

7 WHEREAS, Ordinance No. O93-H01 and Sections 2.1 and 2.1.63 of the Oceanside City  
8 Code require that dates and times of meetings of the Small Craft Harbor District Board of  
9 Directors shall be established by resolution; and

10 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft  
11 Harbor District Board of Directors, Community Development Commission, and Oceanside  
12 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall  
13 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed  
14 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda  
15 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of  
16 hearing regular and/or joint items with the City Council and/or the Community Development  
17 Commission and/or the Oceanside Public Financing Authority. On a regular meeting day, a  
18 meeting may be convened after the time scheduled for its commencement.

19 NOW, THEREFORE, the Small Craft Harbor District Board of Directors of the City of  
20 Oceanside does resolve as follows:

21 SECTION 1. The regular meeting schedule for the Small Craft Harbor Board of  
22 Directors for calendar year 2013, attached hereto as Attachment A, is hereby adopted.

23 SECTION 2. This resolution supersedes any prior resolution relating to the subject  
24 matter hereof.

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1 PASSED AND ADOPTED by the Small Craft Harbor District Board of Directors of the  
2 City of Oceanside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the  
3 following vote:

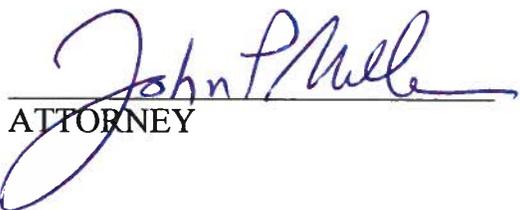
- 4
- 5 AYES:
- 6 NAYS:
- 7 ABSENT:
- 8 ABSTAIN:
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10 \_\_\_\_\_  
11 PRESIDENT

12 ATTEST:

13 APPROVED AS TO FORM:

14 \_\_\_\_\_  
15 SECRETARY

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17 \_\_\_\_\_  
18 ATTORNEY

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27 A RESOLUTION OF THE SMALL CRAFT HARBOR BOARD OF DIRECTORS OF THE CITY OF OCEANSIDE ESTABLISHING  
28 THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR  
CALENDAR YEAR 2013

# CITY OF OCEANSIDE 2013 CITY COUNCIL/HARBOR/CDC/OPFA MEETING SCHEDULE

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**APRIL**

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**MAY**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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- Council/CDC/Harbor/OPFA Mtg.
- Mayor-Washington, DC-Appropriations Committee
- City-observed Holidays
- Coastal Commission

Meetings begin at 2pm for Closed Session Items, General Items at 4pm, and Public Hearings at 5pm.

1 RESOLUTION NO.

2 A RESOLUTION OF THE COMMUNITY DEVELOPMENT  
3 COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING  
4 THE DATES AND TIMES OF REGULAR MEETINGS AND  
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR  
6 CALENDAR YEAR 2013

7 WHEREAS, the Community Development Commission of the City of Oceanside desires  
8 to establish the regular meeting schedule for calendar year 2013; and

9 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft  
10 Harbor District Board of Directors, Community Development Commission, and Oceanside  
11 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall  
12 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed  
13 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda  
14 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of  
15 hearing regular and/or joint items with the City Council and/or the Small Craft Harbor District  
16 Board of Directors and/or the Oceanside Public Financing Authority. On a regular meeting  
17 day, a meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the Community Development Commission of the City of  
19 Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Community Development  
21 Commission, for calendar year 2013, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supersedes any prior resolution relating to the subject  
23 matter hereof.

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1 PASSED AND ADOPTED by the Community Development Commission of the City of  
2 Oceanside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

3  
4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:

8  
9 \_\_\_\_\_  
CHAIRMAN

10  
11 ATTEST:

APPROVED AS TO FORM:

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13 \_\_\_\_\_  
14 SECRETARY

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16 \_\_\_\_\_  
GENERAL COUNSEL

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27 A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF OCEANSIDE ESTABLISHING  
THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR  
28 CALENDAR YEAR 2013

# CITY OF OCEANSIDE 2013 CITY COUNCIL/HARBOR/CDC/OPFA MEETING SCHEDULE

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**APRIL**

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**MAY**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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- Council/CDC/Harbor/OPFA Mtg.
- Mayor-Washington, DC-Appropriations Committee
- City-observed Holidays
- Coastal Commission

Meetings begin at 2pm for Closed Session Items, General Items at 4pm, and Public Hearings at 5pm.

1 RESOLUTION NO.

2 A RESOLUTION OF THE OCEANSIDE PUBLIC FINANCING  
3 AUTHORITY OF THE CITY OF OCEANSIDE ESTABLISHING  
4 THE DATES AND TIMES OF REGULAR MEETINGS AND  
5 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR  
6 CALENDAR YEAR 2013

7 WHEREAS, the Oceanside Public Financing Authority of the City of Oceanside desires  
8 to establish the regular meeting schedule for calendar year 2013; and

9 WHEREAS, the consolidated joint regular meetings of the City Council, Small Craft  
10 Harbor District Board of Directors, Community Development Commission, and Oceanside  
11 Public Financing Authority, subject to the provisions of Oceanside City Code Section 2.1, shall  
12 convene on Wednesdays, as established by Attachment A, beginning at 2:00 p.m. for Closed  
13 Session Items; 4:00 p.m. for general items, or at such time as may be stated on the agenda  
14 posted for a meeting, with Public Hearing Items time-certain at 5:00 p.m., for the purpose of  
15 hearing regular and/or joint items with the City Council and/or the Community Development  
16 Commission and/or the Small Craft Harbor District Board of Directors. On a regular meeting  
17 day, a meeting may be convened after the time scheduled for its commencement.

18 NOW, THEREFORE, the Oceanside Public Financing Authority of the City of  
19 Oceanside does resolve as follows:

20 SECTION 1. The regular meeting schedule for the Oceanside Public Financing  
21 Authority for calendar year 2013, attached hereto as Attachment A, is hereby adopted.

22 SECTION 2. This resolution supersedes any prior resolution relating to the subject  
23 matter hereof.

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1 PASSED AND ADOPTED by the Oceanside Public Financing Authority of the City of  
2 Oceanside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

3  
4 AYES:

5 NAYS:

6 ABSENT:

7 ABSTAIN:

8  
9 \_\_\_\_\_  
10 CHAIRMAN

11 ATTEST:

12 APPROVED AS TO FORM:

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14 \_\_\_\_\_  
15 SECRETARY

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19 GENERAL COUNSEL

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26 A RESOLUTION OF THE OCEANSIDE PUBLIC FINANCING AUTHORITY OF THE CITY OF OCEANSIDE ESTABLISHING  
27 THE DATES AND TIMES OF REGULAR MEETINGS AND ESTABLISHING THE REGULAR MEETING SCHEDULE FOR  
28 CALENDAR YEAR 2013

# CITY OF OCEANSIDE 2013 CITY COUNCIL/HARBOR/CDC/OPFA MEETING SCHEDULE

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**APRIL**

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**MAY**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**NOVEMBER**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**DECEMBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Council/CDC/Harbor/OPFA Mtg.
- Mayor-Washington, DC-Appropriations Committee
- City-observed Holidays
- Coastal Commission

Meetings begin at 2pm for Closed Session Items, General Items at 4pm, and Public Hearings at 5pm.