

STAFF REPORT**CITY OF OCEANSIDE**

DATE: April 11, 2013

TO: Parks and Recreation Commission

FROM: Neighborhood Services Department

SUBJECT: **RESOLUTION AUTHORIZING APPLICATION TO THE SECTION 5317 NEW FREEDOM GRANT PROGRAM FOR SENIOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$437,809, COMMITTING GENERAL FUND MATCH FUNDS IN THE AMOUNT OF \$260,300, COMMITTING IN-KIND VOLUNTEER SERVICES WITH A VALUE OF \$181,509, AND AUTHORIZING THE CITY MANAGER TO ACCEPT AWARDED FUNDS AND EXECUTE ALL DOCUMENTS PERTAINING TO THE GRANT**

SYNOPSIS

Staff recommends that the Parks and Recreation Commission recommend that the City Council adopt a resolution authorizing application to the Section 5317 New Freedom Grant (NF) program for grant funds for Fiscal Years 2014-2015, 2015-2016, and 2016-2017 in the total amount of \$437,809; committing matching general funds in the amounts of \$67,500 in the FY 2014-2015 budget, \$95,100 in general funds in the FY 2015-2016 budget, and \$97,700 in the FY 2016-2017 budget; committing in-kind volunteer services with a total value of \$181,509; and authorizing the City Manager to accept awarded funds and execute all documents pertaining to the grant.

BACKGROUND

The Federal Transit Administration (FTA) Section 5317 New Freedom (NF) Program is authorized under the provisions set forth in SAFETEA-LU, of which provisions authorize the U.S. Secretary of Transportation to apportion funds to each state for grants to these programs. The Governor of California has designated the California Department of Transportation (Caltrans) Division of Mass Transportation as the recipient of all FTA grants for the purpose of administering those funds in accordance to state and federal laws, statutes, and regulations.

In February 2013, Caltrans opened a competitive grant opportunity for local agencies that included support for enhancement of same day, door-to-door services, voucher

programs, and expansion of volunteer driver programs. The City of Oceanside has been operating such programs for approximately 4 to 5 years for seniors over the age of 65 years that cannot access other modes of publicly available transportation.

In February 2013, the City received notice that it will be drastically reduced in awarded funds from the TransNet Senior Mini Grant program administered by SANDAG. The City has been recommended for funding in the amount of \$47,695 in Fiscal Year 2014-2015 and not recommended for funding in Fiscal Year 2015-2016.

ANALYSIS

Solutions for Seniors on the Go is the City of Oceanside transportation program for senior residents. Grant funds are vital to the sustainability of Oceanside senior transportation services; which include shuttle, taxi scrip, and volunteer driver service and are currently funded through TransNet grant funds through FY 2013-14 with a City Match funded by the General Fund (931935101). With the recent notification from SANDAG of a reduced allocation in Fiscal Year 2014-2015 and no allocation for Fiscal Year 2015-2016, it is imperative to apply for funds from the NF Program.

The NF Program funds are available to local government organizations that support new public transportation services beyond those required by the Americans with Disabilities Act of 1990 (ADA). The definition of “new service” is any service or activity that was not implemented or operational before August 10, 2005. Services beyond those required by ADA include services to seniors who are not ADA eligible yet still cannot access other publicly available services.

The NF Program is currently in Cycle 7, the last year of funding through SAFETEA-LU. However, this program has developed a surplus of funds and funding will be allocated over the next three program years until all funds are spent. This surplus has made three years of funding potentially available through a single application to Cycle 7. Additionally, the program provides a credit toward a project’s local share for certain expenditures through Transportation Development Credits (Toll Credits). Historically, toll credits were only available where locally earned; however in Cycle 7 all toll credits will be expended and will include all applicants. These toll credits, if available, may be credited toward the local match requirement. Should the City of Oceanside be awarded grant funds, there is potential that the General Fund match would be covered or reduced by toll credits in the first year.

FISCAL IMPACT

Through adoption of the Resolution, the City Council is authorizing the City Manager to apply for grant funds and commit the appropriate proportion of City match funds as part of the Fiscal Year 2014-15, 2015-16, and 2016-17 Budgets.

| Year | TransNet | General Fund Match to TransNet | Caltrans NF Grant Funds | General Fund Match to Caltrans NF | In-Kind Match |
|---------|----------|--------------------------------|-------------------------|-----------------------------------|---------------|
| 2014-15 | \$47,695 | \$10,039 | \$116,308 | \$67,500 | \$48,808 |
| 2015-16 | \$0 | \$0 | \$154,703 | \$95,100 | \$61,603 |
| 2016-17 | | | \$166,798 | \$97,700 | \$71,098 |
| Total | | | \$437,809 | \$260,300 | \$181,509 |

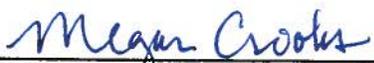
Should the City accept the TransNet allocation in Year 2014-15, a General Fund allocation of \$10,539 would be required to maintain a 20 percent match to that grant award; in addition to the \$67,500 General Fund allocation toward the 50 percent match to Caltrans NF. SANDAG has not released applications for Fiscal Year 2016-17 and potential for those grant funds still remains.

Caltrans will allocate funds on an ongoing basis until all funds are expended, beginning with Fiscal Year 2014-15. Grant funds would be accepted and match funds allocated on an annual basis.

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission recommend that the City Council adopt a resolution authorizing application to the Section 5317 New Freedom Grant (NF) program for grant funds for Fiscal Years 2014-2015, 2015-2016, and 2016-2017 in the total amount of \$437,809; committing matching general funds in the amounts of \$67,500 in the FY 2014-2015 budget, \$95,100 in general funds in the FY 2015-2016 budget, and \$97,700 in the FY 2016-2017 budget; committing in-kind volunteer services with a total value of \$181,509; and authorizing the City Manager to accept awarded funds and execute all documents pertaining to the grant.

PREPARED BY:


 Megan Crooks
 Management Analyst

Attachments: Resolution
 Draft Program Budgets Fiscal Years 2014-2017

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 OCEANSIDE AUTHORIZING APPLICATION TO THE
4 SECTION 5317 NEW FREEDOM GRANT PROGRAM IN THE
5 AMOUNT OF \$437,809, COMMITTING GENERAL FUND
6 MATCH FUNDS IN THE AMOUNT OF \$260,300,
7 COMMITTING IN-KIND MATCH FUNDS WITH A VALUE OF
8 \$181,509, STATING THE ASSURANCE OF THE CITY OF
9 OCEANSIDE TO COMPLETE THE PROJECT, AND
10 AUTHORIZING THE CITY MANAGER TO ACCEPT
11 AWARDED FUNDS AND EXECUTE ALL DOCUMENTS
12 PERTAINING TO THE GRANT

13 WHEREAS, the California Department of Transportation (Caltrans) is making available
14 funds for a Section 5317 New Freedom Grant Program through a competitive process for Cycle
15 7;

16 WHEREAS, the City of Oceanside wishes to receive \$437,809 in New Freedom Grant
17 Program funds for the Solutions for Seniors on the Go transportation program;

18 WHEREAS, the City of Oceanside understands that the New Freedom Grant Program
19 requires a fifty percent match and will commit up to \$260,300 in General Fund Match and
20 \$181,509 value of in-kind volunteer services;

21 WHEREAS, Caltrans requires the City Council to delegate an Authorizing
22 Representative to sign all documents on behalf of the City;

23 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

24 SECTION 1. The City of Oceanside approves the filing of an application in the amount
25 of \$437,809 for the Solutions for Seniors on the Go program.

26 SECTION 2. The City of Oceanside certifies that it will have available the required
27 matching funds and approved in-kind resources in the amounts of \$260,300 and \$181,509
28 respectively to carry out the terms and conditions of the grant award.

1 SECTION 3. The City of Oceanside delegates the authority to the City Manager to
2 accept awarded grant funds, conduct all negotiations, sign and submit all documents, including,
3 but not limited to, applications, amendments, agreements, and payment requests, which may be
4 necessary for the grant scope.

5
6 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
7 this _____ day of _____, 2013 by the following vote:

- 8 AYES:
- 9 NAYS:
- 10 ABSENT:
- 11 ABSTAIN:

12
13
14
15 _____
16 Mayor Of The City Of Oceanside

17 ATTEST:

18 APPROVED AS TO FORM:

19
20 _____
21 City Clerk

22
23 _____
24 City Attorney

DRAFT Estimated Program Budget

| Expense Item | Total Amount | Rides | Fares | TransNet | Citys GF Match | Balance | CalTrans | Citys GF Match | In-Kind Match |
|--------------------------|--------------|--------|------------|------------|----------------|----------|------------|----------------|---------------|
| Shuttle Service Contract | \$123,500 | 3,250 | (\$32,500) | | | | | | |
| Taxi Vouchers | \$72,000 | 4,000 | (\$28,000) | | | | | | |
| Volunteer Mileage | \$16,103 | 2,850 | | | | | | | |
| Vol Recognition/Training | \$500 | | | (\$12,882) | (\$3,221) | (\$1) | | | |
| Ride Scheduling Software | \$3,600 | | | (\$2,880) | (\$500) | \$0 | | | |
| Regional Coordination | \$1,000 | | | (\$800) | (\$720) | \$0 | | | |
| Personnel (loaded) | \$80,000 | | | (\$26,794) | (\$200) | \$0 | | | |
| IT Allocation | \$2,000 | | | (\$1,000) | (\$4,398) | \$48,808 | (\$48,808) | | (\$48,808) |
| Admin Allocation | \$3,339 | | | (\$3,339) | (\$1,000) | \$0 | | | |
| Balance | \$302,042 | 10,100 | | \$0 | (\$500) | | \$0 | \$0 | \$13,293 |
| Balance Check | (\$302,042) | | | 80.00% | 20.00% | | 50% | \$0 | 50.00% |

DRAFT Estimated Program Budget

| Expense Item | Total Amount | Rides | Fares | CalTrans | City GF Match | In-Kind Match |
|---------------------------|--------------------|--------|------------|----------|---------------|---------------|
| Shuttle Service Contract | \$133,000 | 3,500 | (\$35,000) | | | |
| Taxi Vouchers | \$75,600 | 4,200 | (\$29,400) | | | |
| Volunteer Mileage | \$16,103 | 3,100 | | | | |
| Vol Recognition/Training | \$500 | | | | | |
| Ride Scheduling Software | \$4,000 | | | | | |
| Regional Coordination | \$1,000 | | | | | |
| Personnel (loaded) | \$82,000 | | | | | |
| IT Allocation | \$2,000 | | | | | |
| Total Project Cost | \$314,203 | | | | | |
| Balance | | 10,800 | | \$0 | \$0 | \$5,946 |
| Balance Check | (\$314,203) | | | 50% | 50.00% | |

DRAFT Estimated Program Budget

| Expense Item | Total Amount | Rides | Fares | CalTrans | City of GF Match | In-Kind Match |
|---------------------------|--------------------|--------|------------|----------|------------------|---------------|
| Shuttle Service Contract | \$142,500 | 3,750 | (\$37,500) | | | |
| Taxi Vouchers | \$79,200 | 4,400 | (\$30,800) | | | |
| Volunteer Mileage | \$19,598 | 3,350 | | | | |
| Vol Recognition/Training | \$500 | | | | | |
| Ride Scheduling Software | \$4,000 | | | | | |
| Regional Coordination | \$1,000 | | | | | |
| Personnel (loaded) | \$84,000 | | | | | |
| IT Allocation | \$2,000 | | | | | |
| Total Project Cost | \$332,798 | | | | | |
| Balance | | 11,500 | | \$1 | \$0 | \$1,899 |
| Balance Check | (\$332,798) | | | 50% | 50.00% | |